

BROOKLYN VILLAGE NEWS

November 15, 2013

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Public Works Dept. - 455-1842
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Municipal Court - 455-1168
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Village Board - Nadine Walsten, President
Economic Develop. - Heather Kirkpatrick-Chair
Finance - John McNaughton, Chair
Ordinance - John McNaughton, Chair

Personnel - Nadine Walsten, Chair
Planning/Zoning - Nadine Walsten, Chair
Public Works - Todd Klahn, Chair
Recreation - Stacey Hardy, Chair
Safety - Steve Lust, Chair

Winter Parking Enforcement

Now in Effect

New parking regulations: Between the hours of 1am and 7am, Nov. 15-April 15, on-street parking is only allowed on the north side of Sunrise Dr, the west side of N Kerch St north of Douglas Dr, the north side of Marcie Dr west of Pine St, and the north side of Daisy Lane west of Fourth St. On-street parking from 1am-7am during these months on any other street in the Village is prohibited. *(100 Block of Hotel St is 3am-7am)

BROOKLYN VILLAGE BOARD MEETING MINUTES

November 11, 2013

The Village Board meeting was called to order by President Walsten on November 11, 2013 at 6:35 p.m. Trustees Lust, McNaughton, Klahn, McCallum were present. Trustee Frandy arrived at 6:42pm. Trustee Clark-Hansen had an excused absence. Others present were Deputy Clerk Brewer, PW Director Langer, Chief Barger, Rachel Brickner from the Oregon Senior Center and Victoria Solomon from Green County UW Extension. Dale Arndt, Brooklyn Sno-Hornets also present. The Pledge of Allegiance was recited by all.

President Walsten called the Public Hearing re: 2014 Budgets to order at 6:36pm. Brewer reported that no public comments were received. No public comments made during the hearing. Motion: Klahn/McNaughton to close the Public Hearing at 6:36pm.

Dale Arndt briefly spoke in regards to the **Brooklyn Sno Hornets** needing access to get into town with their snow mobiles because the Wisconsin Railroad Commission has withdrawn use of the rail line and right of way for any purpose. This means the snowmobilers cannot access the downtown businesses except the MiniMart. The Sno-Hornets are asking for permission to cross Legion Park and remove one of the posts into Legion Park to gain access. The snowmobile clubs organization is trying to obtain an exemption because a state statute provides liability immunity to all snowmobilers who remain on approved trails, thereby, protecting the railroad agency from liability, the reason given for withdrawing permission to use by recreational and other groups.

Victoria Solomon from Green County UW Extension gave a brief introduction and overview of what services are offered through that program. She is working to get out to all communities. Her focus is primarily on the Green County Leaders Program and she encourages us to contact her with any questions.

Rachel Brickner from the Oregon Senior Center was present to discuss the Senior Center budget for 2014. The Village of Brooklyn's portion went from approximately \$13,279 in 2013 to \$19,280 proposed for 2014. Walsten and Strause met with Oregon's Administrator Mike Gracz, Financial Director Lisa Novinska, Rachel Brickner, Senior Center, and Dale Beske from the Town of Rutland, to discuss this significant change. There are a few reasons for this increase. Since 2010, the Senior Center has been cutting the budget (positions, etc) due to hard economic times and Village of Oregon budget cuts. Now that the local economy appears to be improving, they have added another staff person, and added 2 more hours/week to each case manager's hours to return staffing levels to pre-2011 cuts. The new formula for determining each municipalities portion of costs is now based on both fixed costs (based on Village's population), as well as actual usage. Brickner pointed out that the Village of Brooklyn's usage has significantly increased. It is now up to 7.8-8% of the total usage for the Center. This compares to approximately 3% usage average calculated by Brickner in past years. Brooklyn has several residents using the Adult Day Program which has higher usage values than social events, for example, as increased staffing is needed. She also pointed out that the total budget is increased 3.7% compared to 2011 vs. the 45% increase in Brooklyn's Senior Center line item. Walsten pointed out that Clerk Strause also feels the Village may have been under assessed as increase would have been \$17,000 if old formula of population-only would have been used. In addition, this is the first year that the Village of Oregon has charged the Senior Center budget a portion of the costs for their financial director, which added \$22,000, of the \$51,000 total budget increase. McCallum questioned the fact that the Board had agreed to a \$14,000 cap. What would happen if the Board only agreed to pay the \$14,000? Brickner replied that we would then not be in compliance with our contract. The Green County population of Brooklyn is not counted in this but if it were (it isn't as the Sr. Center is part of Dane County funding) the payment assessed for services would be even higher. However, Green County residents receive only limited services from Oregon Area Senior Center (Green County has its own aging services program). Dane County residents receive full services such as case management, utility assistance, medical assistance, transportation, respite care, home visits, finance assistance, home health care safety, and more.

