

Village Of Brooklyn

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Emergency Preparedness Committee

August 25, 2010

6:30 pm

Village Hall

AGENDA

1. Call the meeting to order
2. Approve minutes of 6/29/10; 7/22/10
3. Discuss recruitment of citizen members for committee.
4. Continue discussion of emergency response training necessary for Village Board and staff, resident members and plans for possible future training opportunities and dates
5. Continue review of most recent collected information: Emergency telephone numbers; Emer Prep Committee; emergency alerting list—chain of command; local employees; local personnel resource list; county governments resource lists; agency contact list; local volunteer and civic organizations; building list; local services resource (services/materials) list; for Emergency Response Manual
6. Identify missing information in #4—assign responsible member to obtain missing information
7. Discuss chair of emergency management committee and public information officer
8. Adopt tentative organization of table of contents for Emergency Response Plan Manual.
9. Update on Radio Designations/DaneCom system
10. Adopt official responsibility plan for continuing maintenance of manual

11. Set timeline to complete revision, create ordinance and have adopted by Village Board
12. Read Emergency Management Plan and Hazard Mitigation sections (pp 4-10) from Belleville's plan for next meeting
13. Set date for next meeting
14. Adjourn

Posted: 8/24/2010