

# Village of Brooklyn

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## PLANNING AND ZONING COMMISSION MEETING MINUTES December 9, 2014

The meeting of the Planning and Zoning commission of the Village of Brooklyn was called to order in the Brooklyn Village Hall at 6:37pm by Chairperson Nadine Walsten. Commissioners present were Tom Schmidt and Dale Arndt. John McNaughton and Dorothy Frandy were absent. Also present was Deputy Clerk Kim Brewer, Pat Hawkey, and Cal Gilbertson.

**Minutes: Motion** by Arndt/Schmidt to approve the minutes from 10/27/14. Motion carried.

**Building Inspection monthly report** was reviewed with no comments.

**Landscape Architecture Project:** Student Kirk Penney was unable to attend this meeting due to other commitments.

**Genesis Senior Housing:** Cal Gilbertson, president of the Genesis Housing Board, was present to discuss their future plans and updates on what has been happening. Genesis is the only senior housing in Brooklyn, most older residents move to the apartments in Oregon. It is governed by the US Dept of Agriculture with Rural Development. There are 16 units in Brooklyn (56 altogether with Oregon)..The subsidies received pay for the Administrator but not the Board members (no pay). Anyone can join as a member by paying a \$25 membership fee which gives them voting rights (roughly 50 members right now). There is room on the current lot in Brooklyn to build another 8 unit facility if they wished to do so, but selling and rebuilding is compromised by structure of the USDA—Rural Development loan which does not allow for equity to occur. It was pointed out that the units are not all for senior housing, some are for handicapped persons as well. There is currently only one vacancy in Brooklyn, whereas there used to be a high vacancy. They are in the process of getting a \$250,000 loan to make 3 of the units handicapped accessible as well as adding a parking lot. There have been some “social issues” concerning the apartments at Genesis such as noise complaints, behavior, law enforcement issues, kids, etc. There is no “on-site” Administrator; Dolly Owens has an office in Oregon. There have also been concerns of too many people living in one unit. Gilbertson says he is not aware of that. Gilbertson says there really isn’t any long range planning; just improvements to the existing facilities (mainly safety and handicap related items). The Commission thanked Mr. Gilbertson for coming.

**Industrial Zoning changes update:** Walsten reported that the Economic Development Committee has not had a chance to review these proposed changes yet and will be doing so at their next meeting. Possibly have zoning administrator take a look at it as well.

**Comprehensive Plan Ch. 9 Implementation:** Walsten asked Commissioners to review this checklist and bring back to the next meeting with some sort of prioritization of what needs to be done first.

**Need for Updated Zoning Forms:** Brewer indicated that there are several different versions out there of the same type of zoning forms ie: conditional use form, variance, land use, etc. This causes much

confusion and there needs to be some type of “cleaning up” of these forms. It would be nice to create all new forms and streamline any zoning processes we may have. Brewer can check with other municipalities to see what they offer, however, until we know what direction we are moving in terms of zoning administrator, it may be best to hold off for a while.

**Motion:** Schmidt/Arndt to adjourn at 8:10pm. Motion carried.