Public Comments: No Public Comments were received. President Walsten pointed out that Clerk Strause and Trustee Clark-Hansen have been ill.

Minutes: Motion by Frandy/Lust to approve the minutes from 10/14/13. McCallum pointed out that under Committee Reports, the Village voted to approve the Village as sponsor for grant for an e-magazine, the minutes should read as a "back-up" sponsor. Amended motion by Frandy/McCallum. Amended motion was carried. Motion by Frandy/McNaughton to approve the minutes from 10/21/13. Motion carried with McCallum abstaining due to an absence.

President Walsten reported that she had attended the League of WI Municipalities conference Oct. 15-18 as well as a League Board meeting where they will now be looking for a new Executive Director. She attended a Joint Governmental meeting to approve the Senior Center budget on Oct. 22 in Oregon. Walsten informed the Board that Pellitteri's has placed a bin outside of the Clerk's office for food pantry collection. She encouraged everyone to make a donation as this is for a very good cause.

Clerk/Treasurer's report: Deputy Clerk Brewer read the balances off the financial reports. Walsten reported briefly on LRB 3105 Sharing PILOTS (payments in lieu of taxes). If this went through, the Village would lose money. Payments that we currently receive (like from Genesis), would have to be shared w/schools, county and state. Brewer reported that the nomination process starts December 1st and trustees up for re-election are Clark Hansen, McCallum, and Lust.

Walsten discussed the letter that was in packets from Tammy Baldwin sharing her response to municipal bond tax exemption being proposed in Congress.

Public Works report: Langer said Oregon Girls Youth Softball Association has been working on the Legion Park softball fields, dirt, seeding, etc. They would like to put a sign up on the large diamond's back fence saying "donated by". Motion: Klahn/Frandy to approve them putting up this sign for one season. Motion carried. Business Complex – The blacktop was supposed to be done last week but weather has been an issue. It will probably be done after Wednesday as the temperatures will be increasing. All of the seeding by contract has been done. No crops will be planted now as it is too late in the season. Something will be planted in the spring. The Intent to Apply DNR application is due 12/31/13. Langer asks if we are going to apply for any funds through DNR. Projects that could possibly be funded are underground water/sewer work, water towers, lift stations, etc. Sludge hauling by Bytec will start next week. The "welcome" sign that was damaged at the south entrance to the Village has been temporarily repaired. Some more scrap metal has been sold. The last leaf pickup will be November 22. The Tree City application has been mailed in but there has been no response thus far.

Safety report: Chief Barger would like permission to use \$4,000 grant money to purchase a "Shield 15 speed display" which is a traffic speed digital board. It is bigger than the current one and will be much easier for people to see. He indicated that he might be able to get a trade-in amount on our current one which would allow him to get some extra apps. Motion: Frandy/Klahn to buy new board with grant money received not to exceed \$4,000. Motion carried. Dane Com will be delayed well into January at this point. In Service for all staff has been completed. Barger showed the Board a plaque that the PD received for traffic initiatives (that is how the PD received the \$4,000 grant). New computers for the PD will be purchased soon. A new external hard drive was purchased as they were running out of storage capacity for all of the photos/video that needs to be stored. Barger will be working on a new policy in regards to bank alarm procedures (and other alarms). Village employees need to be aware of procedures since we share the building with the bank. Barger will also be working in coordination with the existing bank policy. Walsten also encouraged Chief Barger to address safety protocol for Village Clerk's office should visitors or residents become aggressive toward Clerk staff. New officer, Randy Burns, is now on solo patrol.

