

Village Of Brooklyn

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Emergency Preparedness Committee

September 30, 2010

8:00 AM

Village Hall

AGENDA

1. Call the meeting to order
2. Approve minutes of 8/25/10
3. Placeholder: Discuss recruitment of citizen members for committee
Volunteer Coordinator; Public Information Officer
4. Discuss Emergency Preparedness Program Director; Chair of Emergency Preparedness Committee
5. Update on emergency response training necessary for Village Board and staff, resident members and plans for possible future training opportunities and dates (NIMS, local opportunities)
6. Update on roster of trained vs. untrained individuals (NIMS) –Report from Strause.
7. Continue review of most recent collected information: Emergency telephone numbers; Emer Prep Committee; emergency alerting list—chain of command; local employees; local personnel resource list; county governments resource lists; agency contact list; local volunteer and civic organizations; building list; local services resource (services/materials) list; for Emergency Response Manual
 - Mortensen: clarification of HazMat contract coverage—Green & Rock Co's?
 - Walsten: Volunteer and civic organizations list; recruit school district representative; confirm school district emergency contact information
 - Strause: update latest draft of Emergency Preparedness document; damage assessment; job descriptions for Damage Assessment Team
 - Barger: confirm radio numbers (to Strause) and latest radio information

Anderson: Special needs facilities

8. Adopt official responsibility plan for continuing maintenance of manual
9. Placeholder: Set timeline to complete revision, create ordinance and have adopted by Village Board
10. All members of committee: Read Emergency Management Plan and Hazard Mitigation sections (pp 4-10) and Emergency Operations Center, Response priorities and timelines (pp 24-34) from Belleville's plan for 9/30/10 meeting
11. Set date for next meeting
12. Adjourn

Posted: 9/28/2010