

The Village Board meeting was called to order on Aug 8, 2011 at 6:34 pm by President Walsten. Trustees present were Todd Klahn, Steve Lust, Mark Bruner, Jessica Hawkey, Dorothy Frandy, Dean Van Den Eng. Others present were Clerk Strause, Police Chief Barger, Public Works Director Langer, Josh Straka, Justin Bilskemper, Pat Hawkey.

Public comments: None were received. Trustee Van Den Eng moved, second Lust, carried to approve the minutes of 7-11-11. Bruner abstained. A thank you will be sent to Marty Pilger for his time served as a Planning and Zoning Commissioner.

Josh Straka and Justin Bilskemper, Strand Engineering, presented the final report on the **Village's Water System Study**. The objectives of the study are to document past water usage data and trends, review existing and projected population data, estimate future water use, assess system capacity to meet demands, and recommend system improvements. Well #1 and well #2 are deep aquifer sandstone wells with 800 gpm total pumping supply and 400 gpm firm well supply. The Village has one elevated water storage tank with 200,000 gallon capacity, and a mix of 6" and 10" diameter water mains. Iron has increased in well #1 over the past 20 years and additional testing would be required to confirm upward trending of both iron and manganese levels. Projected water demands with downward trend continuation is not likely; an upward projection will account for possible increased water usage. Population projections show 1,435 for 2011 and 2,208 in 2030. Projected usage day demands for 2011 is 132 gpm and in 2030 would be 248 gpm. Fire demand in 2030 would calculate to a -30,000 gallon shortage at 1,500 gpm for 1 hr. Areas of deficient fire flow (not by DNR standards) with existing 6" water main are S Kerch St providing 700-1100 gpm, and S Rutland Ave providing a flow of 900 gpm in the area of the WWTP. There also is no 10" main connecting the elevated water tank with the south and western half of the Village. The 6" water main on Market St should be replaced with a 10" main. **Recommendations are: increase testing frequency for iron and manganese, monitor industrial development in southeast portion of Village (industries locating with large fire flow requirements will result in a water supply deficit in the elevated storage); replace aged 6" mains with 10" mains to increase available fire flow on S Kerch, S Rutland, and Market Streets.**

Because there was additional work done by Strand due to misinformation regarding the size of the Market Street water main which is 6" rather than the reported 10", **Strand** spent extra time re-modeling calculations to be accurate on the report. Strand is requesting an additional **\$750 contract amendment** over the original contract price of \$14,700. Village maps show a 10" water main in this area. Straka commented that they actually had more hours than the request at \$750. Bruner moved, second Van Den Eng, carried to approve an additional \$750 over the contract price of \$14,700. Trustee Hawkey voted NAY.

On July 27th, President Walsten attended one of Dane County Executive Parisi's Economic Development Summits on green development. Parisi has held these summits on several topics. A discussion was had with Brian Driscoll from the Wisconsin Energy Office who stated he would give a presentation to the Board on his programs. A public hearing will be held on August 10th for AB 181 seeking to restore a Town's ability to challenge the legality of unanimous approval annexations without offering municipalities relief from any of the limitations on annexation that were part of the original deal in 2003 (AB 317). General consensus of the Board was to voice against this proposal. Walsten will be attending the hearing.

Public Works: Director Langer reported the Village did not get the plow truck they had bid with the high bidder being East Troy at \$30,000. Five **furnace proposals for the lower level of the Community Building** were received. There was an amendment sent after the original proposal was issued requesting quotes on air conditioning costs as a separate line item. One proposal was late, second proposal was timely; however, amendment was late. The

lowest proposal is from Howell Heating, Evansville to replace two furnaces for \$6,440 and \$7,000 for two air conditioning units. Discussed was the need for air conditioning in the lower level and if one air conditioning unit would be sufficient. Installing at a later time would cost more money. Trustee Bruner moved, second Klahn, carried to accept the proposal for two Goodman heating units from Howell at a cost of \$6,440. Warranty was about the same for all proposals. Money would be used from the 2007 BAN. Bruner moved, second Klahn, carried to purchase **one Goodman air conditioning unit** at a cost not to exceed \$3750 for the lower level south room. Trustees Frandy and Van Den Eng voted NAY. **Proposals for window replacement at well #1**, soffit, fascia, insulation and other repair work were sent out. Community Building tuck pointing will be done this week. **Concrete quotes from Rock River Concrete** are recommended for approval from Public Works Committee for sidewalk and curb & gutter replacement with 4" sidewalk \$4.40 sq ft and 6" \$4.50, curb & gutter at \$25 lin ft. The work will be done in September at various locations in the village. Van Den Eng moved, second Frandy, carried to approve the Rock River Concrete proposal and offer the same price to residents in the Village. Residents would pay the contractor directly but need to let the village know by Sept 1st with a written request with name, address, phone number, and amount of work they are requesting to be done. This information will be in the newsletter and is on the Village website. In order to save labor and gas cost, a policy to allow refuse and recycling containers to stay with the property even if the property is vacant was presented and unanimously approved per motion by Bruner, second Klahn.

