

The Village Board meeting was called to order on April 15, 2014, at 6:39 p.m. by President Walsten with Trustees McCallum, Hawkey, McNaughton, Leavy, Klahn present. Trustee Frandy was absent. Clerk Strause was also present. All stood for the Pledge of Allegiance. There were no public comments.

Orientation comments: President Walsten welcomed new Board members Zachary Leavy and Patricia Hawkey to the Board and gave an overview of Village statistics. Median annual income locally is now \$68,000 yet a significant part of the population is low income. Commercial tax base is 3% with residential tax base at 97%. Local level government is non-partisan. Trustees introduced themselves. May 9th is the New Officials Workshop in Madison. Village will pay for those attending. Contact the Clerk's Office if able to attend. At the Emergency Management Committee meeting last Monday, Director Spilde discussed the need to have all Trustees attend two classes: NIMS 100 and 700. NIMS requirements were handed out. Spilde will be discussing details of our emergency plan with the two new Trustees. Trustees are to fill out monthly reports on meeting attendance to be turned in to the Clerk's Office at the monthly Board meeting with payment made the second pay period of the month. Handbook for New Trustees including excerpts from the handbook on open meeting law/parliamentary procedures and Section IV Communication Effectiveness of Boards, Committees, and Commissions were handed to each Trustee. Open meeting law was briefly reviewed with Robert's Rules of Order to be followed. The Board chair will recognize individuals wanting to speak; motions need to be in proper order. The Village President's role is to provide leadership, implementing and carrying out decisions made at the Board level along with marketing of the Business Complex to develop our own economic base.

2014-2015 Committee appointments were presented. Trustee Hawkey, appointed to the Ordinance Committee, questioned procedures for how ordinances go directly from committee to Board rather than going through the Ordinance Committee and what the purpose of the Committee is. Trustee McNaughton stated there is no rule that the Ordinance Committee has to review an ordinance. Another committee can create and send directly to the Board. Trustee Hawkey asked about the status of recodification of the Ordinance book. Walsten stated half of the ordinances have been sent to Municipal Code and half need to be put in proper format before being sent in. This has been a long process having started in 2007 with a misunderstanding from the beginning that all ordinances needed to be reviewed and rewritten first before creating a contract. Trustee Klahn moved, second McNaughton, carried to approve all assignments on page one, committees and commission appointments and the ad hoc Building Policy Review Committee on page two. Trustee Klahn moved, second McNaughton, carried to approve the balance of page two, Board of Review, Emergency Management Committee, Zoning Board of Appeals, and the Town of Rutland/Village Hwy 92 Stormwater Commission.

President Walsten explained that each year the Board **renews its commitment to follow the guidelines found in the Village's Professional Conduct, Ethical Conduct, Open Meetings Law, Parliamentary Procedures as found in the Handbook for Village Trustees and Procedural Guidelines for Board meetings.** She emphasized that maintaining decorum is essential even when we disagree. Walsten then

made a motion, second by Trustee Klahn, to renew our commitment to the above guidelines and the motion carried on a voice vote. Trustees McNaughton, Klahn, Leavy, Hawkey, Walsten voted "Aye." Trustee McCallum voted NAY "as the rules are not enforced unilaterally".

President Walsten gave the **Oath of Office** to Trustee Zachary Leavy and Trustee Pat Hawkey. Deputy Clerk Brewer gave the Oath of Office to Trustee McCallum on April 11, 2014.

President Walsten stated that while the agenda states "**Set Board Meeting date for an evidentiary hearing for removal of Village President/Trustee Nadine Walsten**", Atty Christopher in a phone conversation with Walsten today, stated the Board needs to meet so he can advise the Board on its options, to vote on whether the complaint filed should proceed to an evidentiary hearing, be dismissed or other alternatives. Trustee McCallum requested a written opinion from Atty Christopher as this procedure was not a part of the process he gave at the March 10th Board meeting and stated she is being treated differently in this process. Walsten explained Sue's petition had been withdrawn but this preliminary meeting would be held if it hadn't. Walsten further stated per Christopher's counsel, the meeting to decide whether to hold an evidentiary hearing or not does not have to wait out the ten days to respond to the complaint. McCallum stated both petitions need to be treated the same. Trustee Hawkey asked to confirm that once the petition is filed, the next step is having a Board meeting? Walsten answered "yes." John McNaughton's complaint filed against Trustee McCallum has been withdrawn by McNaughton and is no longer an issue unless re-filed. Jessica Hawkey's complaint against President/Trustee Walsten has been re-filed and verified. Walsten was served 4/14/2014. She has 10 days to respond if she chooses, as it is not required.

Trustee Hawkey moved, second McCallum to set April 22, 2014 at 6:30 pm as the date of the special Board meeting to review the petition filed against Walsten. McNaughton moved, second Klahn, carried to amend the motion to set April 22 as a tentative date so that all Board members and Atty Christopher could be present at the meeting. Vote on the amendment and the original motion passed unanimously. Copies of the petition will be in the Board packets on Friday so that all can read the petition before the meeting. Legal opinion from our attorney on the process and the change for the process from the last meeting will be requested from Atty Christopher.

McCallum moved, second Klahn, carried to adjourn at 8:16 p.m.

Carol A Strause
MMC, WCMC, CMTW