

Village of Brooklyn

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PUBLIC WORKS COMMITTEE MINUTES September 29, 2009

Meeting called to order at 6:03 p.m. Members present were Mark Bruner, Helen McCord, Todd Klahn, and Public Works Director Bob Anderson. Also present were Village Engineer Josh Straka and Village President Nadine Walsten.

Motion: McCord/Bruner to approve minutes from August 25, 2009. Motion carried.

Motion: McCord/Bruner to approve minutes from September 3, 2009. Motion carried.

Bob gave an update on Hwy MM. Mark and Bob met with Pam Dunphy of Dane County Highway Department. The County plans to mill and overlay Hwy. MM from Foxboro in Oregon to State Hwy 104, which includes .53 miles within the Village limits. The County is limited to 11' on either side of the centerline of the Hwy, so the Village is responsible for the cost of the remaining roadway to the curb. CHIP (County Highway Improvement Plan) money will be used to pay 50% of the cost. The remainder of the cost for the work within the Village limits will be split between the County and the Village. Estimated cost to the Village will be \$17,500-20,000. After the resurfacing is complete, the County will transfer ownership of the section of road within the Village limits to the Village. This allows the Village to collect road funds and control access to the road, such as issuance of driveway permits. The Village will be responsible for all future maintenance of the road. Motion: Klahn/McCord to recommend to the Village Board acceptance of the County's proposal. Motion carried.

Discussion was held concerning the problem of Emerald Ash Borers. Bob received a price of \$500 from Whitney Tree Service to identify all ash trees that are on Village property or are located in the public right-of-way. The recommendation from Whitney is to remove the ash trees that were planted in the terrace as part of the Hwy. 92 reconstruction and replace them with trees from our approved list.

There are approximately 12 ash trees in Smithfield Park. Bob proposed that Public Works remove 2-3 trees per year during the winter when the Department has time, which will be replaced with fast growth trees in the spring as our budget allows. Motion: Klahn/McCord to recommend to the Board that PW start the process of replacing the trees in the terrace immediately and begin the replacement of trees in Smithfield Park this winter. Motion carried.

Josh gave an update on the Safe Routes to School Grant. There is no application available for download on the website as of yet, but Josh will periodically check the site for availability. The grant covers planning as well as construction.

There is no report from WRWA. The median income of the Village excludes the Village from consideration for grant money.

The Village passed a resolution in 2007 to participate in mutual aid with 17 other municipalities. The paperwork for the resolution was never filed. Bob and Carol will prepare the cover sheet and forward it to the participating communities.

The Cub Cadet mower has over 1000 hours of use, and is due for replacement. The Village can purchase a new one for \$9800, and receive \$5800 in trade for the old one, at a net cost to the Village of \$4000. There is money in the 2007 BAN for a new mower. Motion: McCord/Klahn to purchase a new mower. Motion carried.

The properties on the south side of Hotel Street between North Rutland and Commercial were discussed. Due to the numerous transactions over the years, property lines are in question, as well as ownership of the alley behind the properties. Estimated cost of having the properties surveyed will be \$10,000. Motion: Klahn/Bruner to postpone further discussion until October so that Bob and Josh can talk to Arlene Elmer and Phil Mortensen about their properties. Motion carried.

A meeting is scheduled for 8:30 on Sept. 30, 2009 with Jennifer Everhart of Focus on Energy and Brett Hulsey. Brett is an energy consultant. He has proposed to assist the Village with energy assessments and grant applications, at a cost of \$150/hr. This expense has not been approved by the Village.

Prior to the American Legion donating Legion Park to the Village, there had been a monument in the park which included a nonfunctional cannon. The Legion sold the cannon when they donated the park. Bob has been in contact with the National Guard and the Department of Military Affairs to obtain a retired piece of equipment to display as a memorial to veterans in the park.

Budget discussion will take place when the Village Board meets for that purpose.

Bob has been appointed to represent Wisconsin at the National Rural Water Association, which will require that he be out of state for 2 weeks each year. Discussion on what this means to the Village in terms of payroll will be discussed at the October meeting.

Bob received a quote from Cummins N Power for a service contract on the generator at the WWTP. The contract includes oil changes, testing of connections, and general preventative maintenance. The cost to the Village is \$1347 for 3 years. Motion: Klahn/McCord to approve the contract. Motion carried.

Motion: Klahn/McCord to adjourn at 8:14 p.m. Motion carried.