

BROOKLYN VILLAGE NEWS

May 20, 2011

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Public Works Dept. - 455-1842
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102 Windy Lane
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Municipal Court - 455-1168
Email: brooklynjudge@charter.net

Village Board - Nadine Walsten, President
Economic Develop. – Heather Kirkpatrick, Chair
Finance – Dean Van Den Eng, Chair
Ordinance – Steve Lust, Chair

Personnel – Dean Van Den Eng, Chair
Planning/Zoning – Nadine Walsten, Chair
Public Works – Mark Bruner, Chair
Recreation – Jill Van Den Eng, Chair
Safety – Steve Lust, Chair

UPCOMING EVENTS AT A GLANCE

Senior Potluck Lunch – Thursday, May 26th – noon
Brooklyn Community Building kitchen

Brooklyn Methodist Church Ice Cream Social – Thursday, June 2nd, 4:30-7:30
Methodist Church

Summer Recreation Program – June 27th – August 4th
Watch next month's newsletter for registration date/time

BROOKLYN VILLAGE BOARD MEETING MINUTES

May 9, 2011

The Village Board meeting was called to order on May 9, 2011 at 6:32 pm by President Walsten. Trustees present were Todd Klahn, Steve Lust, Mark Bruner, Jessica Hawkey, Dorothy Frandy. Trustee Van Den Eng was absent. Others present were Clerk Strause, PW Assistant Director Spilde, Pat Hawkey, Daniel Jensen, Kevin Mullen and Jim Miller of Hutchinson, Shokey, Erley and Co. and Police Chief Barger.

Public Comments – Pat Hawkey, 101 S First St. commented on the proposed business park noting several EDC meeting minutes not available, in particular May 2010, which could inform the public about the park. A community survey was to be done in 2009 and has never happened. To date, there has been \$7,000 spent in the TIF district. Some of the expenses approved by the Board to help with planning the business park will be paid by the water utility. Also the proposed \$50,000 to be spent by EDC is bad timing because of the economy, and because sewer rates and taxes are too high. The Board really needs to re-evaluate the money that is being spent. Hawkey stated she will be at the Thursday night EDC meeting for further clarification.

Kevin Mullen and Jim Miller, financial advisors from Hutchinson Shockey Erley and Co., presented **refinancing options for the 2008 WWTP BAN** which financed \$2,015,000 of the construction project. The proposed State budget bill will make a Clean Water Fund loan less affordable changing the subsidy for future years. If the Village makes application before June 15th, the Village is eligible for a SFY 2011 subsidized loan. The 2008 BAN was originally to be refinanced in 2012. Mullen also discussed the Village's water revenue bond which is callable in 2012. Refinancing this bond through the State Trust Fund (currently an interest rate of 3.75%) would save the Village about \$17,000 a year. This water utility savings could be used to pay the sewer utility rent for use of the buildings and equipment at the WWTP. Clerk Strause calculated a tentative building and equipment depreciation schedule totaling \$20,000. The \$20,000 would be used to help the sewer utility pay the debt payment on CWF#4 loan. Option B=The General Fund could also pick up some of the loan cost which would alleviate an increase in sewer rates due to the refinancing. The proposed CWF#4 would then be partially supported by general obligation funds rather than 100% revenue bond. Option A=Finance the 2008 BAN 100% through Clean Water Fund Loan which results in a \$47,687 deficit which would need to be made up by increasing the sewer rates again. Trustee Klahn recommended Option B as an alternative for refinancing the 2008 BAN using \$35,000 general obligation bonding and a calculated amount of approximately \$20,000 water utility payment for rent to the sewer utility. Motion was second by Frandy and unanimously carried.

Trustee Klahn moved, second Lust, carried to approve the minutes of April 11, 2011. Bruner moved, second Klahn, carried to approve the minutes of April 18, 2011.

President Walsten reported on the successful E-recycling roundup of 3400#'s of electronics and some appliances that was collected in the Village. Walsten participated in a webinar on Smart, Livable, and Sustainable Communities which addressed quality of life issues for viable communities. The Local Government Institute held a Collaborative Leadership "Doing More for Less" program discussing intergovernmental agreements, combining different consortiums for purchasing vehicles and other avenues to explore which results in a cost savings but the community does not lose its identity. An intergovernmental agreement with the Town of Rutland for flood remediation plan to keep the drain pipe open to King Lake has been suggested by DOT. Walsten, Lust, Hawkey, Frandy, Van Den Eng completed NIMS 100 training at the fire station recently. Clerk Strause handed out copies of Sen Erpenbach's letter regarding the voter I.D. bill that is being worked on in the assembly. Redistricting will see no changes in the Village for the Green County portion; however, Dane County's proposed change will move the Village from District 31 to District 37 with a representative from Cambridge. Maps were presented and viewed.

