

# Village of Brooklyn

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## Finance Committee Minutes June 6<sup>th</sup> 2012

The Finance Committee meeting was called to order at 6:35 pm. Committee members in attendance were Dean Van Den Eng and Nadine Walsten. Jessica Hawkey was absent. Also in attendance was Clerk/Treasurer Carol Strause.

**Motion:** Van Den Eng/Walsten to approve minutes of 05/09/2012. Motion carried unanimously.

Clerk Strause presented a list of expenses related to moving the Clerk's Office to Union Bank & Trust building. The list will be forwarded to the Board for review.

The committee reviewed sewer connection fees, sewer user fees and other revenues. The most recent review had been done in 2010. Many factors that could influence sewer expenses and revenues were discussed including potential economic development, facility expansion and maintenance. The consensus of the committee was that sewer connection fees and sewer usage fees were satisfactory at this time and that no changes were recommended.

The committee reviewed the 2013 budget timeline and Clerk Strause indicated that budget worksheets will be made available to department heads and committees on time.

The 2011 and 2012 budgets were reviewed. Johnson and Block will be attending the June Board meeting to discuss the 2011 audited financial report.

Financial balance sheets were reviewed. Strause reported that all deposits were collateralized properly.

There were no new Engineering or Attorney fees.

Payroll overtime and comp time were reviewed.

The monthly invoice worksheet was reviewed.

Monthly bills were reviewed and will be presented to the Board at the June meeting.

**Motion:** Van Den Eng/Walsten to adjourn at 7:48 pm. Motion carried unanimously.