

## **BROOKLYN VILLAGE NEWS**

**May 18, 2012**

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Village Board - Nadine Walsten, President  
Economic Develop. - Heather Kirkpatrick, Chair  
Finance - Dean Van Den Eng, Chair  
Ordinance - Steve Lust, Chair

Personnel - Dean Van Den Eng, Chair  
Planning/Zoning - Nadine Walsten, Chair  
Public Works - Todd Klahn, Chair  
Recreation - Jill Van Den Eng, Chair  
Safety - Steve Lust, Chair

## **LEGION PARK SCOREBOARD DEDICATION**

**Saturday, May 19<sup>th</sup>, 10:00am**  
**Legion Park - Railroad St, Brooklyn**

**Come check out Legion Park's new scoreboard that has been generously donated by Pellitteri Waste Systems! (refreshments will be served)**



# BROOKLYN VILLAGE BOARD MEETING MINUTES

MAY 14, 2012

The Village Board meeting was called to order on May 14, 2012 at 6:35 pm by President Walsten. Trustees present were Steve Lust, Todd Klahn, Jessica Hawkey, Dorothy Frandy, Dean Van Den Eng. Others present were Clerk Strause, Police Chief Barger, Public Works Director Langer, Neil Stechschulte, Gary Becker, Scott Meier, Tim Belter, Heather Kirkpatrick, Dave Fahey. All stood for the Pledge of Allegiance. McCallum arrived at 6:40 pm.

Public comments: None.

Trustee Van Den Eng moved, second Dorothy, carried to approve the minutes of 4/9/12. Trustee Van Den Eng moved, second Lust, carried to approve the minutes of 4/17/12.

President Walsten attended the 5/2 Dane County Cities and Villages Association's annual meeting in Madison. The election of officers was held with no change of leadership. Also discussed was the need to clarify their relationship with CARPC and different stakeholders. Walsten, Lust, Strause attended the League of Municipalities annual dinner meeting in Barneveld on 5/3. This opportunity provided networking with other municipal leaders. Executive Director Dan Thompson spoke on recent legislation and the potential impact to local government units. There was also a question/answer session.

Clerk Strause reported on the 5/8 election results with 326 voters which is 40% of those registered. The next election is June 5 for the Recall Election.

At 6:45, the members of the **Economic Development Committee, Gary Becker, head planner, from Vierbicher & Assoc, and Neil Stechschulte, Economic Development Director, Sun Prairie, gave a presentation on the goals, activities, current status, and need for economic development.** President Walsten gave an overview of past and present activities: beautification work on Community Building; image/marketing; logo created; village website; TIF development; Westside Business Park Feasibility study; CARPC's educational involvement; participation in THRIVE network; Village's Comprehensive Plan revision (with Planning Commission); community and economic development survey and analysis (with Planning Commission); a retention/recruitment of businesses with an open house for local businesses, entrepreneurs. The Village building a new wastewater treatment plant and completing a water capacity study supports ED initiatives; likewise, upgrading the Community Building's exterior with new railings. Village wayfarer signs for visitors will be installed this spring. Trustee Frandy gave an overview of the Committee's goals for 2012: finishing the Strategic Plan; completing a CDBG application for funding for infrastructure for a business park; research funding sources for future downtown or business park development; planning a second open house for businesses; update signage for two parks and the Community Building; uploading information into "Locate in Wisconsin" database; continue to participate with THRIVE, and other local ED networks; and participate in the First Impressions Program. Walsten reported for every \$1,000 tax dollars paid by commercial entities, the Village's cost for services is \$600-\$800; however, for every residential property tax paid per \$1,000, the Village's cost is about \$1200-1300 for services. EDC member, Dave Fahey, stated he came to the banking industry in Brooklyn in 1984. Today the Village has two banks with \$32 million in total assets. The Village needs to plan for future businesses. If we don't plan, it will not happen. With two highway systems, and proximity to Madison, the Village needs to keep an open perspective on how to get it done.

