

Village Of Brooklyn

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Personnel Committee Minutes December 17th 2010

The Personnel Committee meeting was called to order at 10:35am by Chair Van Den Eng. Committee members in attendance were Dean Van Den Eng, Nadine Walsten and Todd Klahn. Also in attendance was Carol Strause - Clerk/Treasurer, Kim Brewer – Deputy Clerk/Treasurer, Leif Spilde - Asst. Public Works Director and Curt Golz - Public Works Laborer.

Motion: Van Den Eng/Klahn to approve minutes of 11/18/2010. Motion carried.

Motion: Van Den Eng/Walsten to approve minutes of 12/12/2010. Motion carried with Klahn abstaining.

The committee discussed Clerk Strause's request to carry over 40 hours of vacation into 2011. Clerk Strause indicated that she would use the vacation time before the end of February 2011. President Walsten indicated that this was not uncommon procedure. **Motion:** Walsten/Klahn to carry over 40 hours of vacation for Clerk Strause into 2011. Motion carried.

The committee discussed how the Village can support our Public Works employees in light of the termination of Public Works Director Bob Anderson. The committee assured Asst. Public Works Director Spilde and Public Works Laborer Golz that the Village was not looking to cut positions or add additional work responsibilities and would be actively searching for a new Public Works Director quickly. Coordination and cooperation between the Clerk's office and the Public Works department will be very important as the Village decides how to move forward replacing the Public Works Director position. The committee expressed its appreciation for the additional workload that the Public Works department will be taking on in the short term.

Asst. PW Director Spilde stated that he and PW Laborer Golz would juggle job responsibilities as needed to get through this period and expressed how much he enjoys working for the Village. The committee gave Asst. PW Director Spilde guidance on attending monthly meetings, how to interact with the Board and who to contact for various issues.

Asst. PW Director Spilde stated that he has concerned about being short handed especially in the event of a large snowstorm and asked if he could have someone on standby to plow or help with miscellaneous tasks in the event someone was

needed. Asst. PW Director Spilde stated that Olson Exterior LLC had done some work in the Village previously and was familiar with the Village's equipment. PW Laborer Golz indicated that his son Michael was also available if needed and was licensed to run the equipment. Trustee Klahn spoke about how other municipalities handle snow removal and what they paid per hour. **Motion:** Van Den Eng/Klahn to approve contracting services with Olson Exterior LLC or Michael Golz for snow removal and miscellaneous assistance as needed at the rate of \$20 per hour. Motion carried.

Motion: Van Den Eng/Klahn to adjourn at 11:37am. Motion carried.