

Village Of Brooklyn

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Public Works Committee Minutes May 22, 2012

The Public Works Committee meeting was called to order at 6:05 pm. Committee members in attendance were Todd Klahn, Dean Van Den Eng and Steve Lust. Also in attendance were Public Works Director Mark Langer and Village President Nadine Walsten.

Motion: Klahn/Lust to approve minutes of 03/27/2012. Motion carried with Van Den Eng abstaining.

Motion: Van Den Eng/Lust to approve minutes of 04/24/2012. Motion carried with Klahn abstaining.

Langer spoke of the need to inspect cross connections at nine commercial businesses in the Village. The inspection is required by the DNR to ensure that cross connections are not present in structures served by the water utility. This action will prevent contamination of the water supply in the event of a sudden drop in pressure. If cross connections are found, the property owner is responsible to pay for repairs. Property owners are responsible for the cost of inspection as well; however, since this is the first time that the Village is requiring it and there is a need to have the process move along with uniformity, Langer recommended that the Village pay for the first round of inspections. Three bids were received; B&M Technical Services for \$650, General Engineering and Associates for \$945 and LR Meter for \$1,100. Langer noted that the Village contracts zoning and building inspection services through General Engineering and Associates currently and that they would like the Village to consider revising the ordinance to make cross connection inspections mandatory in new construction. **Motion:** Van Den Eng/Lust to recommend to the Board that the Village pay the cost of inspecting the nine commercial businesses for cross connections and that the contract be awarded to General Engineering and Associates in the amount of \$945. Motion carried unanimously.

Langer updated the committee regarding the sewer main cleaning on Market St. When the sewer rodder became stuck, McCann sewer jetting machine was used to help get it loose. The old clay tile line is broken and in need of repair. Langer reported that it is impractical to line the sewer in that area and that the best option would be to dig up the street, patch the pipe and then repair the street. Langer reported that this option would cost approximately \$2,150 according to R&K. The committee asked Langer to seek two additional bids and present them at the June Board meeting. Langer stated that R&K was going to be in the Village to do other work that was previously approved and that they would have equipment on hand which would help mitigate the cost. **Motion:** Klahn/Van Den Eng to approve contracting with R&K to repair the sewer line not to exceed \$2,150. Motion carried unanimously. Langer will still solicit two additional bids to review at the June Board meeting if R&K has not completed the work beforehand. The street will need to be patched by someone else, that cost is still undecided.

Langer briefed the committee on the age of the utility infrastructure within the Village. Almost half of the infrastructure is over 50 years old and maintenance costs should be budgeted for.

Langer commented on the Compliance Maintenance Annual Resolution. Points were deducted because the Village has not recently reviewed sewer user charges/revenue sources. **Motion:** Van Den Eng/Klahn to recommend review of sewer user charges/revenue sources to the Finance committee. Motion carried unanimously.

Langer informed that committee that Landmark would entertain offers on the approximately 2 acre parcel of land that is adjacent to the Wastewater Treatment Plant. The consensus was that this land would be valuable to have in case the Wastewater Treatment Plant ever needs to be expanded or a business is in need of space to build on. **Motion:** Van Den Eng/Lust to recommend to the Board that the Village offer Landmark \$2,000 per acre and the Village pay surveying costs. Motion carried unanimously.

There were no new developments to report regarding alley improvements.

The Village sidewalk plan was discussed. The current plan is from 2007 and goes through 2012. The Village has applied for a Safe Routes to School planning grant which would be used toward updating the Village sidewalk plan. Van Den Eng spoke of the need for sidewalk ramps at the intersection of First St. and Bowman St. There are currently no ramps at either of the four corners which impedes pedestrian traffic to and from Legion Park. Langer will solicit bids so that this can be considered soon or as a possible budget item for 2013.

Langer gave an update regarding the nuisance ordinance pertaining to lawns that are non-compliant. Seven letters were sent out this month and five of the properties are now in compliance. Two properties remain, Langer will send a second certified letter before mowing.

Langer gave the Public Works and Utilities reports. Noteworthy items include:

- The Public Works department is starting their summer hours in June. Hours will be 6:00 AM to 2:30 PM.
- Tree inventory work began this week.
- The new scoreboard dedication was well attended.
- Summer yard meters are being checked out to residents. Several hose couplings have broken and PW is in the process of replacing the ends.
- WRWA will be holding a class at the community building June 6th.
- We are still waiting on a DNR discharge permit.
- Langer gave special recognition to Trustee Sue McCallum for the card and treats that she provided last week honoring National Public Works Week.

The 2013 budget process was discussed. This is expected to be easier this year since we have more reliable data to work off of.

The 2012 Public Works, Water Utility and Sewer budgets were reviewed.

Motion: Van Den Eng/Klahn to adjourn at 7:23 pm. Motion carried unanimously.