Neil Stechschulte, Economic Development Director for Sun Prairie, has been their director for six years. The main goal of economic development is improving the economic well being of a community through efforts that entail job creation, job retention, tax base enhancements, and quality of life. The government's role in the economy is providing public safety, provide safe, effective, and efficient infrastructure, facilities, and services. There is a need to create and enforce regulation and policies that define how businesses can operate in the market to protect residents, consumers, and businesses, establish standards to guide new development, facilitate the investment of public funds, and create a stable, predictable, and timely environment that encourages innovation and private investment. Stechschulte outlined the following: the need for a strategic business development plan which includes identifying and prioritizing specific targeted business sectors; develop a specific brand and marketing plan emphasizing unique ED strengths; develop a plan for increasing the knowledge and skills of the available workforce; develop a plan for governmental support of local business sectors through improved policy and infrastructure decisions; develop a plan for improved coordination between government, community and with local economic development groups and area businesses. Gary Becker, Planner with Vierbicher & Associates,

supported what Stechschulte discussed, handing out a sample strategy mapping with learning and growth objectives, internal objectives, stakeholder outcomes, and economic outcomes. Heather Kirkpatrick, chair of the Village's ED Committee commented on their objectives and difficulties reaching those goals. Both Gary and Neil were thanked for their extensive presentation helping those attending understand the process of economic development and the need for involvement by the community and support from the Board.

**New Business:** Trustee Klahn moved, second Van Den Eng, carried to approve an **application to the Community Development Block Grant (CDBG) County Agency for economic assistance funds for infrastructure for a business park**. The first application (round 1) is due May 25<sup>th</sup>. If we are able to proceed to the second round, that app is due July 25<sup>th</sup>. Trustee Frandy moved, second Van Den Eng, carried to approve an **application to the CDBG County Agency for education programs for local businesses and entrepreneurs**. Trustee Hawkey moved, second Lust, carried to approve **Class B Beer and Class C Wine licenses for Scout Enterprise, LLC, dba: Country Place Café**, agent Scott Zeitler, 233 Douglas Drive for May 15<sup>th</sup>-June 30, 2012. Hawkey moved, second Klahn, carried to approve an operator license for Scott Zeitler. An **annual technical service contract from Strand** was presented. This contract does not mean we cannot go out and get other engineers to come in on a project or bid a project. Trustee Lust suggested we use video conferencing instead of paying engineers to physically be present saving the village engineering travel time. Van Den Eng moved, second Klahn, carried to approve Strand's Technical Service Contract.

Walsten stated she attended the joint meeting with the Village of Oregon, Towns of Oregon and Rutland talking about the formula for **funding the Senior Center** as the Town of Dunn is no longer a part of the system. The Town of Dunn will still continue to offer \$15,000 annually and their residents will still be able to utilize the facilities. An amendment to the existing contract only removes any reference to the Town of Dunn. The contract only lists those participating which are the Villages of Oregon and Brooklyn and Towns of Rutland and Oregon. The funding formula will continue to be worked on. Frandy moved, second Dean, carried to approve the amendment to remove the Town of Dunn from the contract. **Six trees from Winterland Nursery were planted along the tractor pulling area in Legion Park donated by the Fire Department**. The Village appreciates this donation to Legion Park. **Public works week is May 20-26**. Two posters were purchased from APWA recognizing this event and are posted at the Village Hall and Community Building. Walsten stated the Village is grateful that Public Works is doing so much to improve the appearance of the Village and the fiscal savings. **National Law Enforcement week is May 13-19**. Chief Barger reported the National acknowledgement is in Washington D.C. and the State's recognition is this Friday with a ceremony at the Capital. Walsten offered congratulations stating the Village appreciates what you and your staff do. **Municipal Clerk's week was April 29-May 6<sup>th</sup>** and congratulations were offered. Van Den Eng moved, second Frandy, carried to approve an **employee luncheon to honor and recognize the professional weeks** as stated. McCallum moved, second Hawkey, carried to approve and amount not to exceed \$70 for the luncheon. The new Legion Park scoreboard dedication will be held on Saturday, May 19<sup>th</sup> at 10 a.m. **Pellitteri Waste Systems donated the scoreboard to the Village** and will be present for the dedication. Ball teams and coaches, Board members, Recreation Committee members, and residents of the community are invited to attend. **General Engineering will be recognized with a certificate for donating the exterior railing for the Community Building gym door exit**. As part of the building beautification, this is very much appreciated.

