

Village  
of  
Brooklyn

PO. Box 189 • 102 North Rutland Avenue • Brooklyn, Wisconsin 53521  
(608) 455-4201 • Fax: (608) 455-1385 • clerk@brooklyn.gov

PUBLIC WORKS COMMITTEE MINUTES  
February 22, 2011

Meeting was called to order at 6:00 p.m. Members present were Mark Bruner, Todd Klahn, and Steve Lust. Also present were Interim Public Works Director Leif Spilde and Nadine Walsten.

Motion: Klahn/Lust to approve minutes from December 28, 2010. Motion carried.

Motion: Klahn/Lust to approve minutes from January 25, 2011. Motion carried.

The job description for the Public Works Director was discussed. Mark recommended that safety responsibilities be added. Some wording was redundant and awkward. Mark will make corrections and forward to the Board for consideration on March 14.

The DNR water survey was discussed. 8 issues were found. Leif has begun working on correcting the problems, and will reply to Tom Stunkard to inform him of our corrective action plan.

Mark presented a proposal from Advanced Safety Technology, who is contracted through WRWA to provide safety training to its members. The proposal includes initial training for staff on all aspects of public works safety, site inspection, development of a safety program tailored specifically for our department, annual refresher training, and creation of a DOC approved safety manual with free updating as regulations are amended. Initial cost for this program is \$3500, and annual costs will be less than \$1000. Nadine felt that this price is excessive. Mark will contact other consultants to obtain pricing.

Discussion was held about new DNR regulations concerning oil filter recycling. Motion: Lust/Klahn to refer this to the Recycling Committee.

Leif gave a report on snow removal. The department is keeping up with the snow, due to the temporary workers we are utilizing.

Staffing issues were discussed. Leif has prioritized the daily operations, and the staff is keeping up with important tasks. As the weather warms up, however, the staff will not be able to perform all required jobs. If we do not hire a PWD soon, we will need to hire our seasonal worker sooner than normal.

There was nothing to report on the 2007 BAN. Leif has not had time to obtain bids for the outstanding projects.

Leif gave his Interim Public Works Director report.

Motion: Klahn/Lust to adjourn at 7:56. Motion carried.