Public Works: Spilde stated 5-30 yard dumpsters were filled from spring cleanup. This is down one dumpster from last year. Pre-application forms have been submitted to FEMA for federal money for the Feb 2011 snow storm. Water samples have been sent in for 2011. Monthly samples are safe. The annual Consumer Confidence report was published in the Oregon Observer last week and is also on the Village's website. Spilde reported a toxic non biological load was taken into the treatment plant on three occasions. The plant still never exceeded limits, however, more investigating will be done to determine the source of these loads with more to be reported soon. The biosolids mixer has been sent in for an estimate on repairs and cause of failure. Two samplers are broke, failing two weeks apart. The Compliance Maintenance Annual Report (CMAR) was presented and reviewed with Trustee Bruner moving, second Klahn, carried, to approve Resolution #2011-002 pertaining to the report.

New Business: Walsten discussed the need to create an **advisory ad hoc committee to consider urban forest management** issues to look at care of village trees. Village Ordinance states the Village is responsible for all terrace trees as well as trees on Village property. Bruner asked why we wouldn't create a tree board rather than an ad hoc to research the need for a tree board. Walsten continued that the Village needs to be proactive based on health and welfare of the trees, putting together a plan of maintenance so there can be early intervention to save some trees. The citizen advisory would be a short term study group to deal with trees in general, with possible recommendation to create a permanent Tree Board. Trustee Lust moved, second Frandy to create a temp ad hoc committee for forest management issues. After further discussion both Lust and Frandy withdrew their motion and second. Trustee Bruner moved, second Klahn, carried to postpone discussion until next month when a committee description will be presented.

Unfinished Business: Committee of Whole to hire Public Works Director: Trustee Van Den Eng's (unable to attend this meeting) statement was read. "We will be conducting interviews with the help of the panel of experts in closed session on Tuesday, May 10th, and Wednesday, May 11 with two interviews each night. The goal is to narrow the field to the top two candidates and conduct a second round of interviews with the Board in a special meeting next week". The special Board meeting date was set for Tuesday, May 17, at 6:30 p.m. Two applicants have withdrawn from the six finalists that were going to be interviewed.

Union Bank & Trust lease proposal is now at \$975 a month if restroom remodeling can be scaled back. Space needs for the Judge, Police Dept, and Clerk's Office, along with marketing the Community Building for more rental income was discussed. Police Dept should not be on the second floor. A space needs study for the police dept was done a few years ago. In 2006, UBT offered their building to the Village for \$183,000 but then decided they were not going to build a new bank building. Clerk Strause stated the lower level of the bank would be a great fire proof area for Village files that are currently not protected. Trustee Klahn moved, second Bruner, carried to postpone as the price is not workable, more information is needed on the remodeling that would be done by UBT, and sketches of the work should be submitted for viewing.

Municipal Court: The job description for a court clerk is being revised. Walsten is working with the Judge on this. After the job description is created, the Village needs to recruit for this position. A substitute judge will be needed when Glasier officially resigns.

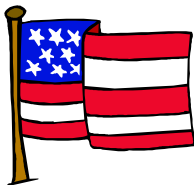
The **2007 BAN** will be discussed next month. The **Community Center Policy** will be reviewed by Department Heads and discussed at the next meeting. Trustees are to read the policy before next month's discussion.

Consent agenda: Trustee Bruner moved, second Klahn, carried to approve the consent agenda: payment of May 2011 invoices; appoint Tom Dehlinger to Board of Review and appoint Marge Van Calligan and Chris Dehlinger as alternates to the Board of Review; approve the Cub Scouts to have a campout in Legion Park July 15-16 or rain date July 29-30 and approve a rocket launch in Legion Park by the Cub Scouts; approve July 4th fireworks, extending park hours and granting the Recreation Committee amplification permit for a Band for July 4th; approving General Engineering-Building/Zoning inspection fuel surcharge beginning June 1, 2011.