**Public Works report:** Trustee Klahn was elected chair. Spring clean up collected 3.13 tons of metal valued over \$600. Three free dumpsters were provided by Pellitteri. Total bill was \$520.00 for six trash and two metal dumpsters. Easter Seals provided collection one day only. The seasonal employee started last Monday. The **Safe Routes to School application was submitted on April 4** with awards to be announced in August. Seven companies were sent RFP's for street crack seal with six companies replying. Quotes were opened on 5-3 with Green County Highway being the lowest at \$15,880. Line item #4 was removed from the RFP for work on Fourth St. Trustee Klahn moved, second Van Den Eng, carried to **approve \$15,880 quote from Green Co Highway**. **Resolution #2012-09 Compliance Maintenance Annual Resolution** was approved per motion by Van Den Eng, second Frandy, carried. Actions necessary to maintain effluent requirements will require review by the Board of the user charge system/revenue sources in 2012. Langer stated the new DNR district representative was at the plant this week. Strand has started the tree inventory work. Langer stated the **meter removed from Kounty Korner** was sent out to be tested with the report back stating the meter was functioning properly. Langer and Strause met with Stan Slater on Monday regarding this report. A copy of the report was given to Slater. Langer reported on the sewer main cleaning today on **Market St**. **When the sewer rodder** became stuck, McCann sewer jetting machine was used to help get it loose. The old clay tile line is broken and in need of repair. An estimate on repair of the line was requested. Seven letters were sent to property owners for **lawns that are non-compliant**.

Thursday Public Works will begin mowing parcels that have not complied. Langer stated a concerned resident on Teddy St was upset over the cost of **\$44 per lin ft for curb and gutter replacement** as last year's price \$25. Even though this is a higher cost than last year, another bid from Rock Road for c&g on the Teddy St project came in at \$55 @ lin ft.

**Unfinished Business:** Frandy moved, second Van Den Eng, carried to approve 2011 Planner carryover funds in the amount of \$4270 to the 2012 budget. Van Den Eng moved, second Klahn, carried to postpone a determination on the location of Village Board meetings. Parking is a concern along with having enough seating room for the public. Van Den Eng moved, second Klahn to paint, clean and **use the former Clerk's Office for committee meetings**. Van Den amended his motion, second Klahn, carried to **add police department use as needed for their purposes**. Trustee McCallum voted Nay asking why the police department is not moving downstairs in the former Clerk's Office. Chief Barger stated there were reasons for not moving down and Walsten referred this discussion to the Safety meeting Tuesday night. Voting on the original motion carried with Trustee McCallum voting Nay. The storage room has already been converted to the Judge's office. Frandy moved, second Klahn, carried to approve this. A **list of surplus items from the Clerk's Office to be sold** was presented. Items are of little value. Van Den Eng moved, second Klahn, carried to take these items to Surplus Auction.

Trustee Hawkey moved, second Frandy, carried to approve **Ordinance 23.06 Regulation of Firearms & Explosive Devices**. Hawkey moved, second Frandy, carried to approve **Ordinance 23.05 Damage to Property as amended. Ordinance for residential chicken keeping and permit application** was presented. The application fee and what the building inspector would charge was questioned. Some newer developed areas have covenants that would not allow for additional buildings. Walsten noted that the ordinance needs to be clear that all sides of the enclosure need to be netted to keep predators out. McCallum moved, second Klahn, carried to set June 11th prior to the Board meeting for a public informational hearing for this ordinance. The hearing notice will be posted on the website and in the monthly newsletter. Trustee Hawkey will revise the ordinance for changes made tonight. No decision on this ordinance will be made until after the informational hearing.

Walsten appeared before the Belleville Village Board to discuss a possible **joint municipal court system**. **The Belleville Village Board** passed a motion to put together an ad hoc committee to study this issue.. Frandy moved, second Van Den Eng, carried to send (after corrections) to our attorney for review the **Hwy 14/92 flooding remediation intergovernmental agreement** with the Town of Rutland that has finally been returned from DOT.

