

The Village Board meeting was called to order on February 11, 2013 at the Village Hall Conference Room at 6:30 pm by President Walsten. Trustees present were Dean Van Den Eng, Dorothy Frandy, Sue McCallum, Steve Lust, and Todd Klahn. Trustee Jessica Hawkey was absent. Others present were Clerk Strause, Police Chief Barger, Public Works Director Langer, Kyo Ladopoulos, Josh Straka, and Dana Leikness. All stood for the Pledge of Allegiance. There were no public comments offered.

Rae Vogeler, candidate for Oregon School District Board, was ill and unable to attend. Frandy moved, second Lust, carried to approve the minutes of 1-14-13. Trustee Klahn and Van Den Eng abstained.

President Walsten attended a League of Municipalities (LOM) Board meeting on 2-1 and met with Assembly Majority Leader to discuss items before the legislature. Returning the State's surplus funds back to communities by reinstating shared revenue funds was discussed. LOM is having a lobbying day on Feb 13th and she will meet with Assembly Representative Sondy Pope-Roberts and Senator Jon Erpenbach. Walsten reported she will be talking to them about the impact on local communities to control phosphorus limits and the negative effect if new rules are adopted that disallow delinquent utility bills to be taken to the tax roll. Further discussion will be had next month with the final article on Economic Development: Putting it Together: Attitude, Business, and Communities. The Economic Development Professionals meeting was held on Jan 24th and discussed marketing and networking for a business park. Habitat for Humanity is in need of volunteers on Saturdays for the Brooklyn home on Second St.

Clerk-Treas. Strause reported on the final tax collection process with 72% collected in Green County and 75% in Dane. Delinquent taxes for Green is 2% and Dane 3%. Total collected \$1,666,637. The December income was \$1,068,777 with expenses of \$285,578, leaving an end of month balance for all funds at \$2,106,838.

Public Works: Director Langer reported there was a request by the new owner at **205 Church St.** who appeared before the Public Works Committee asking the Village to reimburse him about \$1300 to cover the cost of digging a second hole to **replace his sewer lateral**. The previous owner hired a company to video the lateral and the camera became stuck in the line and abandoned. The Village field cards showed the lateral to be 12-15' from the actual location with the contractor needing to dig a second hole. The new owners were taking the issue to the bank that handled the foreclosure for lack of disclosing the camera left in the lateral. The same company that dug for this repair was also the company that did the digging to replace the laterals for the Village when St Hwy 92 was reconstructed and didn't finish the lateral field card identifying the location at this address. Van Den Eng moved, second Klahn, carried to postpone further discussion until and if more information is received. Dana Leikness appeared before the Board as she did at the public works committee meeting requesting to extend the base line ball diamond fences and do field improvements on the small ball diamond at Legion Park which would be paid for by the **Oregon/Brooklyn Youth Softball Association**. Dana said she is thankful they can use Legion Park four nights a week for fast pitch practice and games and want to bring more activity to the Village. The teams are very appreciative and want to spruce up the park system and put rehab dollars in the big diamond as well. Van Den Eng moved, second Klahn, carried to approve their request. Public Works will work with the group on these

difficult. Debris has been removed, the line videoed, and it is expected to have the pump pulled by Tuesday. The cost to repair will not be known until the pump is out but could be about \$55,000. This well, rehabbed in 2006, pumped about every third day and was expected to be rehabbed in 2017 with \$8,000 budgeted the last two years. Well #2 is the main pumping well and was last rehabbed in 2009. Well#1 has always had sand infiltration. **Sewer Connection Fees** will remain the same per motion by Van Den Eng, second Klahn, carried. Fees were reviewed by the Public Works and Finance Committees. The **draft WPDES permit** was received last Monday with one week to review and return to DNR. Langer, Spilde, and Strand Engineering reviewed the draft permit with suggested changes sent back to DNR. The permit process will begin public notice in about two weeks. The Village and the public will have 30 days to comment. The permit will be for five years from the date of issuance. No funds have been received from the **2012 Urban Forestry Grant**. There is no update on the **2013 \$5,000 UFG**, and also no news on an award for the **UFG catastrophic grant award** to pay for cleanup of the cemetery trees from ice/snow damage from Dec 2012. PW monthly report was reviewed. Well #2 walls were painted. There was a power outage at the WWTP on Dec 20th requiring use of the generator. No FEMA dollars were awarded for the December winter storm.

