

The Village Board meeting was called to order by President Walsten on August 13, 2012 at 6:36 p.m. at the new Village Hall Conference Room. Trustees Lust, Hawkey, Frandy, Van Den Eng were present. Trustee McCallum arrived at 6:40 p.m. Others present were Josh Straka, Michael Christopher, Errin Welty, Harry Barger, Heather Kirkpatrick, Andy Kessenich, and Mark Langer.

All stood for the Pledge of Allegiance. Public Comments: President Walsten reported she received a letter from a resident on Lincoln St. who identified that his unlocked car had been entered twice within a month with items stolen. He left a message with the police dept. He asked the Board to consider increasing police coverage in the Village as there was no officer on duty.

Trustee Van Den Eng moved, second Frandy, carried to approve the minutes of 7-09-12 adding Trustee McCallum as being present and also adding on page three regarding the discussion to change the Board meeting location to the new Village Hall that Van Den Eng's main point was the new meeting room is too small to accommodate a large group. Trustee Hawkey abstained.

Diane Newlin, Director Oregon Youth center, was not present. Presentation will be on next month's agenda...

President Walsten had no report. Clerk Strause reminded all of the Partisan Primary tomorrow, August 14th.

Consent Agenda-Van Den Eng moved, second Frandy, carried to approve all items on the consent agenda: Payment of August 2012 invoices as listed; Approve Picnic Beer/wine license for Brooklyn Fire/EMS for 8-31-12 through 9-3-12; Approve extended Legion Park hours to 1 a.m. from 8-31-12 through 9-3-2012; Approve temporary operator licenses for Philip Mortensen, John Beranek, Erik Nielson, Jason Lewis, John Erlandson, Daniel Dean, Timothy Bartelt, Mason Barber and Steven Boettcher; Approve sound amplification equipment in Legion Park 8-31-12 to 9-3-12; Amplification Permit for Community Family Festival at Legion Park Aug 26, 2012 for a hymn sing from 2 to 7:30 pm; Amplification Permit for James T Lease, two birthday parties, Ruez Band, Legion Park, August 25, 2012 from 12 pm to 10 pm.

Committee Reports: Safety Committee report: Chief Barger presented Policy 116, Open Records Request/Inspection that is recommended by the committee to be approved. Hawkey moved, second Van Den Eng, carried to approve Policy 116. Barger's monthly report discusses call data information from Dane and Green Counties' Sheriff's Departments still being researched. Barger stated there are a number of vehicle entries in the Village and surrounding communities from unlocked vehicles. The Dane County Public Safety Communication Center is scheduled to go on-line with the new computer assisted dispatching on Nov 5th. New World Record's Management System will go on-line in early December. Barger stated he now has the Public Works radios registered with WISCOM. **Planning & Zoning report**-Van Den Eng moved, second McCallum, carried to postpone until next month the discussion on fees for Habitat for Humanity's project. McCallum reported she was not getting copies of minutes from Planning and Zoning. Clerk Strause will check on this. **Ordinance**-Trustee Lust reported Chapter 2 is done and will be on the Sept. agenda for Board approval. McCallum will email Clerk Strause the final draft. Chapter 22 will be ready to go to Board after next month's committee meeting. **Fire/EMS**-Walsten reported that Roland Arndt, who is V. President of the Fire District Board and the Village's representative on the Fire Board, has only missed one meeting within the last two years. Arndt does not attend Village Board meetings but Walsten states when there are issues, he contacts her. There were questions last month that our representative on the Fire Board is not reporting to the Village Board. **EDC**-Exterior lighting discussion was postponed from the last meeting. Wayfarer signage is up and done. **Recreation**-Meeting was held last week. The group will be doing a bounce house Labor Day weekend in conjunction with the Fire/EMS celebration. The craft show possibly will be back this fall. **Emergency Management**-will be meeting in September to

Finance-Frandy moved, second Van Den Eng, carried to authorize Clerk Strause to spend up to \$500 for an exterior payment drop box that will be placed at the new Village Hall location. Hawkey moved, second Frandy, carried to approve an audit proposal for 2012-2013 from Johnson Block for \$16,820 and \$17,150 respectively. This is a 2% increase for each year. Johnson Block has been the Village auditor since 2008. Van Den Eng moved, second Frandy, carried to approve the Village's Fund Balance Policy as recommended by the committee. This policy brings the Village into compliance with the new GASB 54 rules and also gives guidelines to the Board for maintaining an appropriate fund balance. Adhoc Committees-there were no meetings.

At 7:05 pm, Van Den Eng moved, second Frandy, unanimously carried by roll call vote to Convene to Closed Session pursuant to WI Stats. 19.85(1)(e) to negotiate the possible purchase of property for a business park. At 8:27 pm, Van Den Eng moved, second McCallum, carried to reconvene to open session.

