

# Village Of Brooklyn

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## **Safety committee** **Thursday, April 4, 2013 Minutes**

Meeting was called to order at 6:05 pm.

Members Present: Sue McCallum and Steven Lust, also present Chief Barger, Nadine Walsten, and Jennifer Malak. Member absent Jessica Hawkey

Motion: Steven Lust / Sue McCallum to postpone March 7, 2013 Safety Committee minutes. Motion was carried.

Budget was reviewed and found to be ok.

The department work schedule was discussed; Chief Barger stated that most of the open shifts in March he was able to fill, Reviewed April's attentive work schedule.

Chief's Report was reviewed; discussed changeover to the updated New World Records Management System is still in progress. Chief Barger attending a records management system demonstration at Cross Plains on March 14<sup>th</sup>, a number of current New World users are looking into changing to a different records management system, By researching alternate program like CORE that are more user friendly and cost effective than New World. The committee is waiting on some follow-up information from CORE regarding that meeting. WISDOT swapped out our laser unit for new hand held radar at a value of \$1,800. Chief Barger and Fire Chief met with Brooklyn Elementary School officials on March 8<sup>th</sup> to continue work on emergency response plan preparation, also monitoring a "test" lock-down drill on April 3<sup>rd</sup>. The Chief and a member of the Safety Committee will be meeting with the Brooklyn F.D. on April 9<sup>th</sup> regarding the Labor Day Festival. Review of current activity, statistic forms for traffic citations, municipal ordinance citations, numbers of parking violations, incidents by day of week was done. March's activities of 85 calls are up over last year's 79 Calls for Service for the month.

Committee has reviewed final draft on Policy 106 Unbiased Policing. Motion: Sue McCallum / Steve Lust to send Policy 106 to Village Board for approval. Motion was carried

Discussed the plan next step in hiring process for part-time Police Officer, interviews of applicants have been completed. Now working on background checks

Status of Squad car change-over the graphics have been installed. The rest of the change-over will take about week to remove the equipment from the old car to the new one. A new council and radio mount had to be ordered, the ones the old car would not fit in the new one.

Statuses on bullet resistant vest grant has been completed, the village will soon receive a reimbursement

Working on a Time system policy from an audit by the Wis. Dep. of Justice, Crime Information Bureau.

Discussed developing procedures regarding what safety related issues/matter will be processed through the Safety Committee before Village Board Approval. Committee reviewed the policy on liquor license and public event permits and will continue to work on this policy for next month's meeting. Walsten stated she would like the policy and the application form to be reviewed by Board to give their input before the policy is complete.

Motion: Steven Lust / Sue McCallum to adjourn the meeting at 8:00 pm. Motion carried unanimously.  
Steven Lust: Chair