Strand's Task Order No. 12-03 for TID#2 design services, bidding-related services, and construction-related services was presented again with the removal of services for Holt Rd. This contract is a part of the CDBG grant submittal; however, is not a part of the CDBG funding. Awarding this contract will have no impact on the CDBG funding which is expected to be finalized by the end of February. Van Den Eng moved, second Frandy, carried to approve contract #12-03 for an estimated \$46,600.

Kio Ladopoulos, Prairie Home, LLC, appeared before the Board requesting approval for a **minor land division on Holt Road, under the Village's Statutory Jurisdiction**. This parcel #6-20-32, Town of Union, Section 5, is 3.44 acres, and will be rezoned to A3. Van Den Eng moved, second Frandy, carried to approve this land division of 3.44 acres.

Safety Committee: Policy 101, Citizen Complaint Procedure, was presented. Several questions were discussed on the process once the complaint against the chief, an officer or the department is filed. Van Den Eng moved, second McCallum, carried to postpone until next month to address the concerns. The new squad has been ordered with no delivery date yet. Changeover to the updated NewWorld RMS is still in progress. Newly purchased Digital Ally software upgrade for \$395 is not compatible with the old computers. Chief Barger will be checking prices to replace the computer system. Three part-time officer candidates have moved forward to the interview process.

New Business- The Second Amendment (from original contract of 1995) and Agreement Relating to Contract for Funding of the Oregon Area Senior Center was presented. The Village's 2013 contribution is \$13,279. The Town of Dunn has withdrawn from the contract. Frandy moved, second Van Den Eng, carried to approve the Second Amendment. Frandy moved, second Van Den Eng, carried to approve Walsten and the Chair of Economic Development Committee, Heather Kirkpatrick, to attend the **annual Awards Dinner, March 16th sponsored by the Oregon Chamber of Commerce** at a cost of \$130. **TID#2 Street naming** was discussed. Clerk Strause suggested a contest to name the street. Trustee McCallum

receiving a gift basket. **2012 Final Report of Board and Committees' Activities** was presented listing two and a half pages of accomplishments throughout the year. The report will be put in the newsletter and on the website. **Oregon Chamber of Commerce requested the Village's support of 20 playing fields to be added to Anderson Park Master Plan** for soccer, lacrosse, rugby, ultimate Frisbee, etc. A map and letter was reviewed. The Board passed declined to make a recommendation at this time. Pres. Walsten requested **a Committee of the Whole be utilized to complete the ordinance recodification** process. Some ordinances need to be approved yet before being sent off to Municipal Code. An **Intergovernmental Agreement with the Town of Rutland is being required of the CDBG subcommittee relating to the approval of the recently annexed fifty acres from the Town of Rutland.** The Town Chair has stated the subject was discussed with no objection; however, there was no formal motion. Their next meeting is March 2nd. CARPC minutes will be checked as Town of Rutland Chair, Dale Beske, spoke to the commission about the annexation.

Unfinished Business-Because of a mix up on available dates for a joint meeting, Walsten is waiting for the Belleville municipal court clerk to set the date for the next meeting to discuss a **joint municipal court system.** **Brooklyn Chamber membership**-Klahn moved, second Lust to approve \$35 to join the Brooklyn Chamber of Commerce. Walsten stated she was in opposition to joining because there is no indication the Chamber is active and how it will serve the Village's need to promote our business park, have input from Brooklyn's business community. The motion was denied with voting as follows: Nay: Walsten, Van Den Eng, Frandy. Aye: Klahn, Lust. Abstained: McCallum. **Community Building Policy review** will be done by a subcommittee formed of members of various local entities which use the community building, i.e., Methodist Church, SnoHornets, Fire dept, Chamber. Frandy moved, second Klahn, carried to postpone. **CDBG subcommittee meeting** was held on Feb 8th in Stoughton with their recommendation going to the CDBG Commission on Feb 28th to approve the Village's Business Complex infrastructure grant of \$261,000. Two things are still needed by the subcommittee by Feb 28th: 1) An agreement with the Town of Rutland as discussed previously and the cost of maintaining the new street on an annual basis which will be drafted by Public Works and Josh Straka, Engineer.