New Business: CDBG Grant Funding-Van Den Eng moved, second Frandy, carried to accept the CDBG grant funding in the amount of \$261,000. Trustee Hawkey voted Nay. Out of four CDBG applications received by the CDBG Commission, only the Village's application was approved with conditions that need to be met within a six month time period, i.e., CARPC approval for an Urban Service Amendment, land secured, annexation, and TIF set up. McCallum questioned the LMI (low-moderate income) job creation section of the application. Errin Welty, Village's Economic Development Director, explained that the Village is not requesting more than 50% of the project funds so LMI does not apply to each business entity locating in the developed area. Marketing will be put together for developers and businesses. Trustee Hawkey left the meeting at 8:40 p.m. **Eastside Business Park Development Proposal** was put together in August 2010 when the Village's Feasibility Study was done. At that time, a portion of the land was designated for residential use, however, given the changing picture of land use for that portion, it was felt that portion be left as "undetermined" rather than commit to residential use at this time. Van Den Eng moved, second Frandy, carried to approve the business park concept with details to be determined. **EDC Funding Recommendations**- (a)Frandy moved, second Van Den Eng, carried to proceed with negotiations for land purchase pending acceptable results of the appraisal; (b)Van Den Eng moved, second Frandy, carried to approve hiring D.L. Evans Company, Inc. for an amount not to exceed \$3,000 for an appraisal of 10 acres; (c)CARPC fees-An Urban Service Amendment application will need to be submitted very soon to make CARPC's Sept agenda. Their recommendation would then go to their October meeting with a public hearing held in November. They would then give approval or refer back to the Village for further work on the application. CARPC fees are estimated at \$15-25,000. Frandy moved, second Van Den Eng, carried concluding an offer to purchase to approve fees as revised on the detailed "Pre-Grant Activity Timeline & Costs" sheet totaling \$62,000 (excluding \$3,000 appraisal fee). General Fund monies could be used until a time that TID financing would be required.

Van Den Eng moved, second Lust, carried to approve a **Cooperative Agreement between Green County and the Village to Provide Educational Efforts Regarding Clean Sweep 2012-2013**. Green County will be establishing a permanent, seasonal Clean Sweep and will be providing educational programs to residents in Green County. No funding is required from the Village but will be required to distribute information as provided by the County.

At 9:20 pm, Van Den Eng moved, second Frandy, unanimously carried by roll call vote to convene to **Closed Session pursuant to Wis Stats 19.85 (1)(g) to confer with legal counsel who is rendering advice concerning strategy with respect to possible litigation regarding a zoning violation in a residential district**. At 9:35 pm, Van Den Eng moved, second Frandy, carried to reconvene to open session. No action was taken in open session regarding Eric Grover's zoning violation in a residential district.

Public Works-A policy for residential refuse and recycle container billing was presented. As has been past practice.

Village. Two contractors replied: J.B.Johnson Bros. and low bidder, Hansen Concrete, Edgerton, at a cost for new sidewalk 4" at \$3.50 per sq ft and 6" at \$4.00 per sq ft. Replacement 4" at \$4.50 and 6" \$5.00 per sq ft. and curb & gutter at \$25 per lin ft. Walsten moved, second Van Den Eng, carried to approve the PW Committee's recommendation of contract award going to Hansen Concrete. Residents wanting some sidewalk replaced can also get the same price by calling the Public Works Dept. by Sept. 3, 2012. The property owner would pay Hansen Concrete direct. This information will be put on the website. **Curb and sidewalk replacement with ADA plates** may be done at the intersection of Bowman and S First Streets next year as the project will not be able to be completed by Labor Day this year. Frandy moved, second Van Den Eng, carried to approve the PW Committee's recommendation to spend \$2,000 for an engineer to **apply for a \$75,000 grant for solar panels at the WWTP** which would save \$300-600 per month on electricity. The only cost to the Village would be the feasibility study and grant writing which is estimated at \$12,000. The solar panel life can be warranted for 20 or 25 years. With the Teddy St project complete, **LRIP funds, Green County application**, can now be requested. Because the project was under the estimated cost, the entire LRIP amount of \$26,000 may not be allocated. About \$16,000 is half of the Teddy St cost. It is possible the balance of the LRIP funds could be used for next year's street projects. Langer's meeting with Strand on the Urban forestry grant revealed there are over 500 trees on Village property that are recorded. There are only forty-one trees that are ash and some of those are not susceptible to EAB. Public outreach is needed. Van Den Eng moved, second McCallum to set the public informational meeting date for Sept 10, 2012. Van Den Eng moved, second Frandy, carried to table discussion on the PW Director attending ICS 300 and 400 training in Minocqua next week due to the Director's work load. Public Works reports were reviewed.

Unfinished Business-The Oregon Area Senior Center apportionment process is still being worked on. "MySeniorCenter" software is being looked at by the center to reduce paperwork and allow for better management of the center. Each senior would have an I.D. card that would be scanned when they participate in a program. The cost of the software is \$8870.

Final review of the **Village's Comprehensive Plan** was done with minor corrections. Van Den Eng moved, second Lust, carried to approve the revised plan with revisions. Final copies will be available for review in the Clerk's Office.

No meeting has been held with the Village of Belleville regarding a **joint Municipal Court system**. A **preconstruction meeting will be held by DOT on 8/20 regarding the Hwy 14/92 stormwater construction**. Walsten moved, second Lust, carried to postpone the discussion on policy review for the Community Building.

McCallum moved, second Van Den Eng, carried to adjourn at 10:24 p.m.

Carol A Strause
MMC, WCMC, CMTW