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PUBLIC WORKS COMMITTEE MINUTES 12-08-14

Call to order

Todd Klahn called meeting to order about 5:35 pm.

Present: Chair Todd Klahn, John McNaughton, Zach Leavy.

Also Present: Jan Michaelis and Director of Public Works Mark A. Langer.

Approve committee minutes of 10-23-14

Klahn moved to approve minutes of 10-23-14, second by McNaughton and carried unanimously.

Resident request for keeping flags up through Veterans Day

Jan Michaelis asked the committee to consider keeping the street flags up through Veterans Day in November. Langer said that the program has been putting them up before Memorial Day and taking down after Labor Day. The longer they are up the more damage/wear and tear/fading they will have, and budgets will need to be increased to keep them looking good. Klahn moved to have the flags up on Veterans Day in November, second by McNaughton and carried unanimously. The flags can stay up the extra two months or can be taken down as usual and put back up for Veterans Day, whatever works out with the Public Works department scheduling/budgets/man-hours, and time frames.

Jan said that the Veterans Group is looking to try and help to provide flags for the Village. Langer said that Mr. Wanless and he have recently had this discussion, and looks forward to anything they can help with.

2015 DNR UFG Update

Langer said this item is just an FYI that the 2015 DNR Urban Forestry Grant the Village applied for looks promising and the official notifications should be out in the next month or so. The Village applied for \$5000.00 dollars in matching funds for tree maintenance/removal/plantings on Village properties.

WWTP Scada/computer upgrades

Langer said as discussed earlier in the year, that this was going to be completed this fall but it didn't get done. The department is ready to proceed now and is looking for recommendation to Board for approval of the Scada computer (around \$1500.00 from Dell), and to proceed with the engineers on the software upgrades. This was discussed earlier this year when the office computers were upgraded and is being funded from the \$17,000.00 in the equipment replacement fund.

McNaughton moved to recommend to board to proceed with the Scada project purchasing the Dell computer not to exceed \$1500.00 and to start the work with Strand on the software upgrades. Second by Leavy and carried unanimously.

Village frozen water policy and procedures

The committee received the frozen water policy and procedures (approved 3-10-14), and Langer reminded them that it's that time of year again. Frost depths are being monitored and Leif will be notifying the usual properties (and after last winter a couple more), to leave their water run to prevent freezing the lateral pipes up.

IoH/CMV Act 377

Langer said that Green County has been notified of the Village Boards decision to go with option F for this new law from 4-23-14, as suggested by Green County. They are now in the process of

updating their GIS map of the roads with load carrying options (suggested 1-5) for future permit request applicants to use, and suggests the Village add their streets to the maps. The committee discussed possible places that may need to be accessed by this type of vehicle/equipment, (such as farm fields on dead-end roads) and also who was responsible for certain main highways.

Per committees discussions Langer will designate to Green County: Holt, Union, N. & S. Kerch, Prosperity Place, E. Douglas, MM, W. Lincoln, Market, Commercial, Second, and Fourth streets as load carrying #1 streets. All Other streets in the Village except State/County Highways (104 & 92 – not Village decision) as load carrying #2 streets, and see how it goes with this new permitting process.

Utilities Report

Noted items: first main break of season, broken water lateral, working with Strand on phosphorous requirements and sewer ordinance/surcharge, wet test completed, sink hole requiring televising sewer line (line ok), bio-solids hauled, lift station check valve failure, and plans to have an EM meeting yet this year.

Public Works Report

Noted items: streets swept, BBC berm trees planted (majority paid for through 2014 ATC and Alliant grants), holiday decorations put up, two traffic accidents/damage/status, wrapping up lightning issue paperwork and getting to insurance company, one burial, Tree City USA documents have been sent in, and DNR-UFG (discussed above).

Next Meeting-Thursday 1-22-15 6:00pm

Fourth Thursday in January unless no need for the meeting. Committee agreed that Chair Klahn and Director Langer should decide if this meeting could be skipped.

Adjourn

McNaughton moved to adjourn at 6:09 pm. Second by Leavy and carried.

Respectfully submitted – Mark A. Langer, Public Works Director – 608-455-1842

