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## **PUBLIC WORKS COMMITTEE MINUTES**

**2-25-14**

### **Call to order**

Todd Klahn called meeting to order at 6:18 pm.

Present: Chair Todd Klahn, Levi Cutler.

Also Present: President Nadine Walsten, Director of Public Works Director Mark A. Langer

### **Approve committee minutes of 1-28-14**

Klahn moved, second by Cutler to approve minutes of 1-28-14, carried.

### **Acknowledge and Thank Fitchburg Utilities**

Langer stated that the attached letter was sent out thanking Fitchburg for their assistance on some frozen laterals. The Committee also thanks them. Walsten stated that she received word from a resident on W. Main whose lateral was thawed with a welder, assisted by Village personnel. He told Nadine that working with the Villages Public Works was "a class act".

### **Brooklyn Business Complex update**

Langer said he has recalled for hotline locate on the post holes and will see if they can be dug for the new signs. Langer suggested that the Board may want to look at ways to fund the tree line on the berm since the Village didn't receive the 2014 UF grant that was planned on paying for them. The Village did receive \$500.00 grant from ATC and Langer said there are funds in PWs tree removal and Cemetery Tree budgets, but that would deplete or cut short funds for other ongoing Village tree programs. Cutler asked what the plan was. Langer said that the trees were cut out of the original project budget hoping to get a \$5000.00 grant from the DNR. Discussion followed on with ideas on smaller trees, fewer trees, donations, etc... Langer asked about the cropping of the land for 2014. Walsten said she has not talked to Georges yet.

### **Grant updates**

Langer reported that the 2013 \$5000.00 forestry Grant check has been received by the Village, but the 2013 catastrophic forestry grant check (\$22,000.00 +) has not. No news on the Alliant E-grant.

### **WWTP Solar Energy**

Per the last PWs meeting, Langer asked Josh Straka (Strand) about ideas for decreasing WWTP energy uses. Straka said a new idea gaining ground is for a company to install, maintain and own a solar grid on the customer's

property. The Municipality would pay them for the power generated for a determined time frame (10-15 years), then turn over to the municipality to own. Discussion followed and it was decided to ask Straka and Langer to provide more details on an arrangement like this and bring information to one of the next meetings.

### **Frozen Lateral Policy**

The committee reviewed the policy. Langer asked if this should wait until the ordinances are done. Walsten said it should go to Board now. Walsten said that it was a very good job of writing it but wondered if there should be an appeals process? Langer said the credit for putting it together should go to Leif and the committee discussed reasons someone might appeal. There was discussion on how to get the information out, and Cutler suggested the Village Hall compile everyone's E-mail, text and phone numbers. Cutler asked if the customer gets reimbursed for the water usage while under the seasonal run water advisory. Langer stated that yes it's the same as what they are doing for you while you're running water right now. Klahn moved to recommend to Village Board the approval of this policy with the possible addition of an item g-appeals process. Second by Cutler and carried. *(Since the meeting there is one more section that will be asked to be added to the policy at Board in reference to the utility being on site whenever a lateral is thawed, even by the property owner).*

### **Cemetery Mowing Contract**

Langer said that the mowing contractor for the cemetery has offered an additional three year extension to cover 2015 through 2017 at \$265.00 per mowing/trimming unless fuel prices exceed \$4.50 a gallon (same verbiage from first three years). They are presently in the final year of the first three years at a price of \$250.00 per mowing and trimming. Walsten said that the cemetery has really been looking good and they do a great job. Klahn said that we should extend this because it's a good price. Langer stated that even at the \$15.00 increase per mowing it is still lower than the next highest bid received in 2012 (which was \$320.00). Klahn moved to recommend to Board the approval of the three year contract extension to \$265.00 for the cemetery mowing/trimming as discussed. Second by Cutler and carried.

### **Bytec Biosolids Hauling Contract**

Langer brought Cutler up to speed on the past sludge disposal process used by the Village. The hauling and disposal was bid out in 2013 with Bytec receiving the job with lowest price. Before the Village wanted to lock into a multiyear contract with Bytec it was decided to try them in the fall of 2013 and see how it went. Langer stated that Spilde and he thought it went great and it was a savings over the previous year in disposal costs. There is a five year agreement that has some changes/typos that need adjusting but overall Langer and Spilde suggest signing it. Discussion followed. Cutler moved to recommend to Board signing the multiyear Bytec biosolids contract

with changes in verbiage Village employee's request, as discussed. Second by Klahn and carried.

### **Utilities Report**

Utility items noted were well #2 generator being installed, with main breaks and types of clamps used some older sections of pipe may lose conductivity if had to be thawed, Strand meeting tomorrow to continue work on 1st phase of DNR permit requirement due 3-31-14, finishing year end reports, WWTP weather issues (aerators, screen, lowest continued temperature recorded at plant oxidation ditch which effects the bugs survival), hauling some biosolids to Madison met due to losing storage area.

Also handed out were the water issues since the first of the year. It was noted that these were handled in a shorter time frame than some other Municipalities are getting. Most were within 48 hours and the word is some people are out of service elsewhere for over a week.

The committee discussed art work/flyer that Britt put together for Leif and the frozen lateral policy. Langer said that the Utilities and Public Works were going to use Britt services (she charges \$25.00 an hour), for a few projects like this and to get some things on the Village website this year, if time allows. One of these items will be trying to get some tree/forestry info on it.

### **Public Works Report**

Noted items were Legion Park RFPs sent out, received \$5000.00 2013 UF Grant check, still waiting on 2013 cemetery \$22,000.00 +/- grant funds, plow/salt, and great ice on skating rink.

**Next Meeting-Tuesday 3-25-14**

### **Adjourn**

Cutler moved to adjourn at 7:30 pm. Second by Klahn and carried.

Respectfully submitted – Mark A. Langer, Public Works Director – 608-455-1842