New Business - Motion: Lust/Frandy to go into closed session at 7:56pm pursuant to Wis Stats 19.85 (1)(e) negotiating the purchasing of public properties. Motion carried. Motion: Klahn/Frandy to return to open session at 8:18pm. Motion carried. Roll call vote: 6 ayes, 0 nays.

Motion: Frandy/McNaughton to approve pay request #2 in the amount of \$246,839 to **Krause Excavating**.

2014 Budgets: Expenditure Restraint Formula/Levy Limit Worksheet/Mill rate worksheet – The Board reviewed these sheets. \$46,451 will be moved into the capital projects fund with the intent that approximately \$25,000 will be used in the streets budget. The rest would then be used for capital projects. It was noted that the full levy will be taken. Senior Center budget – Frandy questioned the \$14,000 cap again. Walsten reiterated the reasons why the budget has gone up and that we are obligated to the contract that we signed. Klahn agreed but pointed out that their budget really didn't have to go up that much. They don't have to re-coup all of their losses right away. There was a motion by Klahn/McNaughton to rescind the previous motion from 10/21/13 changing the budget amount from \$14,000 to \$19,238. Motion carried with McCallum abstaining. Old squad car use: Question arose in regards to the appropriate use of the old squad car. Walsten questioned if we really need 2 squad cars and the added expense it will have. The police department budget is up 11% and it could cost up to \$10,000 to get the squad into operating condition. Barger pointed out that it will not cost \$10,000. He will be getting a grant for the data terminal, and will only need a new radio which will cost around \$5800. He said that other communities have back up squads and it is important to have one in case of emergency or our other squad is out of commission. Klahn agreed and commended Chief Barger with bringing the Police Department up to current standards. However, he pointed out that the PD really needs to be mindful of their spending. Things have happened very fast and there has been a lot of spending. He recommends that the spending slow down for awhile. He expects a much smaller police budget next year. Motion: Klahn/Frandy to pursue the old squad car into a back-up squad but allowing it to be used as a Village vehicle as well. Motion carried. General Fund, Special Revenue Fund, Cemetery Fund, Debt Service Fund, Capital Project Fund, Water Utility, Sewer Utility, TID #1 Fund, TID #2 Fund – Discussion was held about the General Fund in regards to Public Works wanting a 4th employee. McCallum asks where the overall plan is for the PW department. Langer pointed out that this position and the need for this position had been discussed at PWks meetings on several different occasions and it was in the minutes that were passed out to all trustees so it is nothing new. McCallum said that she would still like to see an actual "plan" though. Langer showed the proposed hiring sheet (6,9,&12months) that was given out at meetings and asked if she had it. Klahn said this has been discussed and the goal is for someone to start at the end of next year and for them to be trained and eventually moved up to do streets, water/sewer, etc. so that others can eventually be moved up when/if Langer leaves. The goal would be to have the new employee then start full-time in 2015. McCallum said that she would still like to see an actual "plan" though. Walsten stated this plan had been discussed and Personnel Committee felt there is a need to look at staffing for all departments before hiring someone permanently, which includes wages, benefits, etc., not just 3 months of employment. Finance Committee had also discussed and felt this position would be long term and cannot be funded in this budget. Walsten said that Public Works and Clerks' office are in need of additional staff but this needs a plan for the staffing needs of the Village, not just at

department level. More discussion will take place on this. Special Revenue Fund – no changes, Cemetery Fund – no changes, Capital Projects – \$46,451 will be moved from the general fund to capital projects (\$25,064 going to streets and \$21,387 as undesignated), Water utility – no changes, Sewer utility – no changes, TID #1 – no changes, TID #2 – no changes.

Motion: Frandy/Klahn to approve Resolution 2012-13 for 2013 Tax Levy payable 2014 in the amount of no more than \$708,968 with some exemption aids not having been applied yet as not available. Motion carried unanimously.

Motion: Klahn/Frandy to approve moving delinquent utility and special assessments/charges to tax roll. Motion carried.

Motion: McNaughton/Frandy to allow the Brooklyn Sno Hornets to gain access for snowmobilers to the Village downtown using Legion Park and removing a post, if needed. Motion carried.

