

Village Of Brooklyn

210 Commercial St. • P.O. Box 189 Brooklyn, Wisconsin 53521-0189
(608) 455-4201 • Fax: (608)455-1385 Email: clerk@brooklynwi.gov

Safety Committee Minutes June 5, 2014

Members Present: Members present Zach Leavy and Susan McCallum. Member absent Todd Klahn. Also present Chief Harry Barger, Stacy Hardy arrived 6:00 – departed 6:15pm Nadine Walsten arrived 6:15 – departed 7:20pm and Ann Wanless arrived 6:20 – departed 6:40.

Meeting was called to order at 6:00 pm by Susan McCallum.

Motion: Z. Leavy moved to approve the May 15, 2014 minutes, 2nd by S. McCallum. Under discussion Leavy asked for yearlong to be changed to yearly. Motion carried with the change.

Ann Wanless appeared before the committee to discuss Dairy Days. Two additional events have been added to the schedule; kid's tractor pull in Legion Park Sunday at 4pm and Antique Tractor Show in Legion Park following the parade, there may be additional vendor sales in the park on Sunday. The last planning meeting prior to the event will be June 10, 7pm at the Community Building. Following the meeting they will review beer garden location on Hotel St., which is being revised to a smaller area. N. Walsten said that the public works director will be sweeping the street a few days before and the steps that were used during Blue Grass events were taken to public works. A. Wanless asked to modify the parade line up location onto the West side of N. Kerch wrapping onto Douglas as needed. This is necessary to provide safety for units and general traffic, using this wider collector street. S. McCallum stated she has done 6 parades this way in the past, all driveways (only one until Stacie Ct.) and street intersections will be kept open. Z. Leavy suggested contacting the Dollar General store to use their parking lot as necessary. S. McCallum will follow-up. Chief Barger identified 4 locations for parade detour signs to be placed Sunday morning.

Stacy Hardy presented the Fun Run/Walk route and water stations, expecting the same number of people as the last two years. She expects it to last about an hour. S. McCallum moved to recommend approval for the route to the village board, 2nd Z. Leavy. Motion carried.

Chief Barger informed the committee that Officer Cornell has left; Officer Randy Burns has taken a part-time position with Belleville which will turn into a full-time position in July; and the Village of Oregon has adopted a new policy affecting Officer Cindy Neubert's ability to work for the village. This new policy requires officers working somewhere else to have village board approval first, so she is off the schedule until then. These factors are causing a need to hire additional part time staff. Discussion included the time it takes to get a new officer trained and the possibility that Randy will not be able to work at all for the village. It was decided to recommend to the village board that we solicit for two part time officers and use them to fill shifts as needed.

Chief Barger appeared before Finance Committee June 4 to discuss the proposed change in records management system from New World to CORE Technology. The pricing would keep in line with the current support item in the budget. CORE is designed for smaller agencies such as ours, has 24/7 technical support, and the Belleville Court uses a program called Quick Clerk which is a Municipal Court program owned by CORE. The new system interfaces with Tracs and has Quick Clerks, which would be utilized by the Police Secretary. He needs to give the consortium of users with New World 6 months notice of leaving the program, as it affects their fees. Cross Plains has already left New World and others are contemplating leaving. About 20 communities in WI use Core. Issues for continuing to use New World include; recent updates have increased the length of time the secretary inputs incident based reporting, difficulty contacting technical support and higher fees as others leave the consortium.

The current budget was reviewed. Nothing out of the ordinary. Chief Barger will be using uniform

Village Of Brooklyn

210 Commercial St. • P.O. Box 189 Brooklyn, Wisconsin 53521-0189
(608) 455-4201 • Fax: (608)455-1385 Email: clerk@brooklynwi.gov

allowance to purchase a new bullet proof vest for Officer Engelhart as his “expired” a year ago. The employment policy is that we supply this equipment to our full time officers.

May and June work schedule were reviewed. There was two shifts for June not scheduled due to Officer Cindy not having approval from the Oregon Village Board at this time.

Chief’s Report included the following:

He handed out the 4th Draft of the CAPMAR. The chiefs will be meeting next week to approve, if they do he will have this policy on next months’ agenda.

He presented training records chart from 2013 and 2014 for all officers and himself. These were reviewed by the committee.

He and Officer Engelhart attended a training meeting at the Dane County District Attorney’s office for all court officers in Dane County.

Updated the committee on the computer upgrade process. It was determined that the old tower cannot be updated nor the older one at officer workstation. Will be able to use old tower temporarily as a quasi-server. They have not been using the work station unit which is XP for other than word processing. The data terminal in the squad has been updated but now the touch screen functions don’t work, mobile connecting is slow and regularly disconnects. Last week two IT personnel had to come into the office as passwords were lost on computers and no one knows why this happened. Police Secretary’s computer is booting her off during data entry. Chief Barger is recommending replacing the squad laptop and moving the current one to be used as an officer workstation.

He has heard around that there is an event in the Legion Park this weekend, but no one from the sponsoring group has contacted him. He feels that the event policy if adopted by the board would prevent this issue. N. Walsten stated then they are on their own. Chief Barger said then that is how he will handle the situation.