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## **PUBLIC WORKS COMMITTEE MINUTES 4-23-15**

### **Call to order**

Todd Klahn called meeting to order about 6:04 pm.  
Present: Todd Klahn, Kyle Smith, and Russell Cazier.  
Also present: President Pat Hawkey and DPW Mark A. Langer

### **Appoint Chair for 2015-2016**

Smith moved, second by Cazier to appoint Klahn chair, carried.

### **Approve minutes from 3/26/15**

Klahn moved, second by Smith to send March minutes to Village Board for approval since there is no longer a quorum of members that were at that meeting, carried.

### **Recommendation to Village Board on Urban Forestry Grant - Tree RFP**

Langer explained that requests for tree work were sent out to over a dozen contractors with three sending in a quote. If the Village would split the projects up among the three, giving each contractor some of the work more maintenance could be done. Langer has contacted each of the three and they all have agreed to do some of the work that they bid on.

Langer explained that some of this work will be paid for by a DNR Urban Forestry Grant, and he has talked to the DNR and they have no issues with the work being split up among the three bids received.

After discussion Cazier moved, second Smith to forward to Village Board PWs committee recommendation to accept portions of each of the three received contractor's prices for tree/brush work as Langer works out with them to get the most work done for the monies available, second by Smith and carried. Monies available: Urban Forestry Grant - \$5000.00, Street Tree Budget - \$4500.00, Brush Grinding - \$3000.00, and cemetery Tree Budget \$500.00.

(Some funds already spent - Arbor Day)

Aerial Bucket Truck Pruning - Whitney Tree Service \$625.00.

Two Tree Removals - Jims Tree Service \$1932.00.

Two Tree removals \$1695 - Rucks Tree Service.

6 Tree Plantings \$1175.00 - Rucks.

Cemetery brush pile removal - \$3750.00.

Additional Stump Grindings @ \$2.50 an inch.

### **Yearly Well Inspections**

This item is just informational. Both water wells, and the lift stations are scheduled for their yearly inspections. This an annual thing and is within the scope of department's budgets and purchasing policies.

Langer asked if this committee wants to still receive this info at committee meetings or just leave on the Utilities report.

Klahn said he would still like it on agendas for some of the major annual items. Although no actions are needed it's just a good reminder to Committee members of some of the maintenance that's being done.

### **Hydrant Replacements - discussion**

Langer gave some background on last year's attempt to get some older hydrants replaced. The bids came in higher than expected and more than budgeted. Some additional funds were added in this year's budget. Rather than bid it as a complete project staff was wondering if the committee had any issues with it being priced in time and materials with a local contractor and/or with the Village purchasing the parts separately.

Committee asked where these two were located. One is on Railroad and the other the corner of First and Bowman. Committee talked about the age of some of the utilities infrastructure and Langer said he would get them the maps Leif has that show this (attached).

The committee agreed to proceed with trying to get the best price on this project using the ideas mentioned.

### **WWTP DNR permit compliance - Phosphorous**

The committee viewed the preliminary draft flow charts that were presented at the meeting showing ideas on future WWTP DNR phosphorous permit requirements. Langer explained to the new members that Strand has been retained to look at possible options to meet this requirement on the Village permit. They have been doing bench tests, sampling (Leif also doing extra sampling), looking into land costs, storage costs, adaptive management, trading, process costs, etc..., and writing required responses back to the DNR as they are due.

The committee agreed to have Strand Engineering present at one of the next Village Board meetings to discuss the status of this project. They should have some preliminary suggestions, time frames, and costs to present. They would like to see the costs on the flow charts.

### **Review Community Building Policy**

President Hawkey said there are still some items that need to be looked at in the policy. Who does inspections on weekends and how to proceed with getting it cleaned if previous day's renters are not around? Is the fee structure adequate?

The committee had some discussion and Smith moved to send this to Village staff to review and bring to next Village Board meeting with recommendations to finalize, second by Klahn and carried.

### **Utilities Report**

Noted items: Water tower cleaned and inspected (Langer showed pictures of how dirty it was- attached), a copy of the WRWA spring journal was shown with picture of Leif and Curt accepting the award for the Village and the two page Spotlight article on Village of Brooklyn was shown, CMOM, WWTP issues, cleaning problem sewer areas, working on EM binders.

### **Public Works Report**

Noted items: Spring Dumpster Days, assisted Green Co in two tree removals, typo on item 4 received Bobcat not Tool cat, work on community building doors again, no burials, Parks are open, and Arbor Day celebration.

### **Next Meeting-Thursday 5-28-15**

### **Adjourn**

Smith moved to adjourn at 6:51 pm. Second by Cazier and carried.

**Respectfully submitted-** Mark A. Langer, Public Works Director – 608-455-1842