

Ordinance Committee Minutes

Tuesday, July 8, 2014 at 7:00am

Brooklyn Village Hall

Meeting was called to order at 7:05am. Members present, Pat Hawkey and Susan McCallum. Also in attendance was Clerk-Treasurer Strause, Deputy Clerk-Treasurer Brewer and Village President Walsten

McCallum moved, second Hawkey, carried to approve the Ordinance Committee Minutes of 6/10/2014.

Discussion on the process/procedure to place all ordinances on the Village website.

Strause updated the committee on the issues of the ordinances on the website and she stated that they were on the Village website but were taken down because the numbering of ordinances were changed when recodification was started making it difficult and confusing to keep track of the correct numbering system. Currently no ordinances are available on the Village website.

McCallum express that she felt the planning and zoning ordinances should be on the website for prospective businesses to evaluate. Walsten stated that the Economic Development committee did not want the planning and zoning ordinances placed on the Village website without all the other Village ordinances.

Strause stated that the Water/Sewer ordinances were being evaluated/updated currently by the Engineering firm, Walsten believed that this process had been completed and no changes had been made in that ordinance. Strause will follow up to verify the status of this ordinance.

Brewer stated that the ordinances can be moved to the Village website at no cost but they need to be in PDF format which can be accomplished by scanning them and saving them as PDF documents to be uploaded to the website.

Walsten stated that not all the ordinances have had the process completed. Strause indicated that not all ordinances had been published which is a final step in the completion of an ordinance process.

It was decided to have Strause/Brewer create a list of the current ordinances. Make a notation for the ordinances that are already in the PDF format, indicate which ordinances needed to be published, indicated any other items that needed to be addressed prior to placing them on the website. This list and subsequent questions/issues will be reviewed at the next Ordinance Committee Meeting tentatively scheduled for Tuesday, August 5th at 7:00am at the Village Hall.

The fence/vegetation ordinance was discussed, the building inspector was unavailable for the meeting but he submitted an email to the committee regarding the issue from the resident at 120 Teddy Street. Hawkey contacted this resident at 120 Teddy Street prior to the meeting and the resident stated that she had spoken to the building inspector and he state he was issuing a letter to the resident at 118 Teddy Street and the resident from 120 Teddy Street stated that there had been no change in the status of the issue. Strause stated she had received a copy of the letter sent to the resident and she needed to discuss the ordinance number with the building inspector. The building inspector normally is present on Thursday's at the Village Hall but he is on vacation this week. Strause will follow up on the letter with the inspector and let the ordinance committee know the status. McCallum requested information on the procedure/penalty for noncompliance.

Hawkey handed out information to committee on Maintenance of Vegetation ordinance from the Neenah municipality and will place this item on the agenda for the committee meeting in August to review/discussion.

Committee continued discussion and review of Chapter 19 Fire Ordinance through completed thru 19.03-14, further information needed for 19.03-15, completed 19.03-16

McCallum moved, second Hawkey to adjourn at 8:45am. Motion carried.