

SAFETY COMMITTEE MINUTES  
AUGUST 5, 2010

The meeting was called to order by Chair Klahn at 7:05 pm in the Police Department office with Steve Lust and Nadine Walsten present. Trustee Natzke was absent. Chief Barger was present.

Lust moved, second Klahn, carried to approve the minutes of May 6, 2010, Trustee Lust moved, second Klahn, carried to approve the minutes of June 3, 2010. Lust moved, second Klahn, carried to postpone approval of the July 8th minutes to make corrections.

2010 Budget was reviewed. Part-time typist account may go over budget. It appears there will not be sufficient funds to work part-time officers for the whole year. This will be monitored doing the best to use part-time patrol staff now as there may be less of a need when it's cooler. Balance of safety budget looks good.

Chief Barger presented a draft 2011 budget which would increase about \$10,000 for extra hours for Officer Engelhart and part time typist. The draft listed training hours so far for 2010. Included in the budget is 126 hrs of training for Chief Barger and 101 hours for Officer Engelhart. Most of these hours are at a reduced cost or are free. Security, storage, accessibility, shift coverage, overall strategic plan was discussed.

Chief Barger gave an update on the daily police coverage schedule with five shifts still open this month. Staffing data from Villages of the same size will be looked at to get comparables..

New department payroll time sheets and daily log sheets were presented. Lust moved, second Klahn, carried to recommend to the Board approval, with usage of these new forms to start thereafter.

Chief Barger prepared a training scholarship through the Wis Dept of Justice for \$435 toward "First-Line Supervision for Criminal Justice Professionals". Materials would cost about \$100.00. Officer Engelhart would attend this training offered on-line through U.W.Platteville if the scholarship is awarded. Notice should be received by August 13th.

Barger is working with the Public Works Dept on an area at the WWTP for property storage. Property currently stored in the police garage would then be moved to the new location.

Public Works will be painting the steps to the police department on Sept 15th.

The department's "Policy and Procedure Manual for Parking Enforcement"(Policy #215) was reviewed. Lust moved, second Klahn, carried to recommend to the Board approval.

Lust moved, second Klahn, carried to adjourn at 8:45 p.m.

Todd Klahn, Chair