



BROOKLYN VILLAGE NEWS
October 12, 2012

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Village Board - Nadine Walsten, President
Economic Develop. - Heather Kirkpatrick, Chair
Finance - Dean Van Den Eng, Chair
Ordinance - Sue McCallum, Chair

Personnel - Dean Van Den Eng, Chair
Planning/Zoning - Nadine Walsten, Chair
Public Works - Todd Klahn, Chair
Recreation - Jill Van Den Eng, Chair
Safety - Steve Lust, Chair

NEW VILLAGE HALL OPEN HOUSE!

Monday, October 15th - 5-7 pm.

210 Commercial St. (UB&T Building)

Come check out our new space and view various displays.

Refreshments will be served.



VILLAGE PAYMENT DROP BOX

Our new payment drop box is now located in the exit lane of the UB&T drive-through (North side of building)

****The payment drop box at the community building will no longer be used.**

BROOKLYN VILLAGE BOARD MEETING MINUTES
OCTOBER 8, 2012

The Village Board meeting was called to order by President Walsten on October 8, 2012 at 6:35 p.m. Trustees Hawkey, Lust, Frandy, Van Den Eng, McCallum were present. Trustee Klahn was absent. Others present were Clerk Strause, Chief Barger, PW Director Langer. All stood for the Pledge of Allegiance.

There were no public comments. President Walsten stated she received an email from a resident that was distressed by an incident on First St. Walsten and Chief Barger will discuss this further and contact the resident. Walsten was also contacted by a citizen interested in the status of the bike path between Oregon and Brooklyn and possibly participating in the intergovernmental working group.

Trustee Van Den Eng moved, second Frandy, carried to approve the minutes of 9-10-12. Trustee Hawkey abstained. Trustee Van Den Eng moved, second Frandy, carried to approve the minutes of 9-18-12.

President Walsten announced there will be an auction at Rome Corners Intermediate School on Nov 3rd beginning at 9 a.m. with proceeds going to support the **Oregon Area Senior Center and Public Library**. Items for sale can be viewed on the wanlessauctiongroup facebook page or the website. The **League of Municipalities will have their annual conference** Oct 17-19 in Wis Dells. Trustees are encouraged to attend. Walsten stated she has moved her **President's office** from home to the new Village Hall and will be keeping regular office hours. A reminder was given to Trustees and committee members that timesheets are to be turned in to the Clerk's Office by the second Monday each month in order to be paid on the second payroll of the month. The **Village Hall open house will be held on 10-15-12** from 5-7 p.m. followed by a special Board meeting. Residents are encouraged to visit the new Village Hall, refreshments will be served. Recreation Committee and Sharon George, Village Historian and member of Brooklyn Area Historical Society, will have displays and planned land use maps will be set up also. The Oregon Observer will have an article in this week's paper.

Clerk Strause stated **absentee voting** in the Clerk's office begins Oct 22 for the Fall Partisan Election that will be held on Nov 6th. The January 31st **tax collection deadline** is critical in 2013 as Dane County files have to be turned over on Feb 1st. Any payments postmarked by Jan 31st (legal deadline) but received after noon on Feb 1st will have to be receipted by the county with the Village not receiving their share of these funds until August 2013. Dane County insists they need this Feb 1st deadline in order to balance collections in all municipalities and make statutory deadlines for payment to taxing jurisdictions by Feb 20th. Green County requires files to be turned over before Feb 4th. Cash flow could be a problem if mortgage companies hold tax payments until 1/31. The **US Post Office** is conducting a community input session on Oct 24th at 6:30 p.m. at the Community Building regarding cutting window hours for service. As cuts are being made, it is possible that the future of the local post office service may be moved to Stoughton. All residents are encouraged to attend this public meeting.

Safety Committee-Chief Barger announced approval has been received from the Office of Justice for a **JAG Smaller Agency Crime Initiative Grant for 2012**. One part-time officer has resigned and one is on temporary leave from surgery. Barger stated he will need to **upgrade his computers** in the near future and will need a server that could be shared with other departments. **Halloween trick or treat hours are set for 4-7:30 on 10/31**. Barger attended a meeting to talk about **social media** and the department will be looking at facebook and twitter to be more responsive to the community. Trustee Lust moved, second Van Den Eng, carried to give a variance to Ordinance #23.18 to the **Legion Post Honor Guard ceremony Nov 18th** at the Methodist Church parking lot to discharge firearms in the Village for a 21 gun salute. Ordinance Committee will add an exception to the ordinance to allow Veteran ceremonies with notification to the police department before the event.

