

The Village Board meeting was called to order by President Walsten on Nov 12, 2012 at 6:33 p.m. Trustees Lust, Frandy, Van Den Eng, McCallum, Hawkey, Klahn were present. Others present were Clerk Strause, PW Director Langer, Chief Barger, Heather Kirkpatrick, Dawn & Terry George, and Attorney Christopher. All stood for the Pledge of allegiance.

A **PUBLIC HEARING was conducted at 6:30 p.m. for the 2013 BUDGETS:** General Fund, Special Revenue Fund, Cemetery Fund, Debt Service Fund, Capital Project Fund, Water Utility, Sewer Utility, and TID Fund. The 2012 levy is presented at \$657,036 before exempt computer aid. This is the same levy as 2011. Van Den Eng moved, second Frandy, carried to close the public hearing at 6:35 pm.

Safety: The agenda was amended to allow Chief Barger to give his report so he can leave for a class. A grant was received to purchase a bullet proof vest for one officer. Barger reported on his schedule the next few weeks. A college student is doing a report on small town law enforcement and is doing ride alongs. In service training was done last week to be in compliance with Dept of Justice. Trustee Lust reported they are working on a policy for alcohol and public events.

Public Comments : Bill Buglass, Payne & Dolan representative, talked about the **upcoming public hearing to review the conditional use permit at the Klahn Gravel Pit, 157 County Hwy MM, Brooklyn.** In late 2004, a permit to operate was granted for ten years. They are now asking the county and Town of Oregon to extend the termination date another ten years, same as the first term. Buglass stated if they complete their operation before the term expires, they would leave the site. The hearing is 11-19 at the Town of Oregon with the Dane County public hearing Dec 11th. The reason for the extension was caused by the downturn in the economy with not as much fill removed as planned the first ten years. They are also asking for two extra hours of operation time for trucking during non-school days in the summer.

At 6:49 pm, Trustee Van Den Eng moved, second Klahn, unanimously carried by voice vote to **convene to closed session pursuant to 19.85(1)(e) to negotiate the possible purchase of property for the Brooklyn Business Complex.** Trustee Klahn moved, second Lust, carried to reconvene at 8:55 p.m.

Trustee Hawkey moved, second Van Den Eng, carried to approve the minutes of Oct 8, 2012. Trustee Van Den Eng moved, second Frandy, carried to approve the minutes of October 15, 2012. Trustee Frandy moved, second Hawkey, carried to approve the minutes of Nov 5, 2012. The 10-22-12 minutes listed in error were those of Planning and Zoning.

Village President's report will be given at the next meeting. Clerk Strause reported on the **November election** with 764 voters with 97 absentees. Green County had 84% voting with 89% voting in Dane County. The **nomination process** for Village President and three Village Trustees begins on December 1st with papers to be filed with the Village Clerk by January 2, 2013. Non-candidacy papers are due December 21st.

Public Works: Trustee Van Den Eng, moved, second Frandy, carried to accept the recommendations presented at the September 10th Board meeting by Rad Hawkos, ASLA, Strand Assoc, regarding the **Village's Tree Inventory/Management Plan which incorporates recommendations for Emerald Ash Borer (EAB).** Trustee Hawkey moved, second Van Den Eng, carried to present for sale the **old snow plow truck at Wisconsin Surplus** in Mt Horeb. Other miscellaneous items have been sold this year through them. Director's report-DNR will do an inspection at the WWTP plant next week; sludge hauling is being done; Focus on Energy grant was denied; LRIP funds for Teddy St were

Unfinished Business: Municipal court – Walsten has drafted an agreement for the Village’s court system to join Belleville’s system. The agreement needs to be reviewed by the District 5 Court Administrator. After this review, the agreement will be given to Belleville for their review.

McCallum moved, second Klahn, carried to approve **purchase of ten acres from George Bros. Farms, Inc. at \$18, 000 per acre for the Brooklyn Business Park**. Trustee Hawkey voted Nay. Klahn moved, second Van Den Eng, carried to pay for CSM costs, closing costs, and title insurance related to this purchase. Trustee Hawkey voted Nay. Van Den Eng moved, second Klahn, carried to approve the offer with changes including changes to exhibit B pending approval by the George’s attorney. Trustee Hawkey voted Nay. CARPC conducted a public hearing on the Village’s USA last week and has approved the plan. Walsten stated she has responded to environmental questions from CRANE. Erin Welty, Vierbicher, will present the TIF#2 application at the next meeting. Van Den Eng moved, second Frandy, carried to postpone the **Community Building policy review/committee appointment**. The Oregon Senior Center contract is being reviewed by their attorney and will be presented at the next meeting on Dec 7th. The Village’s share of the cost for 2013 is \$12,314.