**Consent Agenda:** Trustee Hawkey moved, second Van Den Eng, carried to approve the consent agenda items as follows: Approve payment of May 2012 invoices as listed; Approve Deputy Clerk/Treasurer Brewer to attend the Master Academy class at UWGB July 23-26; Approve overnight accommodations for Clerk/Treasurer Strause and Deputy Clerk/Treasurer Brewer for Aug 22 and 23 to attend WMCA Conference in Middleton; Appointment of John McNaughtonthey and Meagan Hamlette to Board of Review; Approval of operator license for Cheyenne Jones.

**Committee reports:** **Safety-** Committee will be meeting Tues night. The judge's office has been moved downstairs. Public Works staff is working with the Chief to remodel the former judge's office for a property/evidence room and office space. Chief Barger met with the Brooklyn Walk-a-thon regarding traffic and safety issues. Barger is working with WISDOT to include Brooklyn PD in their new Community mapping program for traffic crashes. Barger will be applying for a small agency grant. **Planning and Zoning** will meet Wed night, 5/16, to further review the Comprehensive Plan. **Ordinance** will be meeting May 21st. **Fire/EMS:** Walsten attended the last meeting. They have signed an agreement with a payment processing service for ambulance calls. **EDC-**Community Building lighting remains unresolved. Wayfarer signs will be up this spring. **Recreation: Dime-a-Dip** was a success but felt they had lower attendance than last year. Frandy wanted to recognize all the donors, and the hard work of the many volunteers that make this event worthwhile. **Emergency Management:** Damage assessment training will be attended by Leif, Mark, Kim, Harry, and Nadine. **Personnel:** Van Den Eng was elected chair.

**Finance:** Van Den Eng was elected chair. Hawkey moved, second Frandy, carried to approve the 2013 budget timeline. Refinancing of the 2007 BAN, 2008 WWTP BAN, and 2002 Water Revenue Bond is now complete as of May 1st. CWF#4 (2008 BAN) in the amount of \$2,030,500 was split between G.O. debt and Sewer Utility.

Adhoc Committees: Recycling-Walsten stated she is putting dates together for a meeting. Website: no report. Frandy moved, second Klahn, carried to adjourn at 9:54 pm.

Carol A Strause, MMC

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**President's Letter**  
**May 14, 2012**  
**Nadine S. Walsten**

The raspy daytime call of the sandhill cranes and, at night, in my neighbor's tree, the quiet, persistent "hoo-hoo hoo" of the great horned owl, are two of the reasons I love living in this Village. Sitting on my deck taking in the majesty of the star-filled, wide open night sky, caps my appreciation for living here. I can't imagine a life without these reminders: we are part of the Family of Living Things, and, at best, just wonderful specks in this vast universe.

There is much to summarize so I will hit the highlights of a busy month:

- You are invited to the SCOREBOARD DEDICATION SATURDAY, MAY 19<sup>TH</sup> AT LEGION PARK—we appreciate this wireless addition to our park.
- Clean Up Days netted 3.13 tons of metal and 6 dumpsters of household cast offs, with as many useable items saved for recycling or organizations such as Easter Seals, Good Will, etc. as possible. We are the Nation of Stuff!
- We completed the refinancing of our sewer debt and did not have to raise the sewer rates! We consolidated the existing Clean Water Fund Loan, the outstanding 2008 BAN (bond) for the remaining \$2 million wastewater treatment facility debt, and the 2007 BAN (bond) which provided initial funding for the WWTF and other needed projects, into one Clean Water Fund Loan and a general obligation loan. The payments for the GO debt will come out of our general fund (taxes) but we have saved approximately \$250,000 with this refinancing structure. The interest rate on the CWFL is 2.4% over twenty years and that loan has to be paid by sewer rates.
- We appreciate our employees and recognize their service:
  - Municipal Clerks Week was 4/29-5/6
  - Law Enforcement Week is 5/13-19
  - Public Works Week is 5/20-26
- Although not completely unpacked, the new offices at UBT are fabulous!! Hours remain the same (7 am—5 pm) so stop in and see!!
- Chicken keeping ordinance will have a public informational hearing before 6/11/12 Board meeting. This is to hear from you!! Please attend.

At this month's Board meeting, the Economic Development Committee presented its history, past and present plans, as well as having Neil Stechschulte, ED Director, Sun Prairie, address what is the role of ED director, what his experience has been, and the necessity for economic development to maintain a revenue stream outside property taxes. Gary Becker, Vierbicher & Associates, our Village planner, addressed the need for an EDevelopment Strategic Plan. Later in the Board meeting, the Board approved making applications to the Community Development Block Grant agency for infrastructure (for a business park) and local business education grants. The funds for completing our EDevelopment Strategic Plan was also approved (\$4270 carry over from 2011).