Public Works Committee-Trustee Van Den Eng moved, second Frandy, carried to approve **Resolution #2012-14 Urban Forestry Grant** for maintenance, removal, and planting of trees which incorporates recommendations for Emerald Ash Borer. Trustee Van Den Eng moved, second Hawkey to approve the committee's recommendation to upgrade to a **two speed Bob Cat loader through Carter & Gruenewald** at a cost not to exceed \$1600 paid from 2012 funds. Loader will not be received until 2013. Director Langer reported aluminum cans have been sold, storm drains cleaned, dumpster days last weekend went well, millings were put on a driveway between cemetery property and Village View Salon.

New Business-President Walsten moved, second Frandy to appoint **Heather Kirkpatrick to the Joint Review board** as a member at large for the Tax Incremental District board. A **joint meeting of the Oregon Area Senior Center** will be held on 10-10-12 at the Oregon Town Hall to discuss the funding formula for 2013. All entities involved are asked to have a quorum of their Boards present for this meeting. Clerk will post a special Board Meeting agenda. Village of Oregon has requested the formula be phased in over three years as their share of the cost is increasing significantly. Frandy moved, second Walsten, carried to approve **Resolution 2012-15 calling on the State to restore shared revenue funding to provide property tax relief in 2013. Goals for 2013**-Recreation will remain the same as in 2012. Safety, Planning and Zoning, and EDC have submitted their goals. President Walsten will incorporate them into one document before the next budget meeting. Walsten stated the goals should identify what each committee's needs are and their budget request should reflect these priorities. Goals permit residents to evaluate how tax money is being spent and assess the outcomes. She asked the trustees to also consider what goals they want the Board to set for 2013. Because she attends most committee meetings, she identified that several committees are discussing social media goals and have needs to improve computer capacity/function. Goals will be discussed further at the 10-15 special budget session.

Capital Improvements Plan-A five year color coded plan presented by Public Works Director, Mark Langer, was reviewed with priority items (orange) considered for the 2013 budget. Clerk Strause will put in the Capital budget for 2013 the following (to be further discussed at the 10-15 special budget meeting): \$3,000 for Community Bldg bathroom windows and vents (2) and former Clerk's Office window replacement (3); \$10,000 for a used emergency generator (16KW minimum) to provide back up power for the Emergency Operation Center (EOC) at the Community Bldg should disaster strikes; \$5400 for a new roof on the Smithfield pavilion (Langer to get a combined price for doing both shelter roofs); \$12,000 for a new Ford Explorer squad Interceptor; \$150,000 for business park land. Utility expenditures proposed are \$62,000 to replace fiberglass with steel on a 32x40 structure at the WWTP, \$31,000 for a lift station back up generator, \$4300 for an engineer to review the draft WPDES permit when received, and \$5200 for forty-one more MXU boxes for the remote read water meters. Clerk will also check on loan rates and payment schedules.

Unfinished Business-An update on the **Oregon Area Senior Center** apportionment was discussed previously. Walsten stated she has drafted an agreement for the **Village Court system** to utilize the Belleville Court system but needs to send it to the District 5 Court Administrator for approval. After it is reviewed, another meeting will be had with the Village of Belleville. The **CARPC application for the Urban Service Amendment (USA)** has been submitted for the East side Business Complex with the hearing date Nov 8th to be held at the Community Bldg. CARPC will then make a decision in granting an extension to USA. If approved, it will be sent to DNR in December for that approval. **TIF#2 creation** is being worked on and a Joint Review Board meeting will be held soon. Walsten stated she is trying to get citizen members for an **ad hoc committee to review the Community Building Policy**.

Consent Agenda-Trustee Hawkey asked for item #3 to be pulled from the consent agenda. Trustee Van Den Eng moved, second Frandy, carried to amend the consent agenda removing item #3 and approving items #1-payment of October invoices, and #2 Resolution 2012-13 **Flexible Benefit Plan**

Amendment which lowers the annual maximum employee salary reduction contributions from \$3000 to \$2500 as mandated by the Plan's description for health care reimbursements. Item #3 on the **consent agenda was to approve appointment of Mark Bruner as the Public Information Officer (PIO) for the Emergency Management program.** Walsten stated this is a volunteer position that requires someone that has community background and is knowledgeable with Public Works operations. Bruner has also taken many of the NIMS classes for Emergency Management. Trustees Hawkey and McCallum had concerns with appointing Bruner as PIO. Trustee Van Den Eng moved, second Walsten to appoint Mark Bruner as PIO with voting as follows: AYE: Walsten, Van Den Eng, Lust, NAY: Frandy, Hawkey, McCallum. Motion denied.