Lawn mowing letters were sent out on twenty-eight parcels. Some property owners complied. Thirteen lots were mowed by the Village and billed a minimum cost of \$100 per lot. Eleven other lots in Brooklyn Commons are difficult to bring into compliance as there are large piles of dirt growing noxious weeds, rocks, wood, debris scattered on these lots. One lot in non-compliance is next to a daycare. Two erosion control fences should come down. Langer asked for direction as in some lots, it would take many man hours to bring into compliance or hire an outside contractor at the owner's expense. Citations can also be issued for every day of non-compliance. Langer will work with Chief Barger on protocol to follow for citations. Bruner moved, second Klahn, carried to have Langer and Barger create a procedure and abate the nuisance at the owner's expense.

Langer requested to use unspent engineering and cemetery funds to have **survey pins set in Mt. Hope Cemetery** before frost occurs. There are a few pins that have been located but it appears that some grave sites and headstones are not in line with the pins or the map. About 140 pins are needed for one area. The cost could be \$3-4,000. Langer was directed to get prices. Langer stated he was not comfortable locating a grave site based on the difficulty encountered this week.

An opinion from Atty Christopher was reviewed concerning the new **Concealed Carry Law**. Walsten stated she did not request this opinion from Christopher but had contacted Atty Christopher with clarification questions—i.e. can public buildings be declared off limits for weapons and if employees allowed to carry weapons, is the employer (i.e. the Village exempt from liability should injury occur at the hands of a Village employee, however, the attorney was unavailable. Walsten felt the Ordinance Committee with Chief Barger, should draft an ordinance as the new law goes into effect Nov 1, 2011. Walsten moved, second Frandy, carried to refer this to the Ordinance Committee.

Resolution 2011-07 opposing AB 182 eliminating the ability of the Village utility to collect losses through a landowner's property tax bill was presented. Bruner moved, second Klahn, carried to approve this Resolution. Copies will be sent to Sen. Erpenbach, and Rep Ringhand. Rep Ringhand stated she would vote no on this bill when presented for a vote.

A hearing was conducted by the Plan Commission regarding the rezoning request by Rafael Curutchet, Brooklyn Properties, LLC, 100 Railroad St, in General Business District for a lawn care/snow removal business, per Chapter 48-11(3)(d) Uses Not Specified in Code. Van Den Eng moved, second Klahn, carried to approve the recommendation from the Plan Commission to allow this business at 100 Railroad St.

The ETJ (Extra-territorial) Land Division request last month approved for the Bank of Monticello excluded two parcels from the original application. A second request transferring a remnant parcel south of Holt Road to the adjoining land owner and rectifying a gap, location 18,100 Block of Holt Rd, 1.62 acres, and 14.37 acres LD# 2011-026, Section 6, location N. Crocker Rd was presented. Trustee Frandy moved, second Bruner, carried to approve this ETJ. Trustee Klahn abstained.

2012 Budget reports were presented and reviewed. Trustee Van Den Eng stated the need to do budget work is earlier this year because of the possible need for a referendum. The decision on a local expenditure referendum would need to be now in order to have an October election and a November hearing for the 2012 budgets. The likelihood is small a referendum would be approved by voters. Last year wages and benefits for employees were frozen. The Village needs to take care of essential services and help with employee benefits with the money that is available. Trustee Bruner stated "the budget should not be balanced on the backs of our employees and we should look for cuts elsewhere before cutting employee wages as employee welfare should come first". "We all have to tighten our belts but we should not penalize the employees who make this Village what it is." The Village will have approximately a \$15,000 loss in state aid shared between highway transportation aids, recycling, and shared revenue. All department budgets were reviewed. PW Director Langer stated he is very reluctant on how much he and Asst. Director Spilde have cut from their budgets as this is Langer's first time here doing budget work and Spilde's first time involved in the process. The proposed Safety budget has increased due to a request for increasing permanent part time officer's hours, therefore adding more shifts and meeting the increasing needs of the department. Trustee Van Den Eng stated any cuts to the presented police budget would not be because of quality of work or need, but due to budget restraints. Utility budgets were also reviewed. Clerk Strause explained the new levy limit law which is frozen at "0" or net new construction percentage. New rules this year will require a negative adjustment on general obligation debt authorized prior to July 1, 2005. The negative adjustment does not apply if the Village levied its full allowable amount in 2010/11 or did not levy its full allowable amount in 2010/11, but foregoes taking the available carryover in 2011/12. The Village did not levy its full allowable levy in 2010/11 with an unused amount of \$24,145. DOR has not created the new levy limit form yet to determine the exact dollar options the Village will have.

