

Village
of
Brooklyn

PO. Box 189 • 102 North Rutland Avenue • Brooklyn, Wisconsin 53521
(608) 455-4201 • Fax: (608) 455-1385 • [E-mail: vbrook@charter.net](mailto:vbrook@charter.net)

Personnel Committee
Wednesday January 20, 2010

The meeting was called to order at 6:35 Members present were Mark Bruner, Wendy Layton and Helen McCord. Harry Barger was also present.

Mark motion to approve December 16, 2009 minutes. Helen 2nd. Motion passed.

Mark motion to approve January 4, 2010 minutes. Helen 2nd. Motion passed.

Time sheets were reviewed

Because we didn't think that the examples of evaluation forms were what we were looking for, we decided to see if Albany, Evansville, Monticello and Oregon would share their forms with us. Helen will talk to the clerk's office about getting copies.

Harry reviewed his changes with us for the Police Performance Evaluation form. Mark motion to recommend to the Board approval of the form. Wendy 2nd. Motion passed.

Because Nadine did not attend the meeting, Wendy made a motion to postpone work on the Professional Conduct Policy until the next meeting. Mark 2nd. Motion passed.

Mark motion to recommend to the board approval of chapters 1 and 2 of the employee manual. Wendy 2nd. Motion passed.

Because Helen will be on vacation the rest of the month, there will be no personnel meeting in February. We will work on chapters 3 thru 7 of the personnel manual in March.

Mark motion to adjourn. Wendy 2nd. We adjourned at 7:33.

