

The Village Board meeting was called to order on April 16, 2013 at 6:31 p.m. Trustees Van Den Eng, Klahn, Lust, Frandy, McNaughton, McCallum were present. Pledge of Allegiance was cited by all.

Walsten congratulated Frandy, Klahn, McNaughton on their new Trustee terms. Clerk Strause gave the **Oath of Office to President Walsten. President Walsten gave the Oath of Office to Trustees Todd Klahn, Dorothy Frandy, John McNaughton.** All terms are for 2013-2015.

2013-2014 **Committee appointments** were presented. Van Den Eng moved, second McNaughton, carried to approve the listing as presented.

Conduct of Village Board meetings was discussed. There is a need to look at how we handle conflict. Copies of articles from the League of Municipalities on the Removal of Officers; Governing Body Procedures; State Stats 61.32, 61.34 and 17.13 Village Board Powers; Respect Communications; and Village Trustee Handbook Section IV Communication Effectiveness and Section V Professional Code of Conduct were given to each Trustee. Village Boards have the power and responsibility to preserve order. The Statute is clear that the President is to lead the meeting, the authority of the chair is to be respected, and when order is not maintained, some communities will appoint a Trustee as a Sergeant of Arms to enforce the order. Some communities pass an ordinance on how to handle the conduct of meetings. The Village in the past has censured trustees. The communication section of the Trustee Handbook is not specific enough with lack of a discipline process in place. When order is needed, the chair of the committee cannot control the meeting. It is never acceptable to be aggressive, rude, loud, or interrupting. Having a Sergeant at Arms, timer to limit speaker, being recognized by the chair by those requesting to speak, Roberts Rules on Calling a Question, and other intervention concerns were discussed. Staying on topic has an effect on the board's decision making process. Calling the Question is not debatable under Roberts Rules. The motion is then to vote to end debate. What happens when that rule is not followed was discussed. It was felt a Sergeant at Arms was not needed at this time. Consensus was to have the chair recognize those wishing to speak and limiting the speaking time with a discipline process in place. Guidelines will be created by the Personnel Committee and brought to the next Board meeting, May 13th.

President Walsten read the **Professional Code of Conduct** from the Trustee Handbook and asked all Trustees to renew and commit to this conduct. Van Den Eng moved, second Frandy, unanimously carried to reaffirm their commitment.

Van Den Eng moved, second Klahn, carried to adjourn at 7:47 p.m.

Carol A Strause
Clerk-Treas.