Community Survey.:

Question #20 asked for input on six wide ranging issues:

*Should the Village pursue walking/bike trails to connect to other trail systems?* Strongly agree and somewhat agree equaled 67% with somewhat disagree and strongly disagree combined at 43%.

*Study the potential need for dog exercise facilities?* Combining strongly and somewhat agree 50% felt this was worthy, however, somewhat and strongly disagree also equaled 50%.

*Study the potential for improving existing Senior Services?* Somewhat agree was marked by 50% with an additional 29% strongly agreeing to this question. Only 21% disagreed.

*Study the potential for improving existing Youth services?* Again, strongly agree and somewhat agree equaled 76% whereas 24% disagreed.

*Should the Village utilize green energy sources such as solar, wind and geothermal for municipal buildings?* Seventy six percent (76%) agreed with this question (46% somewhat agree) and 24% rejected this idea.

*Should the Village acquire property for green space preservation?*  
Like the previous question, 43% checked somewhat agree, 17% strongly agreed and somewhat disagree equaled 15% and strongly disagree was 26%.

Question #21 raised the issue of future planning to meet the space needs for Police, Clerks, and the municipal court. Leasing space polled at 36%; purchasing existing space was 55% and building a municipal building was preferred by 9%.

Question #22 addressed the question of merging the municipal court with another community (such as Oregon). Strongly agree (26%), Agree (25%) and somewhat agree (26%) reflected support for this idea while 24% disagreed. The proposed plan with Oregon has fallen through, however, Belleville has created an Ad Hoc committee to study this combining of services but this issue is currently in limbo until further discussions occur.

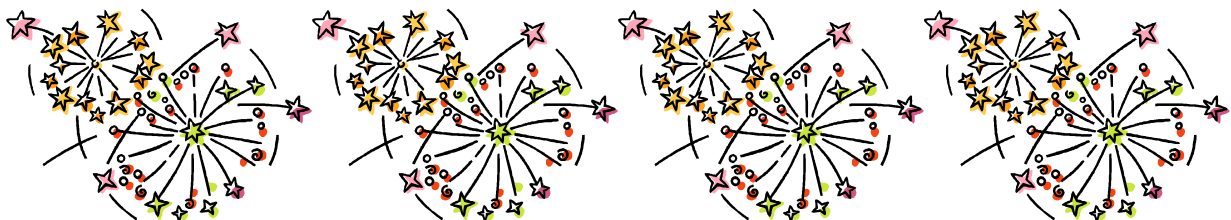
Question #23 addressed the issue of should the Village retain ownership or sell the Community Building if offices move out of the building and 83% wanted to see the Village retain ownership. Next month wraps up the survey results by looking more closely at the demographics of the 122 respondents.

I can be reached at 455-1457 or [president@brooklynwi.gov](mailto:president@brooklynwi.gov) for your questions, concerns and ideas.

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# **F I R E W O R K S!!!**

**COME SEE A FABULOUS FIREWORKS DISPLAY THIS  
YEAR IN LEGION PARK!  
WEDNESDAY, JULY 4<sup>TH</sup> AT DUSK**





### Summer Recreation!

Summer Youth Recreation begins on Mon., June 25 from 1pm-4pm at the Legion Park Shelter and ends on August 2..

Cost: \$15.00 per child, \$5.00 for each additional child. This fee will help us with a multitude of expenses necessary for providing this program.

The Summer Youth Recreation Program runs 6-weeks, Monday through Thursday. Children who live in Brooklyn are welcome to spend time in this program where we provide a safe place to have fun, socialize and learn a little during the summer.

Sign-up sheets will be available on Registration Day, (date to be determined), at the Brooklyn Village Hall and on the Brooklyn Web Site:

[www.brooklynwi.gov](http://www.brooklynwi.gov)

Watch for more info in next month's newsletter. What can you expect from the program...lots of fun! Our program includes all kinds of activities for your child that range from Arts & Crafts to a variety of sports and physical activities. Our program is well rounded to provide learning skills, exploration and of course field trips!

