

# Village Of Brooklyn

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## Safety Committee Minutes May 15, 2014

Members Present: Todd Klahn, Zach Leavy and Susan McCallum. Also present Chief Harry Barger.

Meeting was called to order at 7:03 pm by Police Chief H. Barger.

Motion: Z. Leavy moved to send the March 4, 2014 minutes to the Village Board for approval, 2<sup>nd</sup> by T. Klahn. Motion carried.

Z. Leavy moved to appoint S. McCallum as Safety Committee chair, 2<sup>nd</sup> by T. Klahn. Motion carried

The 2014 budget was reviewed and found to be ok. Z. Leavy wondered about the 2013 budget was it over or under. Discussion included Chief Barger's budget narrative, purchase of squad, and not all staff positions being filled.

The department work schedules for April and May were reviewed. Chief Barger stated that he has supplied this information to the clerk's office.

Chief's Report was presented.

Officer Engelhart has been nominated and selected for: American Legion "Law Enforcement Commendation" and Green County Law Enforcement Administrators Association "Officer of the Year".

The department will be participating in the "Click It or Ticket", "Drive Sober or Get Pulled Over" and "Booze and Belts" traffic campaigns this summer. Memorial Day weekend and 5/16 thru 6/1. This will include tracking traffic. Participation in these programs qualifies the department to apply for grants.

The state has closed the Mendota Emergency detention facility. Now people will need to be transferred to the Winnebago facility near Green Bay. Chief Barger will need to change the Emergency Detention policy to reflect the changes. The Dane County Chiefs oppose this change and are soliciting legislatures to change this new policy as it adds hours to the process.

The Dane County Chiefs of Police have developed a policy to comply with the new WI Act 348 regarding investigation of officer involved shootings. This policy includes the use of specially trained and selected law enforcement teams to handle the investigation. Barger will send this policy to the committee members for review and then he will develop a Brooklyn policy. Green County is mirroring the Dane County policy.

The WI Act 323, Domestic Disturbances, includes a form that has to be filled out listing resources we would have available. Barger is collaborating with Belleville because both communities are in the same two counties. The Act requires a yearly report listing the number of people not arrested or referred to the DA. He currently sends each case to the DA, so he won't need to also meet this requirement.

T. Klahn moved to approve two individuals (men) to tent camp in the Legion Park on July 10, 2<sup>nd</sup> by Z. Leavy. Motion carried. The two men are doing a yearly cross country bike ride.

Policy 231, Probation/Parole Search was reviewed by the committee. In certain circumstances searches can occur without a warrant for these individuals. Barger mirrored a policy written by Sheboygan and adopted by the state. T. Klahn moved to recommend approval to the Village Board, 2<sup>nd</sup> by S. McCallum. Motion carried.

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It was decided to work on a railroad safety meeting starting in August for an event in September, as the school year is almost over.

Chief Barger handed out the yearly police department report. Committee members reviewed.

Chief Barger reported that he, Village Clerk and Public Works director met with the Chamber President Ann Wanless this past Wednesday to discuss Dairy Days events. The parade route was changed from the one proposed to alleviate the need to close Hwy 92 from Rutland to the East edge of town. In addition the Clerk proposed using the residential streets of Teddy, Easy and Lincoln for parade line-up instead of the N. Kerch for traffic use. S. McCallum asked that this be reconsidered as the multiple times in the past she has organized a parade in Brooklyn they used the West side of N. Kerch, which is a wider collector street, in the parking lane wrapping and using Douglas to bring units into position. The people arriving to join their unit would park on the smaller more residential streets. Her experience was this worked very well and did not interrupt traffic on Kerch or Douglas.

T. Klahn moved to approve Officer Engelhart's attendance at the Firearms Instructor Training on July 14-18 at Madison Technical College at \$200, 2<sup>nd</sup> by Z. Leavy. Motion carried. This class includes internet based training prior to the face-to-face and hands on portions.

Chief Barger has cancelled his attendance at Anti-Terrorism training June 3-4.

The upgrade of police department computers has been a process started in 2013. Chief Barger's laptop is the newest, 2007, the other office computers are 2000 and 2001. The IT person from NewWorld has been very helpful without additional costs to review department equipment and make recommendations and upgrades. Barger is recommending that the Police Secretary's computer tower be replaced and the old one become a server, the squad computer will work as an additional officer computer which will be assigned to Officer Engelhart's desk. Barger's computer has windows 7 installed and there is a second license to be used on a new computer. He has a bid of approximately \$3,800 through the City of Madison bid process for a new squad computer.

DaneCom is still on hold.

The Dane County Chief's of Police has a working draft of the Capital Area Police Mutual Aid Response (CAPMAR), which will be approved at the next month's meeting. The village will then need to adopt its' own policy along with this agreement.

Chief Barger informed the committee regarding charge accounts for the department. The Clerk was part of the process for establishing the Black Earth Shoe account, she was also told about Engelhart's charge. Barger admitted he made an error signing off on the statement when it came in. The Dorn Hardware account was already established and Barger asked the Clerk to add his name. He also ships packages quite often through Postal Connections in Oregon and asked the Clerk to establish an account instead of using his credit card. This discussion was regarding information about these issues in a personnel evaluation and he wanted the Committee aware of what took place and what is currently being done as a update.

The following department policies will be reviewed at future meetings; uniform policy and training policy (all training is charted each year). Barger will supply the training chart from 2013 for committee members to review. It was discussed that personnel will need to work on a village department wide purchasing policy.

Z. Leavy moved to adjourn at 9:05pm, 2<sup>nd</sup> by T. Klahn. Motion carried.