

**PLANNING AND ZONING COMMISSION MEETING  
MINUTES  
January 30, 2012**

The regular meeting of the Planning and Zoning Commission of the Village of Brooklyn was called to order in the lower level of the Brooklyn Community Building at 6:37pm by Chairperson Nadine Walsten. Commissioners present were Dorothy Frandy, John McNaughton, Mark Bruner and Dale Arndt. Also present was Deputy Clerk Kim Brewer, Mark Degner from General Engineering. Nissin Rodriguez had an excused absence.

**Minutes:** Motion Bruner/McNaughton to approve the minutes from November 28, 2011 with the correction in third paragraph: "Motion: McNaughton/Bruner to waive the Conditional Use Permit ~~application~~ changed to requirement and fee for Habitat for Humanity since all of the criteria have already been met."

**Habitat for Humanity:**

The need for volunteers was identified again and briefly discussed.

**Discussion of Consultant Fees for Revision of Comp Plan.**

Following the discussion in November, 2011, the fees for the Comp Plan revision were \$8,500 over budget, and General Engineering was requested to itemize the projections necessary to complete the remainder of the revision. Rob Roth presented an itemized list which he said was based on an estimated amount of time needed to complete the project. These projected fees are as follows: for meetings (\$690 for Plan Commission; \$460 for intergovernmental meetings, \$230 for Public Hearing) and \$800 + \$500 to complete the revisions and expenses to create the final document, for a total of \$2680. Motion: Bruner/Frandy moved to approve these fees and to recommend to the Village Board payment of \$2,680.

**Continuation of Comprehensive Plan revision discussion.** The focus of the discussion was on Chapter Seven, Economic Development, submitted by the Economic Development Committee, the latest census data and the remaining tasks to complete the revision. We need to meet with adjoining towns and to hold a public hearing before the plan can be completed and plan to complete so the Public Hearing can be held in March.

**Vision/Mission Statement for Comprehensive Plan:** Postponed until next meeting.

**Continuation of Chapter 48 Zoning Ordinance revisions by Mark Degner of General Engineering:** The Commission went over several proposed changes and much discussion was held. This will be brought back to the next meeting for further work with target of completing the chapter at February meeting. John McNaughton will bring in the covenants on new structures in the Brooklyn Commons development for discussion at the next meeting.

**Chapter 47 Land Use revision due to new State Statute:** **Motion:** Bruner/McNaughton to rescind motion to hold the public hearing January 27, 2012. Motion carried. **Motion:** Bruner/McNaughton to hold public hearing on February 27, 2012, at the beginning of the next Commission meeting. Carried.

**Motion:** Bruner/Arndt to adjourn. Carried.