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Safety committee

Thursday, July 26, 2012 Minutes

Meeting was called to order at 6:30 pm.

Members Present: Jessica Hawkey, Sue McCallum and Steven Lust, also present Chief Barger and President Nadine Walsten

Motion: Jessica Hawkey / Sue McCallum to approve June 28, 2012 Safety Committee minutes. Motion was carried

Budget was reviewed and found to be ok. Chief Barger will be working on the 2013 Budget request for the next meeting. Barger will look into the cost of a new patrol vehicle.

The department work schedule was discussed; there are four open shifts that have not been filled. Chief Barger is still working on closing this gap.

Chief's Report was reviewed along with a copy of the 2012 strategic plan, PD processes initial report and staffing survey to help plan for the 2013 budget. The number of vehicle break-ins in the village has increased. Residents in the village should keep their vehicle locked when parking outside. Review of current activity, statistic forms for traffic citations, municipal ordinance citations, numbers of parking violations, incidents by day of week was done. June activities of 67 calls are down over last year's 76 Calls for Service for the month.

Discussed application for Criminal Justice JAG Smaller Police Agency Crime Initiative Grant (2012). Received CCR number so Chief Barger will be able to complete this grant.

Discussed Police Officer Engelhart's employee evaluation. Barger has completed the evaluation.

Discussed and reviewed policy #116 "Open Records Request/Inspection". Chief Barger and the Committee had given their approval for this policy. **Motion:** Jessica Hawkey/ Sue McCallum to send policy # 116 Open Records Request/Inspection to Village Board for approval. Motion was carried

Discussed Village Ordinance Chapter 22. Chief Barger has reviewed Chapter 22 and has made some recommendations to add changes. The committee will bring these changes to the Ordinance Committee.

Discussed 2013 Safety Committee Mission Statement. It was commented that the committee will need to oversee reviewing community event plans and beer/wine license and give their recommendations to the Village board.

Discussed space needs study for Police Department. Sue McCallum gave copies of a study that was done in past years. The committee will review for the next meeting and update to make plans for future space needs.

Motion: Jessica Hawkey/ Sue McCallum to adjourn the meeting at 8:09 pm. *Motion carried unanimously.*

Steven Lust: Chair