Committee reports: **Planning and Zoning Commission** will conduct a hearing on May 31st to rezone a lot from Multi Family to a Planned Development District to allow for two – two unit condos on Lot 29 on Second St. **Ordinance:** Trustee Lust was appointed chair. Chapter 20 has been sent for codification. Chapter 2 has been reviewed and also sent. Most of the revision of the ordinances for recodification is done. Remaining chapters to be reviewed before sending in for proofing/first recodified draft are: 16, 48, 50, and 19 has been given to the fire chief to review. Chapters 48 and 50 are being worked on by Planning and Zoning. Meeting dates will remain the same, the Monday following the Board meeting. **Personnel:** A chair was not appointed at the last meeting but will be done at the next meeting. Anthony Koger-Plein was hired as a seasonal employee. **EDC** will be meeting this Thurs night. A survey has been completed and will be put on the Village website via Mail Chimp. The survey is collecting information on where residents shop, businesses they would patronize if in the Village, recreational interests, retirement housing needs, etc. **Recreation:** Frandy reported on the Dime-A-Dip Dinner as a success clearing almost \$600. The committee is preparing for the 4th of July with activity planned in the park. Jill Van Den Eng was voted as chair of the committee. **Emergency Management:** Several Board members have completed NIMS 100. A list of items needed to equip our EOC will be drawn up by Emergency Management Director Spilde. The basement of the Community Building would most likely be used as the EOC during a disaster. **Bluegrass** committee has not met. **Recycling** committee's next week meeting will be rescheduled. **Website:** Van Den Eng's statement was read: "The subscription service and electronic payment feature should be fully operational on the website within two to three weeks. At that time, we would like to send a mailer announcing the new features of the website and also reminding residents that they can obtain a printed version of the newsletter if they contact the Clerk's Office." The mailer would cost \$235.84 to send. Trustee Bruner moved, second Frandy, carried to spend \$235.84 to send out a mailing regarding the Village's new website. The money will be taken from either the website account or from the postage account. **Finance:** Trustee Van Den Eng was approved as committee chair. **Safety:** Trustee Lust was appointed chair. Call volume down slightly in April; however investigative follow up hours increased. Another part time officer is leaving. Hiring two new part-time patrol staff is being worked on. Squad car will be kept for one more year. Office of Justice Assistance Grant due June 1st is being applied for hoping under special circumstances we could use this grant to purchase additional radio equipment (i.e. base station) for new interoperable system. Trustee Bruner moved, second Frandy, carried to adjourn at 8:51 p.m.

Carol A. Strause, MMC, WCMC, CMTW

THANK YOU TO ALL OF THE VETERANS FOR YOUR SERVICE TO OUR COUNTRY!



President's Letter
May, 2011
Nadine S. Walsten

Although I haven't spent enough time outdoors when the days have been warm, I can see my birdfeeders from my desk. Occasionally, when I take a break sitting on my deck, I take my binoculars and watch/ listen to my backyard birds sing their spring songs—long, loud and lusty. I have numerous finches (red, purple, gold) as well as cardinals, chipping sparrows, chickadees, and nuthatches. For the first time since I moved here in 1993, I have a male bluebird—bright cerulean blue—come to my birdfeeders, too. Some transients have been a few yellow warblers; a rosy breasted grosbeak, and a purple martin. I heard a Baltimore oriole but couldn't see him and unfortunately, although we have these enormously tall trees which they prefer, he didn't stay. Each summer when I was a kid, there was a pair of orioles that nested in a tall poplar outside my bedroom window and I woke up to their warbling chatter each morning. What a great way to start the day! There is a small, dense woodland on the south end of the cemetery as well as the Village area where brush, extra dirt, etc. is kept adjacent and I'm going to go birdwatching there as often as I can to assess the native bird population.

The Municipal Treasurers Association of Wisconsin announced that **Carol Strause** had received the Certified Municipal Treasurer of Wisconsin certificate for the third time. This requires meeting the educational and work experience criteria for this honor and only 16 of 500 members have achieved this designation. We applaud Carol on this outstanding achievement!!

Current updates:

1. The **Emergency Management Plan**, a comprehensive, organized guide for response to a community emergency, was completed after 8 months of effort and approved by the Board in April. Five (5) trustees took the basic National Incident Management System (NIMS) 100 as a first step for elected officials to be prepared should a disaster strike. Leif Spilde has been appointed as Emergency Management Director because the Board felt we needed to have a permanent staff person, obviously with emergency management skills, to provide consistent monitoring and updating of the Village plan vs. being dependent upon an elected committee or Village President that frequently changes with elections. The Village President and EM Director co-chair the EM Committee and the Village Board remains responsible for executing an emergency response plan should a disaster occur. I am relieved this has been accomplished in time for this tornado season, and proud of the committee's work!! This plan has been praised and referred to other communities for their review by the Emergency Management Directors for both counties.
2. **Website.** You will be receiving a mailer in the next few weeks announcing the updated website, its features and how to subscribe to our newsletter by email or regular mail. The new website will not only be easier to navigate, it will allow residents to pay water and tax bills on line with a credit card, contact the village clerk's office, obtain forms, Facebook, etc. Once our ordinances have been recodified they will be on the website; as well as our economic development information. It will be the bulletin board and "office visit" for those who are website oriented. The tweaking is almost done, so give www.brooklynwi.gov a try.
3. **Community survey.** This survey, created by the EDCo., was created in the past year to gather shopping, work, recreational and housing information which will be used to assess what prospective businesses are likely to succeed locally, recreational programs desired, and, if retirement housing, for example, is needed here in the Village. The EDCommittee and Planning and Zoning Commission will use this information in drafting our Comprehensive Plan revision as well as understanding the needs and desires of our community for services and commercial development. The survey will be mailed as well as available on the website on Mail Chimp. **WE NEED YOUR INPUT!**
4. **Breaking News:** We have completed our search for a new **Public Works Director** and should have an announcement in a week or so of our finalist.
5. We are working on revising the **court clerk description** and plan to put up a recruitment ad for this position in the next few weeks. Hopefully, we can approve this position at the June Board meeting.



