

# Village Of Brooklyn

P.O. Box 189 • 210 Commercial St. • Brooklyn, Wisconsin 53521  
608-455-4201 • Fax: 608-455-1385 • Email: [clerk@brooklynwi.gov](mailto:clerk@brooklynwi.gov)

## Ordinance Committee December 6, 2012 Minutes

Members Present: Jessica Hawkey, Steven Lust and Sue McCallum. Also in attendance  
Nadine Walsten.

Meeting was called to order at 7:37 pm by Chair, Susan McCallum.

1. Minutes approval: J. Hawkey moved/ S. Lust 2<sup>nd</sup> to approve November 1, 2012 Ordinance Committee minutes. Motion carried.
2. Chapter 27.03 Reserve “Class B” Liquor license fee: It was decided to postpone discussion to January as the board has approved an ordinance submitted by Economic Development Committee.
3. Review and consider Chapter 19 Fire Protection: Walsten had reported that the Executive Committee for the Fire District is meeting to discuss, McCallum contacted the Fire Secretary and the department has other pressing issues. The committee reviewed the ordinance making changes to review at next meeting and putting on December board agenda the section on key lock boxes for board input.
4. Discuss and consider updates to Safety committee description Chapter 2, Section VII, Div. 4 (f) Review ordinances regarding Liquor license approvals and public gatherings. The committee began reviewing definitions of public gatherings and general role in licensing. We will revisit this next month following a review in Safety Committee.
5. Review penalty and fee schedules: McCallum presented pages of fees copied from text of ordinances. It was decided to continue this process and put into a spreadsheet. Once all fees are gathered the committee will begin the process of evaluating the actual amount. They will not review municipal court fines, but rely on the judge and police to designate. The committee will ask for assistance from all department heads regarding actual costs of enforcement.
6. Discuss 2013 goals. The committee suggested 4 goals for 2013. It was discussed that codification of ordinances be the primary focus in the first quarter. In this way new trustees to the committee will not slow the process. McCallum will draft the goals for approval at next meeting.
7. Discuss policy on procedures to create/modify ordinances. It was decided to put this topic into a goal for 2013.
8. Adjourn: J. Hawkey moved to adjourn at 9:10 pm. 2<sup>nd</sup> by S. McCallum. Motion carried. Walsten left at 8pm.

Minutes submitted by Susan McCallum: Chair