

Village Of Brooklyn

210 Commercial St. • P.O. Box 189 Brooklyn, Wisconsin 53521-0189
(608) 455-4201 • Fax: (608)455-1385 Email: clerk@brooklynwi.gov

Safety committee **Thursday, February 7, 2013 Minutes**

Meeting was called to order at 6:05 pm.

Members Present: Sue McCallum and Steven Lust, also present Chief Barger, Nadine Walsten and Roland Arndt from Brooklyn Fire and EMS Dep. Member absent Jessica Hawkey

Motion: Steven Lust / Sue McCallum to Postpone January 3, 2013 Safety Committee minutes. Motion was carried

Budget was reviewed and found to be ok.

Report from Brooklyn Fire & EMS Department, by Roland Arndt gave us an update on the process of picking a new Fire Chief; on Feb 14th the Fire & EMS District Board Commission will meet to appoint a new Chief and an Assistant Fire Chief to oversee the Brooklyn Fire Department with recommendations from Fire Department employees by majority vote. On Feb 20th the Fire District Board will swear in the new Chief and Assistant Fire Chief.

Discussed Ordinance chapter 19 (Fire Protection) the committee will forward the ordinance to the Fire District Board and the acting Fire Chief to be reviewed and give their recommendations with goal of completing by May, to have ready for the June's Village Board meeting. Nadine Walsten stated that the schedule for codification can go forward without this ordinance. The ordinance can be included in at a later date after the approval from Fire & EMS District Board and Village Board.

The department work schedule was discussed; Chief Barger stated that most of the open shifts in January he was able to fill. Reviewed February's attentive work schedule, but he will still need to find additional part time help for the open shifts do to part time officer leaving to go elsewhere.

Chief's Report was reviewed; discussed changeover to the updated New World Records Management System is still in progress. New squad vehicle has been ordered, the current squad was down for maintenance from January 21 to the 24, leaving the department unable to schedule any officer to be on duty during that time. Reserved new portable hand-held radar from WISDOT by swapping the Laser Speed Gun Device that was won last fall. The purchase of Digital Ally software upgrade to the squad car camera was made for \$395.00. The computers are so old the new software won't work on them, Chief Barger will be checking into the price to get more update replacement computers. Chief Barger is in the process of having Part-time Police Applicants complete an application before moving ahead with a hiring process. Chief Barger will be attending the Wisconsin Chiefs of Police Conference in the Dells; Feb 11-13. Review of current activity, statistic forms for traffic citations, municipal ordinance citations, numbers of parking violations, incidents by day of week was done. January's activities of 84 calls are down over last year's 93 Calls for Service for the month.

Reviewed Draft on Policy 101 Citizen Complaint. Motion: Steven Lust / Sue McCallum to send Policy 101 to Village Board for approval. Motion was carried

Reviewed four applications for part-time Police Officer position, three of the candidates will be moving forward to have scheduled interviews with.

Discussed the next step in the hiring process for a part-time Police Officer. Also reviewed a draft of interview questions and an assessment and scoring process for applicants. There will be a panel of four

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interviewers made up of one member from the safety and personnel committee, Police chief and a member of the law enforcement from outside the village each will give their evaluations.

Discussed developing procedures regarding what safety related issues/matter will be processed through the Safety Committee before Village Board Approval. Committee reviewed the policy on liquor license and public event permits and will continue to work on this policy for next month's meeting.

Discussed ATV's regarding damage being made along the old rail road tracks and the wooded area next to the cemetery. Ideas were given to have a barricade blocking the entrance of the trail going into woods and the cemetery and have a sign put up warning people not to enter or drive along side of the rail road tracks.

Motion: Steven Lust / Sue McCallum to adjourn the meeting at 8:33 pm. *Motion carried unanimously.*
Steven Lust: Chair