

Village Of Brooklyn

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Emergency Management Committee Meeting March 7, 2011

Minutes

The meeting was called to order at 8:07 am by Co-Chairperson Nadine Walsten. Those in attendance were: Carol Strause, Village Clerk; Leif Spilde, Assist Director Public Works/Assistant Fire Chief/Co-chair EM Committee; Fire Chief Phil Mortensen; Evelyn Hall, EMS representative; Harry Barger, Police Chief. Mortensen left the meeting at 9:00 am.

The minutes of 2/7/11 were approved (Strause/Hall).

The 3/5/11 draft of the Emergency Management Manual/Program was discussed and the decision was made to organize the manual into the 4 areas identified in the NIMS structure (Mitigation, Preparedness, Response and Recovery) which the committee felt would make the content easier to follow. The timeline for completion was revised. The next committee meeting will be 3/29 and if the draft is approved, will be sent to the Board to approve at the 4/19 Special Board meeting so the new trustee is included in this decision. Barger and Spilde will meet to incorporate the suggested organizational changes. (Mortensen left at 9:00 am).

Spilde gave an update on dates for NIMS on-site training. As yet, the funding from Emergency government is uncertain, however, it appears Todd Kuschel will be available to conduct this training in late April if the Village provides compensation for expenses. Final date needs to be set.

Barger reported that the company that provides badges for his officers will create ID cards for the Board and staff for \$45 for set up and \$5.50 + \$1.75 (if hologram included) per card. Committee recommended this decision be referred for approval at the March Board meeting.

The Emergency Management ordinance discussion was postponed (Spilde/Strause). Walsten will have a final draft for review at the March meeting.

Implementation of a community-wide preparedness education plan was postponed (Strause/Barger).

The recruitment of citizen members for the committee was briefly discussed. Walsten will contact Jill Van den Eng for possible Public Information Officer appointment.

Meeting was adjourned (Barger/Strause) at 9:30 am. Next meeting will be 3/29/11.

Nadine Walsten, Recorder