

Village Of Brooklyn

PO. Box 189 • 210 Commercial Street • Brooklyn, Wisconsin 53521
(608) 455-4201 • Fax: (608) 455-1385 • [E-mail: clerk@brooklynwi.gov](mailto:clerk@brooklynwi.gov)

Public Works Committee Minutes April 22nd 2013

The Public Works Committee meeting was called to order at 7:40 pm by Todd Klahn. Committee members in attendance were Todd Klahn, Dean Van Den Eng and Steve Lust. Also in attendance were Public Works Director Mark Langer and Josh Straka of Stand Associates Inc.

Motion: Van Den Eng/Lust to elect Klahn chair of committee. Motion carried unanimously.

Motion: Van Den Eng/Lust to approve minutes of 03/26/2013. Motion carried unanimously.

The committee clarified with Josh Straka which options from the presentation at the Special Board meeting, which immediately preceded the Public Works meeting, to quote regarding the Business Complex infrastructure design. Straka had a good grasp of what was needed before the Special Board meeting scheduled for April 30th.

The committee reviewed RFPs for geotechnical services from four companies for the Business Complex. PSI was the lowest bidder at \$3,144 for soil boring and geotechnical report during phase one and had the lowest cost per hour for construction related services during phase 2. At the April 8th Board meeting, the Board approved bidding for soil borings and having the Public Works Committee accept the lowest bid to keep the project moving. **Motion:** Van Den Eng/Lust to award the geotechnical services to PSI in the amount of \$3,144 for phase 1 and \$325 per day and \$150 per proctor test if needed for phase 2 at the discretion of the Public Works Director. Motion carried unanimously.

The committee reviewed bids for repairing the roof at the Smithfield Park pavilion. The committee agreed that a high gauge steel would be preferred. Dan Olson had the lowest bid at \$2,676.44. **Motion:** Van Den Eng/Klahn to recommend that the Board approve Dan Olson to repair the roof using a high gauge steel for \$2,676.44. Motion carried unanimously.

Director Langer spoke of the need to establish a Tree Board so that the Village could obtain the Tree City USA designation. The committee felt that action was needed quickly and that the best option right now was for the Public Works committee itself be designated as the Tree Board. If other individuals wanted to become involved, the Village Board could always establish a separate Tree Board in the future. **Motion:** Van Den Eng/Lust to recommend that the Village Board designate the Public Works committee as the Tree Board. Motion carried unanimously.

Director Langer informed the committee of the Arbor Day celebration festivities. Two trees will be planted at Legion Park between 10m and noon on Friday April 26th with classes from Brooklyn Elementary attending.

Director Langer updated the committee on the status of the Lincoln St. storm water sump. A pump was rented and used to lower the water level at the Lincoln St. storm water sump due to excessive water levels and the risk of flooding to houses nearby. A resident questioned why the water was being pumped up the hill to the nearest sump area. Director Langer requested the committee give clear direction on how pumping should be handled in the future. **Motion:** Van Den Eng/Klahn to direct the Public Works department to pump the Lincoln St. storm water sump over the hill to the east, which is the nearest sump area, whenever necessary to protect nearby houses from being flooded. Motion carried unanimously.

The committee discussed Public Works staffing. Additional staffing is desired and will be factored into the 2014 budget projections.

The committee discussed how Director Langer should proceed regarding the \$5,000 that was awarded as part of the 2013 Urban Forestry Grant. There are many options and the committee expressed its desire that the money be used in the best combination to prepare for the Emerald Ash Borer, community outreach and tree replacement. **Motion:** Van Den Eng/Klahn to direct the Public Works department to use the grant to treat some ash trees for EAB, remove some ash trees, remove hazardous trees and replace some trees at the discretion of the Village Forester. Motion carried unanimously.

Director Langer informed the committee that trees in the cemetery were trimmed to clean up the damage from the December 2012 storm. The cost of the trimming has been recorded to substantiate the need for a DNR Urban Forestry Catastrophic grant.

Director Langer informed the committee that the small diamond fence installation is scheduled to begin April 26th weather permitting.

Director Langer updated the committee on the progress of repairs at water well #1. Water Well Solutions has delayed the installation of the new well due to excessive rain. Installation will be completed as weather permits.

Director Langer informed the committee of an EAB workshop that will be held in Monroe on May 1st from 6:30-8:00 pm.

Motion: Klahn/Van Den Eng to adjourn at 8:40 pm. Motion carried unanimously.