

# Village of Brooklyn

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## PUBLIC WORKS COMMITTEE MINUTES May 25, 2010

Meeting was called to order at 6:00 p.m. Present were Mark Bruner, Steve Lust, and Todd Klahn. Also present were Public Works Director Bob Anderson and Village President Nadine Walsten.

Motion: Lust/Bruner to approve minutes from May 4, 2010. Motion carried.

Discussion was held concerning sewer deduct meters. Bob obtained information from surrounding communities.

Oregon: \$30 initial charge + \$2.25/month rental + water charge. A permit is required for new installations. If the meter is removed, customer pays to have piped replumbed through existing meter.

Evansville: Does not offer sewer deduct meters.

Belleville: Customer buys meter for \$175. There is a monthly administrative charge for using the meter. If the customer moves, and the new owner wishes to keep the separate meter, an additional \$175 charge is required.

Motion: Klahn/Lust to recommend to the board that a pilot program is instituted. There would be 5 meters available initially with a \$15/month charge. Motion carried.

Bob gave a report on the WWTP. The hydrants are working properly. An air quality report needs to be completed. The fence which was damaged by the landscaper has been repaired.

There was no report on a replacement pump for the Lincoln St. pond. Bob will obtain information for the June meeting. The pump we have is not working again, and is in the repair shop.

There was no report on the railroad tracks for Depot Days. The Chamber has refused to cover the cost of the work proposed, so no action will be taken unless new information arises.

There was nothing to report on the Hwy. MM project. The County has not let the project out for bid yet, and will not do so until after June 30.

Ordinance Chapter 22.07 was discussed. PW received a complaint about the property on the NE corner of N. Rutland and Douglas, which is owned by Bank of Brooklyn. After verifying that the grass exceeded the allowable length, Bob sent a letter to the bank informing them that they

had 5 days to bring the grass into compliance. The bank contacted the PW Dept. and the clerk's office to inform them that the situation would be resolved in a timely fashion.

There was no update on the frozen water services on 2<sup>nd</sup> St. and North St.

Discussion on the sidewalk and curb and gutter ordinance was held. The Village does not have a clearly defined ordinance that delineates cost responsibility for replacement. The curb and gutter on Hotel St. between N. Kerch St. and Teddy St. is in good condition and within its lifespan. However, the pitch of the gutter will not work with the stormwater improvements that will be performed. The curb and gutter that needs to be replaced on N. Rutland is in excess of its lifespan. Previous repairs were considered. Motion: Klahn/Lust to recommend to the Board that the sections of the curb and gutter on Hotel St. and N. Kerch St. be replaced with the cost of the replacement being covered 100% by the Village, and that cost of the curb and gutter that needs to be replaced on N. Rutland be split between the property owner and the Village. Motion carried.

Motion: Bruner/Klahn to allow Bob to attend the Essential Skills for Managers and Supervisors workshop on June 8, 2010, at a cost of \$149 + expenses. Motion carried.

Bob will forward the Village logo to WRWA to get information on employee and staff ID's.

Motion: Klahn/Lust to adjourn at 7:32 p.m. Motion carried.