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## VILLAGE BOARD MEETING AGENDA June 13, 2011

| <b>Estimated Time</b> |  |                |
|-----------------------|--|----------------|
| <b>6:30 pm-</b>       | Call meeting to order  |                |
| <b>6:30 pm</b>        | Re-zoning of Lot 29 of Brookhaven Estates (Second St) from multi-family residential to PDD (Planned Development District) to allow for a Habitat for Humanity Project.<br>1. Plan Commission recommendation from hearing dated 5-31-11   |                |
| <b>6:50 pm</b>        | 2010 Audit Report - Tara Bast, Johnson Block & Co.   |                |
| <b>7:05 pm</b>        | Public Comments<br>1. Request to speak by Pat Hawkey   |                |
| <b>7:10 pm</b>        | Approve May 9 and May 17, 2011 minutes   |                |
| <b>7:10 pm</b>        | <b>Village President Report</b>  | <b>Walsten</b> |
|                       | 1. Clerk Strause completed requirements to renew designation of Certified Municipal Treasurer of Wisconsin (CMTW) for third time in May, 2011. She is one of 16 individuals in Municipal Treasurers Association of Wisconsin, an organization of more than 500 members. Congratulations Carol!!<br>2. Municipal Clerks Week, Public Works and Law Enforcement appreciation weeks occurred in May.<br>3. Regional League of Municipalities meeting report<br>4. Brooklyn grew 52.9% since 2000, greatest increase of all Dane Co. municipalities since last census. |                |
| <b>7:15 pm</b>        | <b>Village Clerk Report</b>  | <b>Strause</b> |
|                       | 1. Property Assessment Manual Section 17.3.2 - Jan 1, 2013 regulations<br>2. Board of Review Final Summary   |                |
| <b>7:20pm</b>         | <b>Public Works Committee Report:</b>  |                |
|                       | 1. Public Works Committee<br>a. WELCOME to new PW Director, Mark Langer<br>b. Open House for new Public Works Director<br>b. Monthly report<br>b. Construction water meter policy<br>c. Lawn mowing/Services for private property - fees charged<br>d. Update on water study   |                |
| <b>7:35 pm</b>        | <b>New Business</b>  | <b>Walsten</b> |
| <b>7:40 pm</b>        | <b>Unfinished Business</b>   | <b>Walsten</b> |
|                       | 1. Redistricting update<br>a. Resolution 2011-03 Ward Creation and Designation of Polling Place for Green County<br>2. Union Bank and Trust lease proposal/Brooklyn Community Bank offer<br>3. Update on Municipal Court   |                |

- a. Approval of revised Court Clerk job description
- 4. Update on 2007 BAN
- 5. Proposed Amended Community Building Policy
- 6. Committee description - ad hoc forestry

**8:30 pm**

**Consent Agenda Item**

**Walsten**

- 1. Approve payment of June 2011 invoices
- 2. Annual License Renewals:

COMBINATION CLASS B: FERMENTED MALT BEVERAGE & INTOXICATING LIQUORS:  
 Stanley R. Slater, dba Kounty Korner, 108 Hotel Street  
 Arlene Elmer, dba Anchor Club, 112 Hotel Street  
 COMBINATION CLASS A: FERMENTED MALT BEVERAGE & INTOXICATING LIQUORS:  
 Brooklyn Mini Mart, LLC, Nissin Rodriguez, agent, 355 N Rutland Ave  
 OPERATOR LICENSE RENEWALS:  
 Dani Maher                      Linda Dybala                      Daniel Rodriguez      Delcie Runyan  
 Jerald Elmer                      Cyndi Jazdzewski      Terri Johnson  
 NON-INTOXICATING BEVERAGE LICENSE (soda)  
 Brooklyn Family Restaurant                      Kounty Korner  
 Anchor Club                      The Market Place                      Brooklyn Mini Mart  
 CIGARETTE LICENSE  
 Anchor Club                      Brooklyn Mini Mart  
 COIN OPERATED MACHINE LICENSE  
 Brooklyn Mini Mart -5                      The Market Place -1  
 Kounty Korner -7                      Anchor Club -9

**8:35 pm**

**Committee Reports**

- 1. Safety Committee - Police Chief Barger
  - a. Discussion and possible action regarding the hiring of Joshua M. Cornell as a part-time Police Officer.
  - b. Discussion and possible action regarding Criminal Justice "JAG Smaller Police Agency Crime Initiative (2009)" Grant for up to \$10,000.00. Grant submitted for the purchase of a Police/Emergency Management Base radio; bid price of; \$9,379.60
- 2. Planning/Zoning Commission **Walsten**
  - a. Approval of request for Extra-Territorial land split - Union Township
  - b. Update on Comprehensive Plan revision
  - c. Report on meeting with CARPC re: Comprehensive Plan
- 3. Ordinance Committee **Lust**
  - a. Update on recodification process
- 4. Fire/EMS
- 5. Personnel Committee **Van Den Eng**
  - a. Approve reimbursement to public works professionals who served on hiring panel for Public Works Director:
 

|  |       |
|--|-------|
| Larry Nelson, former director, City of Madison Public Works and Engineering Services | \$150 |
| Paul Woodard, Public Works Director, City of Fitchburg                               | \$150 |
| Toby Ginder, former City of Madison public works administrator                       | \$ 25 |
- 6. Economic Development Committee **Walsten**
  - a. Approval of review by village attorney of village planner contract with Ken Maly, Vierbicher Associates
  - b. Revised date: Community survey re: shopping preferences, recreational patterns, retirement housing needs, etc. for all residents on website this month
- 7. Recreation Committee **Frandy**
  - a. Approve hiring Brittany Lahaie as coordinator for Summer Youth Recreation, \$12 per hr for up to 30 hours a week.
  - b. Approve hiring Samantha Ball and Amanda Kopp as Summer Youth Recreation assistants for up to 16 hours a week for 6 weeks at \$10 per hr
  - c. Request giving the committee authority to hire a second assistant for the Summer Youth Recreation program.

- 8. Emergency Management Committee **Walsten**
  - 9. Ad-hoc Committee Reports
    - a. Bluegrass Festival Committee **Walsten**
    - b. Recycling Committee **Walsten**
    - c. Website Committee **Van Den Eng**
      - 1. Mailer announcing new website
  - 10. Finance Committee **Van Den Eng**
    - a. Clean Water Fund #4 loan update
- Adjourn

Posted: 6-10-2011

Note: Requests from persons with disabilities who need assistance to participate in this meeting should be made to the Clerk's office at 455-4201.