Consent Agenda-Van Den Eng moved, second Frandy, carried to approve the consent agenda: Payment of February 2013 invoices; Temporary Class "B"/"Class B" License for Sno Hornets' annual dance March 23-24, 2013.

Committee Reports: Planning and Zoning will be meeting Feb 25th. **Ordinance**-Trustee McCallum presented possible changes to the Village's Ordinance on "Class C" wine licenses. The rewrite of Chapter 19, Fire Protection, will be forwarded to the Fire District Board for review. **Fire /EMS**-no report. **EDC** will meet soon to review the economic development strategic plan. Walsten and Kirkpatrick have been reviewing the plan created by Vierbicher. **Recreation** committee accepted the resignation of two members, Valiska and Wolfe. Two new members are being recruited if anyone is interested. Frandy reported there will be a craft show from 9-5 p.m. on Nov 9th with a subcommittee formed to work on this. Letters to crafters will be sent next week. Sixty two letters have been sent requesting July 4th contributions. Dan Dean will submit a pyrotechnic contract this week. Cost this year will be \$2500 but may cost more in 2014. **Emergency Management**, no report.

Finance-Clerk Strause explained the **tax exempt status of the Feb 1st Union Bank & Trust loan for \$212,500 which included \$180,000 for the Business Complex land**. Because it is tax exempt, no money can be charged for the land cost; however, costs can be derived from the infrastructure cost, engineering, and other costs not associated with the loan. Expenses created in a Tax Incremental District are never fully charged to potential businesses as expenses are paid over a period of time by tax increments created in the district from increased assessed values. The incentive to developers/business owners is a break in either land and/or infrastructure cost. If it is deemed necessary to charge back for the land, then the recent loan would have to be refinanced without the tax exempt status. Frandy moved, second Van Den Eng, carried to approve **Clerk Strause and Deputy Clerk Brewer attending the Wisconsin Municipal Treasurer's Conference, April 25-26th and closing the Clerk's Office** during this time. There were no Recycling or Website reports.

At 8:29 p.m., Van Den Eng moved, second Klahn, unanimously carried by roll call vote, to **Convene to Closed Session pursuant to WI Stats 19.85 (1)(c) to consider modification of hours and benefits for Patrol Officer Wade Engelhart ; and to remain in Closed Session pursuant to WI Stats 19.85 (1)(c) to review job responsibilities for Leif Spilde, Emergency Management Director/Utilities Superintendent**. At 9:37 p.m. Klahn moved, second Frandy to reconvene to open session. Van Den Eng moved, second Klahn, unanimously carried to approve **increasing Officer Engelhart's weekly hours to full time at forty hours a week**. Van Den Eng moved, second Klahn, carried to amend the motion to include the full time status retroactive to January 1, 2013 for benefit purposes. Van Den Eng moved, second McCallum to give Engelhart thirty-two hours of vacation time to be used in 2013 as compensation for completion of his probationary period in 2012 with vacation time reverting to the normal schedule as of 1-1-14 as stated in the Employee Manual. Motion was denied with voting as follows: AYE: Van Den Eng, McCallum, Lust. NAY: Frandy, Klahn, Walsten. Van Den Eng moved, second Klahn, carried to have the **Personnel Committee meet with the Fire District Board to discuss accommodation of Fire Dept and Public Works personnel needs, should Public Works employee become Fire Chief**. Klahn moved, second Van Den Eng, carried to **reinstate twenty-four hours of vacation time to employee Spilde** due to his time spent while he was on vacation coordinating the Fire Department and funeral planning with Fire Chief President Pickering, Fitchburg, in December, during the unexpected death of Fire Chief, Phil Mortensen. Trustee Frandy voted Nay.

Van Den Eng moved, second Frandy, carried to adjourn at 9:52 p.m.

Carol A Strause, MMC, WCMC, CMTW