



•210 Commercial St. • P.O. Box 189 Brooklyn, Wisconsin 53521-0189
(608) 455-4201 • Fax: (608) 455-1385 [E-mail: clerk@brooklynwi.gov](mailto:clerk@brooklynwi.gov)

VILLAGE BOARD MEETING AGENDA
December 10, 2012
VILLAGE HALL – 210 COMMERCIAL STREET

- 6:30 pm Call meeting to order
- 6:30 pm Pledge of Allegiance
- 6:35 pm Public Comments
- 6:40 pm Approve minutes of 11-5-12, 11-12-12, 11-19-12
- 6:45 pm **Village President Report** Walsten
1. Economic Development Professionals Meeting Nov 29
 2. Senior Center Party Dec 31, 2012 5-9 p.m.
 3. Habitat for Humanity Second St building needs volunteers
 4. Lyman Anderson County Park Announcement
 5. Article B is for Business
- 6:50 pm **Village Clerk Report** Strause
1. Same Day Voter Registration
- 6:55 pm **Public Works Report** Langer
1. WWTP annual inspection
 2. Discussion/approval of additional 3 year proposal submitted by Lift station cleaning contractor
 3. Authorize the carryover of unused 2012 funds into 2013 for Street Maintenance, PW-Tree Removal-Replacement, Cemetery Tree Maintenance/brush grinding
 4. Public Works Director's report and Utilities Supt. report
- 8:10 pm **New Business**
1. Building Permit Fee Increase – General Engineering
 2. Approve Strand Work Order #12-03 Design, Bidding, Construction-Related Services for the Business Complex
- 8:40 pm **Unfinished Business**
1. Update on Municipal Court
 2. Approve Resolution # 2012-19 Petition for Annexation of 50 acres of Territory by Unanimous Approval from the Town of Rutland filed by George Bros. Farms, Inc.
 - a. Planning & Zoning Commission Recommendation
 - b. Approve Annexation Ordinance Chapter 50.02
 1. Dept of Administration Review approval
 2. DOT road access approval
 3. Community Building Policy Review – Committee appointment
 4. Update on Senior Center Contract

7. Approval of Chapter 48 Zoning
8. Approval of Chapter 48-537 Business Park District (B-P)
 - a. Planning & Zoning Commission Recommendation

9:15 pm

Consent Agenda

1. Approve payment of December 2012 invoices as listed
2. Approve Reserve Class B Liquor License application for Scout Enterprise, LLC, dba Country Place Café, Scott Zeitler, Agent

9:20 pm

Committee Reports

1. Safety Committee Barger
 - a. Chief Barger's report
2. Planning & Zoning Commission Walsten
 - a. Set Hearing date for Rezoning of 50 acres in proposed TID#2 from Ag Exclusive 1 to Business Park
3. Ordinance Committee McCallum
 - a. Solicit input on Chapter 19, Key Lock Box
4. Fire/EMS
5. Economic Development Committee Walsten
 - a. Purchase of Adobe software for marketing
6. Recreation Committee Frandy
7. Emergency Management Committee Walsten
8. Personnel Committee Van Den Eng
 - a. Approve changes to section 2.14 "Compensation Time" of the Employee Manual
 - b. Adopt and incorporate section 2.16 "Snow Day Policy" into the Employee Manual
9. Finance Committee Van Den Eng
 - a. Approve financing the 2013 Capital Projects with Union Bank & Trust Co at a rate of 1.95% for 10 years with Quarles & Brady underwriting the loan at a cost of \$4,000
 - b. Accept one-time payment of \$2,000 from Sprint and approve equipment upgrades on the water tower pending proper permits and a satisfactory inspection
 - c. Authorize release of \$200,000 worth of securities being held as collateral for deposits at Union Bank & Trust Co.
10. Ad-hoc Committees
 - a. Recycling Walsten
 - b. Website Van Den Eng
 1. Approve Town Web Design's upgrade in January 2013 for \$300

Adjourn

Posted 12-07-12

NOTE: Requests from persons with disabilities who need assistance to participate in this meeting should be made to the Clerk's office at 608-455-4201