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Emergency Management Committee

April 14th, 2014

Minutes

The meeting was called to order at 8:05 am at the Community Building by Leif Spilde, co-chair of the committee. Attending were: Leif Spilde, Harry Barger, Carol Strause, Mark Langer, Nadine Walsten, and Tom Bowers, new Fire Chief, was introduced.

The minutes of 8/13/13 were approved (Barger, Strause) with Spilde abstaining.

Langer gave an update on the generator purchase and he stated that the new generator which was purchased for Well #2 has been permanently installed. The second generator approved by the Village Board will be designated for EOC and lift stations (mobile) and has been ordered but not arrived as yet. Spilde reports the ISO rating on fire protection has not moved up to #4, which indicates the village is more protected than the previous rating, believed to be #6.

The status of the Emergency Preparedness Manual and NIMS compliance was discussed. Kim Brewer and the Board members are expected to take Level 100 and 700. It was recommended that the media policy (Public Information Officer description, media management) be included in the Emergency Management Manual. Spilde reported that he has one extra manual and plans to meet with the new Board members (Hawkey and Leavy) to orient them to the Emergency Management Village Plan.

The Cooling Advisory policy was discussed. Spilde suggested taking “advisory” out of the title and changing this policy to Warming/Cooling Center Operations and add it to the Emergency Management manual. The policy was revised adding “warming” so the references were to “warming/cooling center” throughout as indicated. Langer/Barger moved to approve policy changes.

The NIXLE program was discussed and Walsten questioned how much residents were aware of the NIXLE program as an emergency response tool. Brit Springer has created a brochure and will put up on the Village website with a link to the NIXLE site where residents can sign up to receive the emergency posts. It was recommended she take the brochure to the school and also use Facebook, Twitter for distribution. Langer/Barger approved changes and recommended approval by the Village Board at the May meeting.

All the supplies for the EOC have been purchased, are in a portable plastic container and a large cabinet is needed to house the container and other items. Discussion also centered on using the Committee Room which has a phone and TV to be used as an extension of the EOC for smaller crises or larger crises on short notice until the larger EOC room in Community Building downstairs is set up.

Chief Barger led the discussion on creating a policy for an “active shooter/killer” emergency in the village. He states the procedure is that the police go into the area (usually it’s a school) first, secure the area, and then the EMS and Fire services enter next into the safe area. The goal is to move the injured out more quickly and provide structure to relieve some of the problems of EMS/FD and PD all responding to the same scene. Radio communication continues to be a problem as DaneCom is not working well as yet. Chief Barger has been in contact with Green and Dane County on developing a policy designed to respond to a school shooter incident. A tabletop drill needs to be held. He reported that E-Sponder is completely updated.

Spilde reported that \$20,000 has been submitted to the county to add to FEMA application as that is what the severe cold generated in costs to deal with frozen laterals, etc. here in the Village.

Spilde attends the Green County Emergency Planning Council (LEPC) and knows the emergency management personnel well. He also reported that the Dane County LEPC is holding classes. On April 21, the Red Cross is coming to the Brooklyn 4th grade classes to present “Project Pillowcase” which is training for children on how to find safe shelter in an emergency.

The AED’s have been tested in the Community Building and each have dead batteries. Replacement batteries are \$1500/each. Discussion centered on who is responsible for inspecting these batteries but this issue was not decided.

Motion to adjourn was approved at 9:40 am (Strause/Spilde).