We look forward to another great summer and meeting all of the kids interested in the program. For more information please contact Stacy Wolfe from the Brooklyn Recreation Committee via email at [jaswolfe@msn.com](mailto:jaswolfe@msn.com)

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### Ordinance of the Month

#### Disorderly conduct.

#### 23.04 Disorderly conduct prohibited.

No person shall do any of the following within the village:

(1) In a public or private place, engage in violent, abusive, indecent, profane, boisterous, unreasonably loud or otherwise disorderly conduct tending to cause or provoke disturbance.

(2) Intentionally cause, provide or engage in any fight, brawl, riot or noisy altercation.

Failure to adhere to the above Ordinance could result in a citation and a penalty of up to \$235.00.



The Brooklyn Recreation Committee would like to give a big THANKS to all those who donated a dish and/or volunteered at the Dime A Dip Dinner on May 3<sup>rd</sup>. We would also like to say thank you to all those who attended the dinner. We appreciate your support. This event raised over \$500.00, which will go towards future Recreation Committee events and/or park equipment

## PUBLIC WORKS

### Brush Pickup Has Begun

(2<sup>nd</sup> Tuesday of each month)

Please place brush in the terrace at the curb, staying away from any electrical/telephone equipment. All cut ends need to be placed in the same direction.

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**NOTE:** Leaves are **NOT** picked up in the spring. You can bring them to the compost pile at the Wastewater Treatment Plant on S. Rutland.

**PLEASE**

Do not mow grass into the street!

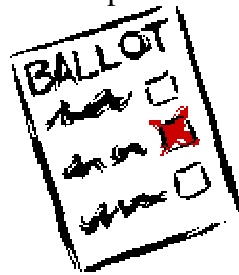
## CLERK'S OFFICE

The Clerk's office and the Public Works Dept. will be CLOSED on Monday, May 28<sup>th</sup>, in observance of Memorial Day.



## RECALL ELECTION

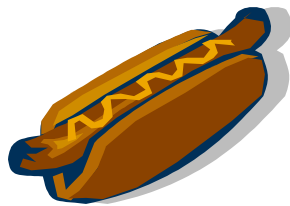
The Spring Recall election will be held on Tuesday, June 5<sup>th</sup> in the lower level of the Brooklyn Community Building. Polls will be open from 7am-8pm.



### BROOKLYN METHODIST CHURCH ICE CREAM SOCIAL June 7<sup>th</sup>, 2012 - 4:30 - 7:30 pm

Barbeque, hotdogs, baked beans, chips, assorted desserts, ice cream, coffee, soda and lemonade.

Crowning of Brooklyn Dairy Queen  
7:00 pm  
(Everyone is invited!)



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### SENIOR POTLUCK LUNCH

Thursday, May 24<sup>th</sup>, 2012  
Brooklyn Community Building kitchen  
Bring a dish to pass and enjoy some  
good company!

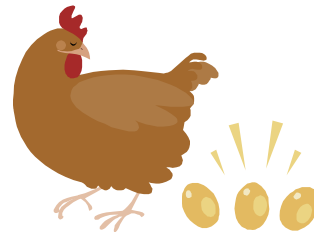
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# POLICE DEPT

## APRIL ACTIVITY REPORT

Drug charges/comp	2
Assists	14
Open Records Request	1
Parking Citation	2
Suspicious Activity	4
Theft	2
Traffic incidents	25
Traffic Warnings	3
Traffic citations	9
Damage property	1
Misc Comp/Arrests	6
Refer Dist. Attorney	2
Alarms	3
Municipal Ord. Violations	2
911 Disconnect	1
<b>Total</b>	<b>77</b>

## RESIDENTIAL CHICKEN KEEPING PUBLIC INFORMATIONAL HEARING



An public informational hearing in regards to residential chicken keeping will be held on Monday, June 11<sup>th</sup> at 6:30pm, at the beginning of the regular Village Board meeting. The meeting will be held in the lower level of the Brooklyn Community Building. Anyone interested in expressing their thoughts or concerns on this subject should plan on attending. If you cannot attend but wish to voice a comment/concern, please provide written correspondence to the Village Clerk's office prior to the meeting.