Committee Reports-Planning and Zoning-Chapter 48 Zoning Code hearing is scheduled for 10-22 at the next meeting. Van Den Eng moved, second Lust, carried to postpone discussion on compensation to Lynn Markham, Center for Land Use Education, for doing a night time telephone conference training for our **Zoning Board of Appeals.** Clerk will check to see if it is acceptable to pay her privately as this training is part of her job duties. Training was done last Tues evening. A second alternate is still needed. A hearing date needs to be established. Clerk will send the **administrative appeal application** to our Zoning administrator, Rob Roth, and to our attorney who has been in contact with the applicant's (Grover) attorney. **Ordinance-Chapter 22** was presented for approval. Van Den Eng moved, second Hawkey, carried to approve Chapter 22 with revisions. Walsten abstained. **Fire/EMS-Budget** meeting will be 10-10 at 7 pm. **EDC-no report.** **Recreation-** Frandy reported the committee will again be doing the Christmas decorating contest. Movie night has started along with Zumba classes. Their new website will be available soon which will link to the Village's website. **Emergency Management-A policy for the Nixle Information System** was presented. Nixle replaces the "reverse 911" program. It could be used to advertise Depot Days or Fire/EMS celebration but President Walsten feels the policy should be restricted for only emergency purposes as the header will say "Public Safety". She felt any non-emergency notifications would teach users to ignore the notice when a true emergency occurs. Trustee Hawkey, moved, second Frandy, carried to approve the Nixle Policy only to be used for emergency purposes. Trustee Van Den Eng moved, second Frandy, carried to approve the **Cooling Center Operations Policy** which will open the Community Building during a "Heat Advisory". **Personnel-** No report.

Finance-Van Den Eng moved, second Frandy, carried to approve the **2013 assessment contract** with Jacobson Appraisal for \$5,000 an increase of \$500 from 2012. The increase is due to new state mandates for digital records requiring new software in 2013. **Recycling-**No report. **Website** will be meeting later this month. **Bluegrass-**Walsten moved, second Van Den Eng, carried to discontinue the ad hoc Bluegrass committee.

At 9:38 p.m., Trustee Van Den Eng moved, second Frandy, carried by roll call vote to convene to **closed session pursuant to Wis Stats 19.85 (1)(e) to negotiate the possible purchase of property for the Brooklyn Business Complex.** The Board did not reconvene to open session and adjourned at 9:40 p.m.

Carol A Strause, MMC, WCMC, CMTW



BUDGET HEARING

NOVEMBER 14TH

6:30PM

**BROOKLYN COMMUNITY BUILDING
WATCH WEBSITE FOR MORE DETAILS**

WWW.BROOKLYNWI.GOV

**DETAILED BUDGET REPORT CAN BE VIEWED AT THE CLERK'S OFFICE
STARTING OCTOBER 26th.**

President's Letter
October 8, 2012
Nadine S. Walsten

Next Monday, October 15th, from 5-7 pm, we are celebrating the move of the Village Hall from the Community Building to the Union Bank & Trust with an **Open House**. From the information I have, this is the first time the Village Hall has been in its own separate building since the 1930's, if not before. We are delighted to invite you to come and see our new quarters. The bright, open offices and conference room welcome visitors and make it a pleasure to conduct the Village business. An added benefit is the storage area in the basement protects our historical files and documents from loss due to fire and other hazards. This week a **new drop box was installed** in the bank's drive thru, located outside the Clerk's office, so utility payments can be made from your car! In addition to cider and a delicious carrot cake from SteinyJo's Bakery, there will be displays from the Recreation Committee, Sharon George's history of Brooklyn memorabilia as well as the new Planned Land Use map from our recently revised Comprehensive Plan and a layout of the proposed business park will be on view. We encourage you to come and meet your staff and elected officials – ask questions, give us your feedback. We look forward to seeing you! It's your "house" and we hope you like it.