New Business: Walsten requested having the Village **join the Oregon Chamber of Commerce** for \$650 which allows a larger network of contacts for creating and promoting our business park. Discussion on also joining GCDC (Green County Development Corporation) and the local Chamber was had and will be further discussed at the next meeting. Van Den Eng moved, second Frandy, carried to join the Oregon Chamber in 2013 for \$650 to be added to the General Fund expenses. Trustees McCallum and Hawkey voted Nay.

2013 BUDGETS: Trustee Hawkey moved, second Van Den Eng, carried to approve **Resolution 2012-16 Employee Wage & Fringe Benefits for 2013**. Hawkey moved, second Frandy, carried, to **adopt 2013 Budgets for the General Fund, Special Revenue Fund, Cemetery Fund, Debt Service Fund, Capital Projects Fund, Water Utility, Sewer Utility, and TID#1 Fund**. The General Fund revenue balance of \$4686 (after Oregon Chamber dues) will be further discussed at the next meeting. Budgets can be viewed in detail in the Clerk’s Office. The levy will remain the same as last year at \$657,036, before exempt computer aid. Trustee Hawkey moved, second Van Den Eng, carried to **approve Resolution #2012-17 for 2012 Tax Levy Payable 2013**.

Consent Agenda : Van Den Eng asked the Safety Committee if Chief Barger got approval to purchase the Ipad that is in this month’s bills for \$647 as he did not see it listed in the safety minutes. Chair Lust said he was not aware of the purchase. Trustee Van Den Eng moved, second Klahn, carried to approve payment of the November bills as listed.

Committee Reports: Planning and Zoning will be conducting a TID#2 hearing on 11-28. **Ordinance**-Trustee Van Den Eng moved, second Hawkey, carried to approve **Chapter 16, Cemetery Management**. Trustee Van Den Eng moved, second Hawkey, carried to approve **Chapter 49 Urban Forest Management** with corrections. Chapter 9 Fire Protection was not worked on. Fee and penalty schedules will be gathered for creation in one section.

EDC-Meeting last week created an amendment to **Chapter 27.03(f), Alcohol Licensing** adding language regarding the \$10,000 fee paid for a “Class B Reserve” license. The proposal would refund \$9600 to the applicant for economic development. This is a onetime charge to the applicant. The Village has a request for a Reserve license pending ordinance creation. Walsten moved, second Frandy to approve the committee’s recommendation. Trustee Hawkey read from the Sept 10th Board minutes “Committee (Ordinance) was directed to consult with economic development committee to design criteria which meets the economic development objective for “Class B” reserve liquor licenses” and stated EDC was not directed to create the ordinance which undermines the purpose of the ordinance committee .

Walsten stated the existing business has been waiting all summer and felt he should not be penalized by waiting another 3-4 months. It is in our economic development's best interest to assist our businesses. EDC's recommendation to approve this amendment is being supportive of our businesses. Voting on the motion as follows: AYE: Walsten, Frandy, Van Den Eng, Klahn(in protest because of procedure); NAY: Hawkey, McCallum; Abstain : Lust. Motion carried.

Recreation-Frandy reported family movie night was well attended. There will be no holiday helping day this year because of lack of volunteers. **Emergency Management** committee will meet in January. Personnel –Currently in the process of employee evaluations.

Finance- Frandy moved, second Klahn, carried to move all **LGIP funds (\$531,409) to Union Bank & Trust** who will pay 86 basis points over the LGIP rate. This rate was higher than the Brooklyn Community Bank offered. Hawkey moved, second Frandy, carried to also transfer **Sewer Connection Fees in the amount of \$67,682 from the Chase Bank to UBT**. Walsten voted Nay. **Adhoc Committees-Recycling** –no report. Website-Hawkey moved, second Frandy, carried to approve hiring Brit Springer at \$25 per hr to enhance the Village's website. It is expected to cost \$300.

Hawkey moved, second Klahn, carried to adjourn at 10:13 p.m.

Carol A Strause, MMC
Village Clerk-Treas