

# Village of Brooklyn

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## PUBLIC WORKS COMMITTEE MINUTES January 24, 2012

Meeting was called to order at 6:00 p.m. Members present were Mark Bruner and Steve Lust. Also present was Public Works Director Mark Langer.

Motion: Lust/Bruner to approve the minutes from Dec. 27, 2011. Motion carried.

The purchase of new radios for PW was discussed. Upon talking to General Communications and Police Chief Harry Barger, Mark L. verified that the proposed implementation date for the narrow band and DaneCom transitions are unlikely to be extended. The fire dept., police dept., and emergency management authorities all strongly recommend the dual trunking radios, due to the geographical limitations of both systems. Mark L. reported that there is money left over from the 2011 budget to cover the cost of the new radios, and that these purchases can still be applied to the 2011 fiscal year. Motion: Bruner/Lust to recommend to the Board approval of the purchase of 5 dual trunking portable radios at a total cost of \$11,864.20. Motion carried.

2012 road projects were discussed. The major project for 2012 is the mill and overlay of Easy St. east of Kerch St. and all of Teddy St. Mark L. and Leif inspected curb and gutter along these streets, and found 4 properties with damage. Mark recommended replacement of this curb to be completed as part of the resurfacing project. One of the property owners asked Mark who would bear the cost of this. Mark informed the owner that he was unsure of the financial responsibility. Mark B. stated that due to precedents established in previous projects, the property owner should bear this cost. Motion: Lust/Bruner to recommend to the Board that we include replacement of the defective curb and gutter as part of the project, and assess these costs to the property owners. Motion carried. Funds available for road work in 2012 will come from the following:

Left from 2011 budget:	\$2989.60
2012 budget:	\$22,500.00
2012-13 Green County Funds	\$26,993.41
2011 Green County Matching Funds	\$4000.00
2012 Green County Matching Funds	<u>\$4000.00</u>
Total	\$60,483.01

Remaining funds will be used for crack sealing on N. Kerch St. and other roads. Mark L. will include as part of his RFP repairs to hydrants in the village and installation of a new hydrant on the corner of 2nd St. and North St. to bring the Village into compliance with firefighting standards, which require an interval of no more than 600' between hydrants. These funds are available from the water utility budget.

Public Works for 2012 were discussed. These include:

- Complete road work described above
- Complete the application for the DOT Safe Routes to School grant
- Purchase new radios which will be compatible with narrow band DaneCom specs
- Purchase a new (used) patrol truck
- Continue to monitor sludge removal costs and look for ways to lower the expenditure
- Mark L. to obtain wastewater license
- Ensure compliance with all required sampling and testing
- Complete all required actions for the forestry grant the Village was awarded
- Seek additional grant money to offset operation and maintenance costs

Discussion was held concerning the Safe Routes to School grant. The application is due in July. Mark L. and engineer Josh Straka will complete this application when it becomes available from the DOT.

The budget from 2011 was discussed. The following line items still have funds available, and will be utilized for 2012:

- Cemetery: 350.00
- Trees: 2050.00
- Flags/poles: 450.00
- Truck repairs: 500.00
- Hydrant painting: 1000.00
- Parks-mower outlay: 1000.00

Mark B. recommended renaming the line item "Parks-mower outlay" to "Parks-equipment replacement", to include replacement of string trimmers, chain saws, etc.

Mark L. gave the PWD and Util. Supt. reports. The Teddy St. sewers have been televised, with no problems found. RFP's have gone out for street sweeping and cemetery mowing. Leif is completing 2011 year end reports for water system.

Motion: Lust/Bruner to adjourn at 6:52 p.m. Motion carried.