The primary focus this month is compiling the budget for 2013. We have begun discussing our capital projects and next Monday, after the Open House, we will have a Special Board meeting dedicated to finalizing all the budgets. Committees have been compiling budget requests since August and most committees have drafted goals for the coming year. At the 10/15 meeting, the Board will discuss what its main objectives will be for the coming year as well. Goal setting is important because it determines your budget priorities, and, most of all, at the end of the year, one can measure whether the tax money spent produced worthy outcomes.

We continue to move forward with the planned business park. The application for extending our sewer/water infrastructure is being processed and the creation of a TIF instrument is in progress as well. If everything goes ahead as projected, and our project meets the final approvals by the CDBG Commission next February, the business park may be "shovel ready" by late spring or early summer. I have been approached by several residents who are unemployed or underemployed and they were asking if there is any way to bring jobs to Brooklyn. My hope is that this park can do just that. This business park is an investment that is sorely needed for a number of reasons, but filling it with excellent jobs for our residents is one of the most important reasons to bring this park to life!

The next President's letter will be after the national election and based on the polls, it looks like half of the country will be either very happy or very depressed, dependent on who wins. I grew up in a family that grieved for its war dead. Memorial Day was spent planting the graves with flowers, July 4th affirmed the lives of those we lost, and on Veterans' Day we remembered with red poppies and 21 gun salutes. My cousin's family went to the train station in St. Paul to welcome their son home from the Pacific in 1945, at the end of the Second World War, but instead were greeted with his coffin. "One person, One vote" isn't just a democratic tag line—it's personal for me. When that right is breached or thwarted, I can't help but feel my family's loss was tarnished, that Martin's death was a waste because that's what he was defending in that war, that's why he was there. I think casting my ballot is his gift to me--as is true for all of our military service personnel serving today, yesterday or years gone by. But my ballot isn't just a gift from Martin, its really a gift from all those who died, were injured and for all those families who will never be the same because of it.

Early voting begins October 22. Carol and Kim will help with any questions. Or, vote November 6th. Whatever, just vote!

BROOKLYN POLICE DEPT

* * * **REMINDER** * * *

New parking regulations: Between the hours of 1am and 7am, Nov. 15-April 15, on-street parking is only allowed on the north side of Sunrise Dr, the west side of N Kerch St north of Douglas Dr, the north side of Marcie Dr west of Pine St, and the north side of Daisy Lane west of Fourth St. On-street parking from 1am-7am during these months on any other street in the Village is prohibited. *(100 Block of Hotel St is 3am-7am)

TRICK-OR-TREATING HOURS

When: Wednesday, October 31st

Time: 4:00pm - 7:30pm



The Village of Brooklyn wishes you a very safe and Happy Halloween!

For important safety tips, please visit the Village of Brooklyn

website at www.brooklynwi.gov

And click on the Police Department link.

PUBLIC WORKS DEPT

Leaf pickup will begin as demand requires. Residents are asked to rake leaves into the street gutter with NO twigs or other debris mixed in.

News from Your Senior Center

If you are 65 or older, federal law requires you to have insurance to help cover the costs of your medications. This is known as **Medicare Part D**, and is required even if you take few or no medications. Seniors have a variety of options with regard to Part D plans, ranging from 29 private insurance plans to the state-administered SeniorCare plan. Open enrollment for Part D plans runs from Oct. 15 to Dec. 7 this year. One of the best ways to find out which plan is the most economical for you is to talk to one of the outreach workers at the Senior Center. We have been trained to use Medicare's computer program, which enables us to determine which company offers the lowest premium for the combination of medications you take. Don't fall for the company with the most persuasive advertising; find out which one will be the easiest on your budget.

If you already have Part D insurance, it is worth your time to have it reviewed annually. You may find another company will be less expensive for you than the one you used this year. We recommend everyone 65 and above review their Part D plans during the open enrollment period. Call Rachel at 835-5801 to schedule your appointment.

One of the events coming up at the Oregon Area Senior Center that always draws a good crowd is our **Auction**, which is free and open to the public. This year's auction will be held Sat., Nov. 3, at Rome Corners Intermediate School. Local auctioneer Lyle Wanless will be taking bids on a tremendous variety of items. Doors open at 9, and bidding starts at 9:30. Breakfast and lunch will be available and there will be a separate sale of crafting materials. 100% of the auction proceeds benefit the Senior Center. Hope to see you there!

