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## **PUBLIC WORKS COMMITTEE MINUTES 9-25-14**

### **Call to order**

Todd Klahn called meeting to order about 6:00 pm.

Present: Chair Todd Klahn, John McNaughton, Zach Leavy.

Also present: DPW Mark A. Langer

### **Fall Dumpster Days dates/times**

Langer said the fall dates are 10-3 from 10:00 a.m. to 7:00 p.m., 10-4 from 10:00 a.m. to 7:00 p.m. and 10-5 from 10:00 a.m. to 2:00 p.m. Langer said the same person used in the past was hired to help out again.

### **Street light installation Hwy 92 ROW by Fire department/Township**

Langer said that there is a request for an additional street light to be installed on the curve by the Fire dept. and Township buildings on the north side of the road of State Hwy 92 (see attached map). It is wanted to light up the area on the curve by second Fire dept. driveway and for the future Veterans memorial. It would be a wood pole with 6 foot arm and fixture with no costs to the Village for installation but the monthly electrical costs would be added to the Village bill.

McNaughton moved, second by Leavy to recommend to board that the street light discussed be installed at no cost to the Village except the monthly electricity use, after the Veterans Memorial is installed. Motion carried.

### **2015 Budget discussion/recommendations**

Langer handed out Public Works and Utilities Mission statement's (copies attached), with no recommendation's or change's from the committee.

Langer handed out Public Works 2015 Budget Goals (copy attached), to the committee also with no changes requested by members.

The committee discussed some of the departments needs and agreed that the Department is should have additional help. Langer said he has been working on the list of reasons why a fourth person is needed as President requested him to do but hasn't found the time to finish it yet. Chair Klahn asked McNaughton if he could help with this as he has a background with personnel management. McNaughton said he would.

Langer reminded the committee of the Loader tires that 50% was budgeted for in 2014 and that the second half will need to be in the 2015 budget. Langer is in the process of requesting prices and should have an exact number by next budget meeting.

Other items discussed under Public Works/Utilities were street maintenance, vehicle/equipment age, storage issues, water meter program, and water tower maintenance.

### **Utilities Report**

Noted items: Hydrants were flushed and oiled, water valves were exercised, yearly lift station maintenance was completed and there are some impeller issue arising at two of the lift stations, phosphorus work is continuing, WET test is still trying to be done (still having shipping issues), and still working on lightening issues from last month (copy attached).

### **Public Works Report**

DOT local roads certification has been sent in, Lincoln street sump was pumped again, hauled compost away to make room for fall leaf pickup, one burial (Fankhauser), mowing slowing down, received new mower, painted more swings at Legion, painted basketball court lines at Smithfield, mailed Urban Forestry Grant in (need resolution sent in after board meeting), and helped with Labor Day cleanup.

### **Next Meeting-Thursday 10-23-14**

**Adjourn** McNaughton moved to adjourn at 7:05 pm. Second by Leavy and carried.

Respectfully submitted- Mark A. Langer, Public Works Director – 608-455-1842