

Village of Brooklyn

P.O. Box 189 • 210 Commercial Street • Brooklyn, Wisconsin 53521
(608) 455-4201 • Fax: (608) 455-1385 • [E-mail: clerk@brooklynwi.gov](mailto:clerk@brooklynwi.gov)

Finance Committee Minutes January 10th 2013 (Friday)

The Finance Committee meeting was called to order at 1:17 P.M. by McNaughton. Committee members in attendance were John McNaughton and Nadine Walsten. Clerk Strause and Levi Cutler were also present.

Levi Cutler, who will be sworn in as Trustee on Jan 13th, explained his financial background and his licensing restrictions. No committee appointments have been assigned to him, but Cutler requested to not serve on the Finance Committee because of the possible disclosures he would have to make as required by his license. Cutler then left the meeting.

Approve committee minutes of 12/04/2013. Motion McNaughton second Walsten. Approved unanimously.

Clerk/Treasurer report. Items reviewed.

- Clerk Strause reported Zack Leavy and Susan McCallum filed for 3 open board positions.
- Clerk Strause and Deputy Clerk Brewer will be attending the IIMC conference May 18 to May 22 2014. Office coverage was discussed and is pending.
- The February 18th elections will be for Oregon School board only. Clerk Strause has worked with Charter to repair the phone system at the Community building. The AVIA system is not working correctly and lines were disconnected from it to ensure a good line for the voting machines.
- Property tax collection is heavy to date.
- Treasurer's report was reviewed.

Update on purchase of Sharp MX3140N from Gordon Flesch Company and to move and set up existing Canon color copier to Public Works Department.

Sharp copier in the Clerk's Office is installed. Gordon Flesch Co is rectifying some minor bugs in the new machine. Old Canon copier moved to Public Works is waiting some wireless parts and will be connected soon.

Pay request #3 – Krause Excavating – TID#2

- CDBG has paid in full.
- Motion McNaughton, second Walsten to recommend Krause payment to board. Motion approved unanimously.

Membership in Oregon Area Wellness Coalition

- The membership fee of \$100 by Brooklyn will result in coordination and marketing of the Brooklyn Recreation programs.

- Motion Walsten, second McNaughton to recommend to the board joining the coalition and payment of the membership fee. Motion approved unanimously.

Strand Business Complex contract overage.

- Has been approved to pay.

Land lease for cropping land in Business Complex

- Pending.

Financial balance sheets and collateralization were reviewed.

Engineering and Attorney fees were reviewed.

The monthly payroll overtime worksheet was reviewed.

The monthly invoice worksheet was reviewed.

Monthly bills were reviewed and will be presented to the Board at the January meeting.

Motion: Walsten/McNaughton to adjourn at 2:01 PM. Motion carried unanimously.