Unfinished Business:

Community Building Policy committee is being scheduled to meet this month. The **Municipal Court Agreement with Belleville** draft has been reviewed by Judicial Court District 5 and Village Attorney Christopher and is approved. This agreement is considered a sub-contract and will not be eligible to become a merger until the 2016 municipal judge election. Barger said the phone line needs monitoring because the PD has been getting calls. Temporary Court Clerk Michelle Brewer has been checking messages as well when she comes in. Clerk Brewer has offered to assist the Brooklyn Court for as long as they need her. Walsten outlined the remaining steps with hopes implementation can occur in January, 2014. Motion: Klahn/Frandy to approve the current municipal court agreement draft with Belleville. Motion carried. Jail assessments: Deputy Clerk Brewer reported that the jail assessments/payments are now caught up through August of 2013. Michelle should have us up to date very soon. Ordinance re-codification – McNaughton said there is nothing to report at this time. Update on Re-eval by Jacobson Appraisals and Public Access to Property Records. Clerk Strause will report more on this when she returns as Deputy Clerk Brewer is not familiar with this. Land lease for cropping TID #2 – it is too late to plant anything now. Need to finalize lease yet. Capital improvement plan – Motion: McCallum/Frandy to postpone this item until there is sufficient time to discuss it at the December meeting. Motion carried.

Consent Agenda:

Motion: Frandy/McNaughton to approve the November 2013 invoices as presented. Motion carried. Motion:

McNaughton/Lust to approve Resolution 2013-11 for Job Creation and Economic Growth. Motion carried.

Committee Reports:

Planning/Zoning – nothing to report. **Ordinance** – did not meet. **Fire/EMS** – continues to work on re-organization.

EDC – Open House on 10/24 was not well attended with only 3 people, aside from trustees/committee members.

Recreation – Craft show was well attended and they already are working on ways to make it better for next year. Free yoga classes will be starting soon. Motion: Frandy/Klahn to accept the resignation of Tracie Meyer from the Committee.

Motion carried. **Emergency Management** –no meeting. **Personnel** – scheduled to meet. **Finance** – Motion:

Frandy/Klahn to approve the purchase of a Sharp MXN3140N copy machine for the Clerk’s office at the State Contract price from Gordon Flesch Co. of \$6,065.00 and to transfer the old copy machine to the Public Works Dept. Motion

carried. Loan for TID #2 should be ready this Tuesday or Wednesday. **Ad Hoc Recycling** – nothing to report. **Website** – nothing to report.

Motion: McNaughton/Frandy to adjourn at 9:48pm Motion carried.

Get Fit Program is EXPANDING

We are providing **FREE** Yoga Classes on the following days at our Community Building:

- YOGA 101**
Saturday, November 23rd • 9am
- YOGA BOOTCAMP**
Saturday, November 23rd • 10:30am
- YOGA FLOW**
Saturday, December 7th • 9am

**President's Letter
November, 2013
Nadine S. Walsten**

At the Board meeting two nights ago, we had a lengthy discussion about issues that impact on the budget for 2014. There has been a striking increase in our Senior Center's annual payment for services provided to our residents (\$13,000 to \$19,000) which is explained by a combination of factors: a new payment formula which combines population with usage; initiation of payment by the Senior Center for a portion of the Village of Oregon's financial staffing costs and the Center's need to return to 2011 staffing levels to meet the increasing demand for its services. The Brooklyn residents' usage of the Center has increased from approximately 3% to 8% of total usage and the majority of this increase reflects an increase in our older residents attending the Adult Day Program. The Adult Day Program is one of two programs operating in the county, which is a great opportunity for our older residents and respite for their families, however, these programs also have a higher usage point value given the need for higher staffing ratios. The usage factor will fluctuate and our payment to the Center will fluctuate as well. Please read the Board meeting minutes for more details. Our Fire/EMS budgets have increased—a much needed increase to catch up with training and staffing costs to retain our volunteers---but much less than was originally projected. We have also held our budget steady (last year the village tax was 3 cents less/\$1000 property valuation) for the past three years but to meet the 2014 budget, we have increased the tax by 61 cents/\$1000 or \$61/\$100,000. If your home is \$200,000, your tax increase (for the village only) is \$122. Please call me or the Clerk's office with any questions.

