

The Village Board meeting was called to order on January 14, 2013 at the Village Hall Conference Room at 6:32 pm by President Walsten. Trustees present were Sue McCallum, Steve Lust, and Dorothy Frandy. Trustees Van Den Eng, Hawkey, and Klahn were absent. Others present were Clerk Strause, Police Chief Barger, and Wayne Gilmour. A moment of silence was had to Honor the Passing of Phil Mortensen, Fire Chief, for his years of service to the Village. All stood for the Pledge of Allegiance.

Public comments: Wayne Gilmour apologized to Chief Barger for his actions earlier in the day regarding parking in front of the Union Bank & Trust building with the squad car. He requested employees to not park in front of the bank or post office in order to save those limited parking stalls for customers. He also requested the limited area between the bank drive exit and post office drive not be painted yellow (as discussed earlier with the Chief) indicating “no parking” taking away another parking stall.

Trustee Lust moved, second Frandy, carried to approve the minutes of 12-10-12.

President Walsten presented “Article C is for Community”. This is the third of four articles addressing how community and economic development overlap. DCCVA has a legal update on January 30th in Madison 6-9 pm. League of Municipalities Board meeting is Feb 1st. **Naming the new street in the Business Complex** was discussed. A copy from the George Farms abstract, dated 1915, shows the original owner name to be Crahen (pronounced Crane). George family thought a consideration for the new street name in the Business Park might be named after the original owner. Street names should be thought about.

Clerk Strause reported there will be a Feb 19th primary and the April election has a local line up of Village President: Nadine Walsten, with two residents filing for the three open trustee positions: Dorothy Frandy and John McNaughton. Year end tax collection shows 46.8% collected for Green County and 43.5% collected for Dane.

Public Works Report: Safe Routes to School grant awards were announced with the Village again not receiving an award. Final paperwork for the **2012 Urban Forestry grant** was completed and filed by year end. The **2013 UFG** application has been filed for \$5,000. Resolution 2013-03 **Urban Forestry Catastrophic Storm Grant** was presented and approved upon motion by Frandy, second Lust, carried. This grant will pay for removal and/or trimming of trees in the cemetery damaged from the last snow storm. **Existing buildings located on the ten acres recently purchased by the Village for the business park** will remain as is until a grant award has been made by the CDBG Commission. No expenses can incur before this award. An award is anticipated by March. ATV's were destroying a **pathway by the cemetery** and PW placed wood chips on the trail. Posting the area was discussed and will be placed on the PW agenda. PW Director's and Utilities Supt monthly reports were reviewed.

New Business: Wanting to acknowledge his years of public service, a **memorial for Phil Mortensen** will be discussed at a later date as there is a Fire Dept committee working on several memorials being created.

Trustee Frandy moved, second Lust, carried to deny a “**Notice of Circumstances giving rise to Claim pursuant to WI stats 893.80**” filed by claimant, **Robert M Anderson**. Clerk Strause has notified our

Resolution 2013-1 to Authorize Proceeding with Planning for Tax Increment District (TID) #2 was approved upon motion by Frandy, second Lust with amendment to replace “north” with “east” regarding location of Business Park. Motion carried unanimously.

Trustee Frandy moved, second Lust, unanimously carried to approve **Resolution #2013-2 Creating TID #2**. Clerk will check on the January 1st, 2013, effective date that is believed to coincide with the annual assessment roll date. The Joint Review Board will be meeting on Jan 17th and will have two new members, one each from MATC and Dane County.

A Public Hearing was held by Planning and Zoning Commission on Jan 10, 2013 with recommendation for approval to **rezoning 50 acres recently annexed on the east side of the Village from Ag-Exclusive 1 to Business Park**. Business Park zoning would provide an aesthetically attractive working environment exclusively for and conducive to the development and protection of offices, assembly operations, and research and development institutions. The essential purpose of this district is to achieve development, which is an asset to the owners, neighbors, and the Village, and to promote and maintain desirable economic development in a park-like setting. Lyle and Ann Wanless were present for the hearing supporting the rezone. Jerry Sliter submitted a letter which was read at the hearing objecting to the rezone and the business park location. Trustee Lust moved, second Frandy, unanimously carried to approve rezoning the annexed 50 acres to the Business Park on the east side of the Village, abutting St Hwy 92. Legal description is by reference attached and made a part of these minutes.

Frandy moved, second McCallum, carried to approve the **Community Antique Tractor Pullers** to use Legion Park pulling area for \$25 on June 22, 2013 from 8 a.m. to 12:00 a.m. for a tractor pull and permission to operate public address and/or amplification equipment. They will make a donation to the Fire Dept for using their electric meter in the park.

McCallum moved, second Frandy, carried to postpone indefinitely an **operator license application by Susan E Frenzel** due to a medical emergency.

Unfinished Business: Frandy moved, second Lust, carried to approve **Resolution #2013-04 Authorizing the Issuance and Sale of \$212,500 General Obligation Promissory Note from Union Bank & Trust**. Lust moved, second McCallum, carried to refer to Public Works Committee the proposed **Strand contract for design, bidding, construction related services for the Business Complex**. Walsten and Trustee Lust will be meeting with Belleville officials soon regarding a **combined Municipal court**. Frandy moved, second Lust, carried to postpone until Feb. when a full Board will be present discussion on the **Village’s membership in the Brooklyn Chamber of Commerce**. Trustee McCallum abstained. Walsten reported she will have a committee recommendation in Feb to **review the Community building policy**. The **Oregon Senior Center** committee will be meeting soon to again review the new contract.

Consent Agenda: Frandy moved, second Lust, carried to approve payment of January 2013 invoices as listed and approve an **operator license application for Josephine Y Kuha**.

Committee: Safety-The OJA grant is completed with documentation submitted for reimbursement; changeover to the updated NewWorld BMS is not completed; grant has been approved through the

Engelhart was able to get the Portable Breath Tester that has not been functioning properly replaced for free; software upgrade was necessary for the squad camera at a cost of \$395 if ordered by Dec 31st (\$750 after 12/31). Chief Barger presented a price quote from **Kayser Automotive Group for a 2013 Ford Utility Police Interceptor at \$29,365** which is a State bid matched by Kayser with extras. Ewald Ford has this vehicle under State contract at \$23,189. McCallum moved, second Frandy, carried to approve this purchase from Kayser. Frandy moved, second McCallum, carried to approve **Policy 104, Hiring Process**. This process will be used for hiring all department employees with the exception of the Chief. Safety committee report will be moved on the agenda following the Public Works report in Feb.

Planning and Zoning: Walsten moved, second McCallum, carried to appoint Tom Schmidt to the Commission. **Ordinance:** McCallum read the committee's 2013 goals which included **completing the recodification process** within the first quarter of 2013. Walsten stated she wants revised ordinances sent for recodification before new committee is seated in April and will be taking care of what needs to be sent to Municipal Code to finish this step. McCallum questioned what has been approved and what hasn't and the process to complete. **Chapter 19 Fire Protection** was presented for approval. Trustee McCallum handed out a sheet detailing the changes. Changes were discussed. President Walsten requested the ordinance be postponed until the Fire Department can reorganize and have time to review the ordinance and give input. McCallum stated some changes were made on the Assist. Chief's recommendation and the committee is recommending approval. Frandy moved to postpone, second Lust, carried. **EDC** will be meeting later this week. **Recreation**-Frandy reported contribution requests for July 4th are being sent this week. Sub-Committee has been set up to work on a craft show. There were no other committee reports. McCallum moved, second Frandy, carried to adjourn at 8:18 p.m.

Carol A Strause, MMC