

Village
of
Brooklyn

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Personnel Committee Minutes
Wednesday June 17, 2009

The meeting was called to order at 7:00. Members present were Mark Bruner and Helen McCord. Nadine Walsten was also present. Wendy Layton excused absence.

Mark motion to postpone January 14 minutes. Helen 2nd. Motion Passed.

Mark motion to appoint Helen chair. Helen 2nd. Motion passed.

Mark motion to continue meetings on 3rd Wednesday, starting at 6:30. Helen 2nd. Motion passed.

Time sheets were reviewed.

Mark motion to have the Personnel Committee web site read the names of the committee members, meeting date and time, with the mission statement reading: The purpose of the personnel committee is to insure that the citizens of the Village are properly served by all Village employees as well as to protect the rights of all Village employees. Our goal is to minimize staff turnover and to insure that each dept. is staffed with qualified personnel. Helen 2nd. Motion passed.

We worked on the Professional Conduct Policy. The policy will be typed up and then reviewed again at the next regular personnel meeting.

Mark motion to postpone chapters 1 and 2. Helen 2nd. Motion passed

Mark motion to adjourn. Helen 2nd. We adjourned at 9:13.