You may have noticed that the Brooklyn Business Complex is now complete, with weather causing a delay in paving, the last step. A sign advertising the Complex will be constructed in the next few weeks.

It is still hard for me to believe we were able to take the dream of a business park into reality in just 18 months! If we had had this park 3 years ago, we wouldn't have lost the 4 businesses we did to other parks. But that was then; and now, we have to bring businesses with jobs into the Complex. If you are aware of any business or individual(s) who may be interested in moving into our business park, refer them to the Village Hall, 455-1457, for details about lot prices and incentives available.

Oh yes—I am still looking for friends for the Brooklyn president Facebook page.

<https://www.facebook.com/#!/pages/Brooklyn-Village-President/477635552284242>

Happy Thanksgiving everyone!!

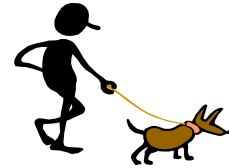
Nadine



2014

PET LICENSE FEES

Dog license fees for 2014 remain the same as last year. The cost is \$12.00 per spayed or neutered dog and \$17.00 per unaltered dog. Cat license fees remain the same at \$5.00. Licenses for 2014 can be obtained from the Village Clerk's office beginning the week of December 9th. Current rabies vaccination information needs to be provided to obtain license. If you have any questions, please call the Clerk's office at 455-4201.



NOW SERVING:

Hot & Delicious
Pizza

Family Movie Night
Village of Brooklyn

December 7th
Free! Family Movie Night!
7pm | Community Bldg

The quote below is the clue:
"I've been waiting for this my whole life! I'm gonna be a scarer!"

SENIOR HOLIDAY POTLUCK LUNCH

Noon – December 5th
Brooklyn Community Building
Bingo after lunch –
(Bring a small gift to pass).



TAX COLLECTION HOURS FOR YOUR CONVENIENCE

The Clerk's office will be open on one Saturday in December for tax collection purposes to better serve your needs. On Saturday, December 28th we will be open from 8:00am – 12:00pm. For any questions on the tax collection process, please call the Clerk's office @ 455-4201.

The Public Works Department will be closed on Thanksgiving as well as Fri, November 29th. They will also be closed from 11am on Dec. 24th to 7 am., Dec. 26th and 11 am on Dec. 31st to 7 am. Jan. 2nd.



The Clerk's office will be closed on Fri., Nov. 29th as well as Thanksgiving. Day. The Clerk's office will also be closed from noon on Dec. 24th to 7 am., Dec. 26th and noon on 12/31 to 7 am., Jan. 2nd.

LEAF PICKUP

Last pickup will be on Friday, November. 22nd. Leaves can be taken to the compost pile at the Sewer Plant on S. Rutland Ave.

***NO BURNING LEAVES IN THE VILLAGE!!!**

BROOKLYN POLICE DEPT

Activity for October

| | |
|---------------------|-----------|
| Susp Activity | 2 |
| Traffic Incidents | 24 |
| Traffic Citations | 10 |
| Traffic crashes | 2 |
| Traffic Warnings | 8 |
| Misc Comp/Arrests | 5 |
| Assists | 21 |
| 911 disconnect | 1 |
| Animal | 3 |
| Open Records | 3 |
| Refer Dist. Atty | 2 |
| Ordin.violations | 2 |
| Disturb/disorder | 1 |
| Domestic/family | 2 |
| Park citations/comp | 2 |
| Thefts | 1 |
| Juvenile off/comp | <u>1</u> |
| Total | 90 |



WRITE ONE LESS CHECK EACH MONTH!!!

Pay your water bill automatically on the 25th of each month. For more info, contact Kim at 455-4201 ext. 1.

Brooklyn Recreation

Just wants to say
THANK YOU!