Summer Recreation!

Summer Youth Recreation begins on Mon., June 27 from 1pm-4pm at the Legion Park Shelter and ends on August 4..

Cost: \$15.00 per child, \$5.00 for each additional child. This fee will help us with a multitude of expenses necessary for providing this program.

The Summer Youth Recreation Program runs 6-weeks, Monday through Thursday. Children who live in Brooklyn are welcome to spend time in this program where we provide a safe place to have fun, socialize and learn a little during the summer.

Sign-up sheets will be available on Registration Day, (date to be determined) at the Brooklyn Community Building and on the Brooklyn Web Site: www.brooklynwi.gov

Watch for more info in next month's newsletter. What can you expect from the program...lots of fun! Our program includes all kinds of activities for your child that range from Arts & Crafts to a variety of sports and physical activities. Our program is well rounded to provide learning skills, exploration and of course field trips!

We look forward to another great summer and meeting all of the kids interested in the program. For more information please contact Stacy Wolfe from the Brooklyn Recreation Committee via email at jaswolfe@msn.com

Ordinance of the Month

25.02 Animals at large.

It shall be unlawful for the owner or keeper of any animal to permit the same to run at large in the village. Such animal shall be deemed to be at large unless under the control of a person by means of a chain, rope or cord of sufficient strength to control the action of the animal. For the purpose of this section, the phrase "running at large" embraces all places within the village except the owner's or keeper's premises, and includes all streets, alleys, sidewalks or other public property which may be about the owner's premises. (This includes cats.)



The Recreation Committee wishes to thank everyone who donated a dish to the Dime A Dip Dinner on May 5th. And to everyone who attended the dinner, we appreciate your support. This event raised over \$650.00 dollars towards future Recreation Committee Events.

PUBLICWORKS

Brush Pickup Has Begun

(2nd Tuesday of each month)

Please place brush in the terrace at the curb, staying away from any electrical/telephone equipment. All cut ends need to be placed in the same direction.

NOTE: Leaves are **NOT** picked up in the spring. You can bring them to the compost pile at the Wastewater Treatment Plant on S. Rutland.

PLEASE

Do not mow grass into the street!

CLERK'S OFFICE

The Clerk's office and the Public Works Dept. will be CLOSED on Monday, May 30th, in observance of Memorial Day.



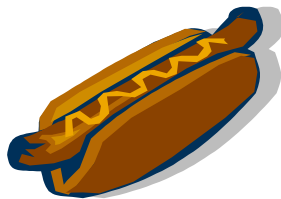
BE CONSIDERATE WHEN WALKING PETS

The Clerk’s office has recently received a few complaints from Brooklyn residents in regards to dog feces in their yards. Please, when walking your pet, be sure to bring a baggy to dispose of the waste. Thank you!

**BROOKLYN METHODIST
CHURCH ICE CREAM SOCIAL**
June 2nd, 2011 - 4:30 - 7:30 pm

Barbeque, brats, hotdogs, baked beans, chips, assorted desserts, ice cream, coffee, soda and lemonade.

Crowning of Brooklyn Dairy Queen
7:00 pm
(Everyone is invited!)



WEATHER RADIOS FOR SALE

NOAA All Hazards weather radios are for sale at the Dane Cty Emergency Management office – 115 W Doty St room 2107, Madison. The cost is \$25 (tax included).

OREGON/BROOKLYN FOOD PANTRY

Contact: Linda Fuller

oregonfoodpantry@hotmail.com

Location: Hefty Warehouse, corner of Union & Lincoln, Oregon

Open on last Thursday from 3-6pm on the following dates:

- | | |
|------------------|---------------------|
| May 26 | September 29 |
| June 30 | October 27 |
| July 28 | November 17 |
| August 25 | December 15 |

**** Anyone living within the Oregon School District is eligible to use the Food Pantry. New clients are requested to bring a utility bill with their name and address on it during their first visit to establish proof of residency. If you know of someone who is in immediate need of food, please call 211.**

The Food Pantry is open to receive donations on the second Saturday of every month from 10am-11am.



WATER SAVING TIPS OF THE MONTH



*Water your lawn and garden in the morning or evening when temps are cooler to minimize evaporation.

*Spreading a layer of organic mulch around plants retains moisture and saves water, time and money.

*Wash your fruits and vegetables in a pan of water instead of running water from the tap.