

The Village Board meeting was called to order by President Walsten on Nov 19, 2012 at 6:30 p.m. Trustees Lust, Frandy, Van Den Eng, Klahn were present. Trustees Hawkey and McCallum were absent. Others present were Clerk Strause, Attorney Christopher, Heather Kirkpatrick. All stood for the Pledge of allegiance.

President Walsten announced **George Bros. Farms Inc, has signed the Village's offer to purchase 10 acres at \$18,000 per acre for a Business Complex.** Changes in attachment "B" to the offer agreed by the Board would use graded fill to make the area by the pond more level. Grading can only be done within 75' of the pond. Trustee Klahn moved, second Frandy, carried to pay earnest money of \$1,000 to a trust c/o Homestead Title.

George Bros. Farms, Inc. has submitted a **"Petition for Annexation of Territory by Unanimous Approval"**. Rezoning will not be done by the end of the year as the annexation needs to be done before rezoning can take place. Joint Review Board for the creation of TID #2 will meet in January rather than Dec. New JRB members will be seated in January with a new Dane County Treasurer and new MATC representative. A Certified Survey Map is needed and takes about a month to do. This is not needed for the closing, however, which will take place before year end. Attorney Christopher outlined the steps in the annexation process. Planning & Zoning Commission will meet on Dec 3rd for the annexation hearing with a recommendation from them to the Village Board on Dec 10th. Clerk Strause will send certified copies of the annexation petition to the Town Clerk, Oregon School District, MATC, and Dept of Administration (DOA) for review. DOA has twenty days to make their recommendation to the Board. The Village Board cannot act until they get this recommendation from DOA. Atty Christopher will send CARPC's approval to DOA. Annexation needs to be approved by 2/3 of Board members. Annexation Ordinance will be presented at the Dec 10th Board meeting and will need to be published after approved. The current Agriculture zoning will need to be brought in with the annexation and will be temporary until another hearing will be held for the rezone to the BP (Business Park). The BP section of the zoning ordinance will be amended so that "Ag Use" is a permitted use in unimproved areas. The amendment will be taken to Planning & Zoning on 12/10 with a hearing and recommendation to the Board also on Dec 10th. The hearing for the rezoning will be in January, and the JRB will meet after that in late January. Homestead Title will be doing the closing for the property acquisition. Title insurance will be less than the original estimate of \$1500. Closing is scheduled for Dec 17th. Van Den Eng moved, second Lust, carried to refer the annexation petition to Planning & Zoning for their recommendation by the Dec 10th Board meeting.

Van Den Eng moved, second Lust, carried to file and pay the DOA fee not to exceed \$1350 for the annexation review. A public informational meeting to explain the annexation and rezoning process will be held before the rezoning hearing. A notice will be sent to property owners within 500' of the property two weeks before the hearing.

At 7:11 p.m. Trustee Van Den Eng moved, second Klahn, unanimously carried by roll call vote to convene to **Closed Session Pursuant to WI Stats 19.85 (1)(g) conferring with legal counsel for the governmental body regarding non-compliance with the Village's Zoning Ordinance – Brooklyn Commons, Lots 138,139,140,141,142,145,146, owned by Eric & Martha Grover.** At 7:22 p.m., Van Den Eng moved, second Frandy to reconvene to open session. Van Den Eng moved, second Klahn, carried to have Clerk Strause type up an agreement to be signed by Eric & Martha Grover similar to the agreement signed by the Klahns regarding a zoning violation. If Grovers sign the agreement by the Dec 10th Board meeting, the Village will forego any fines associated with the zoning violation. Atty Christopher presented a \$700 check from the

There was no appearance by **Brooklyn Chamber of Commerce** representatives for their presentation.

2013 BUDGET: 1) Green County Development Corporation membership for 2013 is \$3700. In past years, the Village paid half receiving a break. It was felt the Village is better served by focusing on networks that exist locally as well as the Oregon Chamber. 2)Klahn moved, second Van Den Eng, carried to postpone loan application for \$212,500 from UBT as more information on cost for creating the documents is still needed. This matter will be taken to the next finance meeting and then to Board on Dec 10th. 3)Frandy moved, second Van Den Eng, carried to put the General Fund balance of \$4686 to the “assessment” expense account for 2013 building a reserve for a possible 2014 revaluation of property.

Trustee Frandy moved, second Van Den Eng, carried to have the **Village Board meetings at the new Village Hall permanently**. Meetings have been on a temporary basis for the past two months at the new Village Hall.

President’s report: Walsten attended the annual League of Municipalities Conference Oct 17-19th with several topics including personnel and legal issues. An employee reference request form should not be answered except for a few basic questions, and when doing background checks on new employees, job description criteria only should be used. Social media session discussed facebook and twitter and the need to have a disclaimer for inflammatory remarks that may be posted. The League’s annual fee will not change even with the hiring of a lobbyist to promote city and village interests on the legislative level. League articles were handed out: “A” is for attitude and promoting economic development as an agenda item. Copies of our attorney contract from 2005 was also handed out for review. The regular rate is still \$140 per hr with special projects costing \$240 per hr. Walsten reported on the forming of a new “Civility” group started by UW Ext and GCDC . They have already met to address the harsh treatment of elected officials by the public as well as in general. Walsten reminded Board members to go back and review the Professional Conduct section of the Trustee Handbook.

Habitat for Humanity is in need of more volunteers to help build a single family home in Brooklyn. This is an opportunity to assist a local family.

Van Den Eng moved, second Frandy, carried to adjourn at 8:06 p.m.

Carol A Strause
MMC, WCMC, CMTW