Brooklyn Community United Methodist Church
Public Works

Crafters:

Linda Crossen · Designs by DeLacy · Steinfeldt Apiaries
Crochet-it is · Marcy's Art · Wagner Color · Earth Light
Artful Gatherings · Lavender and Sage Design Works
Bridgets Bees Bored in Brooklyn Embroidery · Robert BlockPurkey's Crafts · Randee Rock Garden · Zhegems · RE-Creations
Carnelian Sol Designs · Betsy's Beadwork
Crafts in the Country

Vendors:

Origami Owl (Terrie) · Mary Kay (Danielle)
Scentsy (Tina) · Avon (Kathryn) · Paparazzi Accessories (Karin)
Miche Purses (Amber) · Tupperware (Jennifer)
Discovery Toys (Mary) · Thirty-One (Katrina)
Tastefully Simple (Kristin) · Linda's Luxury Closet (Linda)

TO THOSE THAT CAME AND CHECKED OUT ALL OF THE CRAFTERS, ARTISONS & VENDORS AT OUR Fall Arts & Crafts Fair!



Brooklyn Area Chamber

Annual Santa Day

Sat., Dec. 14, 1-4pm

Brooklyn Community Bldg

Photos with Santa, free gift for kids, FREE refreshments, FREE regifting center, Methodist Church's children's free store to shop for family members with gift wrapping, FREE three craft projects.

Please donate to the Brooklyn Food Pantry 455-1627

info@brooklynwisconsin.com
www.brooklynwisconsin.com

REMEMBER TO CHECK OUR WEBSITE AT

WWW.BROOKLYNWI.GOV

STAY INFORMED OF VILLAGE HAPPENINGS AND SIGN UP TO RECEIVE THE VILLAGE NEWSLETTER ELECTRONICALLY. YOU CAN ALSO "LIKE" US ON

FACEBOOK

<http://www.facebook.com/brooklynvillagewi>

Annual Holiday Lights

Contest is **BACK!**

DEADLINE for decorations: **Dec 15th**

Oh and Rules have changed!
Last year's winners can participate this year!

You can also nominate online starting

December 1st

at www.brooklynrecreation.org

(Please include a photo of your nomination & if you nominate yourself please nominate a neighbor too as your second choice!)



News from Your Senior Center

By Rachel Brickner

November is National Family Caregivers Month, and the Oregon Area Senior Center salutes the work that is done by all caregivers, especially people who are providing care to seniors.

Caregiving is vitally important and often very demanding, and the staff at the Senior Center can connect you with resources to make the task a little easier.

The Senior Center hosts a Caregivers Support Group on the third Monday of each month at 9:00 a.m. No reservation is required to attend unless you would like some help taking care of your loved one while you take part. If you would like to attend the support group but the time is inconvenient for you, let us know and we may be able to find an alternative for you.

In addition to the Support Group, the Senior Center also has a program three mornings a week for seniors called The CLUB (Cheerful, Lively United Bunch). Caregivers can benefit from some time for themselves while the person they

care for attends, and the care recipient benefits from a change in atmosphere, etc. The CLUB truly offers a win-win opportunity for seniors and caregivers.

The outreach workers at the Senior Center can help with finding resources to help fund respite opportunities and home modifications if the modifications are helpful to the caregiver or recipient. They can also help navigate the pathway to the next stage of life, if it appears that a senior may need a greater level of care than the family, friends or neighbors can provide. The Senior Center staff is familiar with a variety of options, how to assess those options, and how to fund them. The Senior Center staff can also help local caregivers find support for loved ones who do not live in the same community.

Caregivers provide a valuable service to those they care for, and we salute you for your efforts. Whether you provide care 24/7 or simply make sure that a senior has gotten their mail each day, your contributions are important, and we are here to support you. If you have any questions about how we can help you in your role as a caregiver, or for information about adult daycare, case management, respite care, financial and legal issues related to caregiving, transportation or home delivered meals, please call Rachel at 835-5801.

FOOD PANTRY DONATIONS

The Village of Brooklyn has paired up with Pellitteri Waste Systems to help collect food for their ThanksGIVING Back Program. Non-perishable food items are being collected to help those less fortunate. There is a collection box at the Village Clerk's office. The donations go to Second Harvest Food Bank who in turn donates to several local food pantries within Dane County and Southwest Wisconsin.

