

Village Of Brooklyn

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Safety committee Thursday, January 3th, 2012 Minutes

Meeting was called to order at 6:05 pm.

Members Present: Jessica Hawkey, Sue McCallum and Steven Lust, also present Chief Barger

Motion: Jessica Hawkey / Sue McCallum to approve December 6th, 2012 Safety Committee minutes.

Motion was carried

Budget was reviewed and found to be ok.

The department work schedule was discussed; Chief Barger stated that most of the open shifts in December he was able to fill. With the increase in staff hours for 2013 Chief Barger is able to have a more balanced work schedule, but he will still need to find additional part time help for the open shifts do to a part time officer leaving to go elsewhere. Safety Committee has a request to have a joint meeting with personnel committee to discuss personnel issues.

Chief's report was reviewed; discussed changeover to the updated New World Records Management System still in progress. Trouble with the Portable Breath Tester and Officer Engelhart has been able to get it replaced for free by WIDOT. Digital Ally is conducting an upgrade to the software for the squad car camera which is made by Digital Ally for \$395.00. Software has been ordered to update the program or otherwise the update would have cost \$795.00 if not ordered by Jan 1st. The software purchase is necessary as Digital Ally won't support the old program. The Department has also received a wall plaque from D.O.T for their participation in the September 2012 "Drive Sober or Get Pulled over Mobilization" program. By participating in this program the Village will benefit by receiving future traffic equipment grants. Chief Barger had met with the Brooklyn Elementary School Staff along with rep's from the OSD on Jan 3 to look at updating their internal response times. The purchase of the squad car authorization will be on January's Village Board Agenda. In process of having Part-time Police Applicants complete an application before moving ahead with a hiring process. Review of current activity, statistic forms for traffic citations, municipal ordinance citations, numbers of parking violations, incidents by day of week was done. December's activities of 78 calls are down over last year's 85 Calls for Service for the month. Over all 1,027 calls for the year is up were compared to 901 calls in 2011.

Discussed Criminal Justice JAG Smaller Police Agency Crime Initiative Grant (2012), a request for a refund of \$1,659 has been sent along with all of the documentation to complete the grant.

Reviewed Draft on Policy 101 Citizen Complaint

Discussed and reviewed Policy 104 on Hiring Process

Motion: Jessica Hawkey / Sue McCallum to send Policy 104 to Village Board for approval. Motion was carried

Discussed developing procedures regarding what safety related issues/matter will be process through the Safety Committee before Village Board Approval. Committee reviewed the policy on liquor license and public event permits and will continue to work on this policy for next month's meeting.

Discussed space needs study for Police Department; there was no new information to discuss.

Motion: Jessica Hawkey/ Sue McCallum to adjourn the meeting at 8:28 pm. *Motion carried unanimously.*

Steven Lust: Chair