The Clerk's Office and Public Works Dept. will be closed on Thursday, November 24th for Thanksgiving Day and Friday, November 25th.

WRITE ONE LESS CHECK
EACH MONTH!!

Pay your water bill automatically on the 25th of each month.
Contact Kim at 455-4201 ext. 10 for more information or e-mail deputyclerk@brooklynwi.gov



Join us for a fantastic family movie
in the Community Center
Gymnasium
Sat., November 3rd at
7:00pm
(doors open at 6:30pm)

Enjoy Fresh Popcorn, Assorted
Candy, Chocolate and Soda.
Available at the concession stand
in the downstairs kitchen.

Bring a pillow, blanket and chair.
And get ready for a
FREE fun family night together.

Do you want to know what's playing? Here's your clue:

Captain Pirate and his rag-tag crew set sail to win The Pirate of the Year Award. Their quest takes them to Victorian London, where a diabolical queen has banned pirates. Hilarious fun!

If you can't figure it out, call 455-4201 to find out!

****SENIOR LUNCH****

Thurs., Oct. 25th - Noon

Please note that there will be **NO** senior lunch in **November** due to Thanksgiving.
There will be a special senior lunch on **Thursday, Dec. 6th** at noon in the Brooklyn Community Building.

POLICE DEPARTMENT
September Activity Report

Juvenile offenses/comp	1
Suspicious Activity	4
Animal	3
Damage property	2
Open records request	4
Assists	15
Traffic incident	29
Traffic citations	7
Traffic warnings	23
Misc Comp/arrests	9
Domestic/family	3
Ordinance violations	9
Other	1
Disturbance/disorderly	2
Financial	1
Total calls:	113

HABITAT FOR HUMANITY
FUNDRAISER

Sponsored by the Brooklyn United
Methodist Church
Wednesday, November 14th
4:00-7:00pm

Brooklyn Methodist Church
Serving chili, hot dogs, desserts,
beverages and a bake sale.
100% of proceeds goes to this project.

ELECTION

The Fall election will be held on
Tuesday, November 6th.
Polls are open 7am-8pm.
*Early voting starts 10/22 in the
Clerk's office.

Brooklyn Police Department Halloween Safety Tips

The Village of Brooklyn officially recognizes "Trick or Treating" to take place on Halloween afternoon and evening from 4:00 p.m. to 7:30 p.m. The "trick" for parents is to help their children find the "treat" in a safe Halloween so we have some suggested safety tips below.

We do think of Halloween as a time for treats and fun; however, on a more serious and important note, the National Safety Council says that roughly four times as many children aged 5-14 are killed while walking on Halloween evening compared with other evenings of the year, and falls are a leading cause of injuries among children on Halloween. Most Halloween-related injuries can be prevented if parents closely supervise school-aged children during trick-or-treat activities.

The National Safety Council suggests the following for children out on Halloween:

- ✓ Go only to well-lit houses and remain on porches or front steps rather than entering houses
- ✓ Travel in small groups while being accompanied by a responsible adult
- ✓ Bring treats home before eating anything so parents can inspect them
- ✓ Fruits should be washed before eating
- ✓ When in doubt, throw it out
- ✓ Use flashlights, stay on sidewalks and avoid crossing yards
- ✓ Cross streets at the corner only and stay together before crossing
- ✓ Do not cross between parked cars
- ✓ Walk and don't run
- ✓ Treat bags or sacks should be light colored and have reflective trim for visibility
- ✓ Wear bright, reflective and flame retardant clothing
- ✓ Costumes should not hang below the ankles to avoid tripping and falling
- ✓ Costume accessories like swords should be made out of cardboard or flexible materials
- ✓ Use face painting instead of masks as masks can obstruct a child's view
- ✓ Avoid hats that will slide over eyes
- ✓ Avoid wearing long baggy or loose costumes
- ✓ Be reminded to look left, right and left again before crossing the street
- ✓ Discuss route and return time before venturing out
- ✓ Feed children a good meal before leaving to help avoid eating treats before inspection
- ✓ Dress for the weather

The Brooklyn Police always urge children to avoid accepting things from strangers so we urge parents to explain to their children that Halloween is a special night and that accepting treats from strangers is acceptable. Parents should explain safety matters with children and what they should do in certain situations. Children will react more appropriately when armed with information rather than being scared or frightened into action.

J.F. "Harry" Barger
Chief of Police
Brooklyn Police Department