Unfinished Business: Urban Forestry Grant -A new forester has moved into the community and Walsten will be making contact with him. **Union Bank and Trust as offered the Village a five year lease at \$500 per month.** They would remodel the two offices to include a walk up counter and this also includes another front office and storage in the lower level. Remodeling would be done by January 1, 2012. Utilities and snow removal would be included. The Village would have to take care of the mowing. Discussion was had regarding the plan after the five years expires and drafting the lease agreement. Klahn moved, second Frandy, carried to notify UBT that the lease proposal is favorable but the Board requests final lease conditions. Trustee Bruner voted Nay. **Municipal Court update** - process for hiring a court clerk is proceeding. **2007 BAN update**-Costs are still needed for the drainage issue on the south side of the Community Building, the concrete work in front of the building and final costs on signs for EDC. Costs for radios and equipment needed by Public Works and Police by the end of 2012 could possibly be paid by the BAN if costs are determined before the refinancing that will be done before March 2012. The Village and Town of Oregon are having a joint meeting on Sept 14th in the Town of Oregon to discuss the joint services

provided by the **Senior Center**. The Village is invited. The Town of Dunn is withdrawing funding from the Oregon Senior Center. The Village pays the Center \$14,336 annually. Participation records will be reviewed during the 2012 budget process.

Consent Agenda: Bruner moved, second Klahn, carried to approve the following: Payment of Aug 2011 invoices; Operator license renewal for Aimee LaDell-Sharp; Amplification permit for Mike Mason, Black Sheep Band-Smithfield Park Aug 27th 6-10 pm; Resolution 2011-06 Green County Matching Road Fund; Fire/EMS Dept request for temporary operator license for Sept 2-5, 2011 for Legion Park: Karen and Timothy Bartelt, Steven Boettcher, John Beranek, John Erlandson, Dan Dean, Philip & Sandra Mortensen, Daniel Miller, Kyle Smith.

Committee Reports: Safety-The new part time officer is in training. Letters have been sent to owners of junk vehicles in the Village. Vehicle registration suspensions have been filed for non-payment of fines. Chief Barger is working on staff evaluations. He is also working with the Genesis residents and will be having an informational meeting next week at the Community Bldg to discuss several topics including safety and crime issues. Barger will be attending a conference next week in Wis. Rapids. Committee will discuss protocols for a) fireworks permit and b) approval process for alcohol related licenses.

Planning and Zoning-Update on comp. plan revision continues. Bruner moved, second Van Den Eng, carried to approve the Public Participation Plan amendment to include a community survey and intergovernmental meetings for the Comprehensive Plan. **Ordinance**-work will continue at the next meeting on Aug 15th. **Personnel**-The grievance policy will be worked on at the next meeting as required by ACT 10 to be done by Oct 1st. More direction is still needed from ETF on the 88% rule for calculation of what the village can pay on health ins premiums. The wording from ETF is now averaging premiums of qualified plans offered in the county. The committee hopes to make wage/fringe recommendations by the next Board meeting. **EDC**-Planner contract approval will be on the September agenda. **Recreation**-Frandy moved, second Van Den Eng, carried to approve the appointment of Stacey Hardy to the committee. Advertising boards will be made for recreation activities. They now have their new email address at recreation@brooklynwi.gov. The Fire Dept asked the committee if they were interested in any fundraising activities during the Labor Day Fest. A bouncy house is being considered. Another fundraiser may be a 5K run. Summer recreation program is now done and was very successful. Movie night will be starting in October with the license to be renewed. A new wireless scoreboard at Legion Park will cost approximately \$2700. It is hoped to get sponsors for this. **Emergency Management**-Met last week to develop a protocol to address the heat advisory hazard. Decision was made for alert and safety information to be put on the LED sign and website. It will be an ongoing process to fund equipment and supplies needed to equip an Emergency Command Center located in the Community Bldg. Ad hoc-Website is still being updated. Information is still pending to be able to have surveys on our website via Survey Money software.

Finance-Beginning this month, employees are contributing 5.8% to their WRS pension fund as required by Act 10. Because the Board has already budgeted funds for 2011 to pay for retirement contributions, Van Den Eng stated it is only fair to reimburse the employees at the end of 2011 a like amount. Van Den Eng moved, second Bruner, carried to reimburse employees at the end of the year for an amount not greater than the budgeted amounts for retirement. Clerk will report to finance on how these payments will be managed.

Bruner moved, second Frandy, carried to adjourn at 10:10 pm

Carol A. Strause, MMC, WCMC, CMTW