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Emergency Management Committee

December 18, 2014

Minutes

The meeting was called to order at 9:03 am at the Community Building by Nadine Walsten, co-chair of the committee. Attending were: Leif Spilde, Harry Barger, Carol Strause, Mark Langer, Nadine Walsten, Evelyn Hall, and Dan Dean, pending EMS Director as of 1/1/15. Tom Bowers, Fire Chief, was absent.

The minutes of 4/14/14 were approved as corrected. Langer pointed out that the minutes stated that AED batteries were \$1500 each but it was \$1500 for replacing the unit.

Spilde gave an update on the second generator for EOC and lift stations (mobile) which has been set up and is operational if needed. He stated the lift stations can be dormant for 6-8 hours before needing to be pumped. He felt during an emergency the generator can power the EOC until a backup generator has been obtained to take its place so the mobile generator can be used to keep the lift stations running. After the court office (formerly a closet, across from old clerk's office) is vacant, the plan is to use this office as a central storage/operations office where equipment can be stored until needed in the EOC which will be downstairs in the community building. Spilde reported the EOC equipment on hand needs a file cabinet or other storage furniture and he will work with Kim Brewer to acquire these items. Strause said she had seen a file on the Wisconsin Surplus web site and Langer and Spilde will follow up on this.

Barger reported on the current status of Dane Com and the appointment of the Advisory Committee for the 911 Dispatch Center. Things remain at a standstill as the equipment and new towers for Dane Com have been approved in the Dane County budget, however, to upgrade the system will be planned for the future. The Advisory Committee for the 911 Dispatch Center does not have leadership and clear structure as yet. The emergency services (Fire, Law Enforcement, EMS) are awaiting to meet with the organizing committee or County Executives Office representatives to move forward with planning. Dean questioned if the federal agencies were involved or should be as the deadline for interoperable communications was this year.

Spilde reported on the Emergency Preparedness Manuals. No changes are needed but three trustees have not taken the NIMS 100 class (Hawkey has, Leavy has not, of the two trustees remaining on the Board until 4/16). Spilde has updated all the manuals except a few, including

the EMS office. Evelyn Hall introduced Dan Dean who will be assuming EMS Director position on 1/1/15. Dan has been on the EMS staff for several years.

Spilde gave an update on Dane County wanting emergency management plans to include special needs individuals and how to respond to them during a crisis. The committee discussed and decided that a public education campaign should occur where all families are urged to have their own emergency plan (how to find one another, where to seek shelter, etc.) and that emphasis can be made on special needs individuals who need emergency plans in place as well. A resource list for individuals with special needs will be created and available in the emergency plan so if needed, family members or individuals with special needs can be referred to these resources. Spilde will contact Brit Springer and discuss graphics, etc. with her as we will need notices on web site and in the newsletter, posters, LED sign, mailing. Strause is planning another mailing to the residents about public works issues so this information can be included. (Walsten added that the Recreation Committee was discussing a mailing advertising their programs which could be included.)

The discussion about response to an active shooter/killer in the village was discussed. Barger reported on his meeting with the Oregon School District on upgrading their emergency response plans. He is working with the OSD Safety Committee representatives which are Andy Weiland, Assistant Superintendent, Brooklyn elementary principal and assistant principal, and assistant principal from OSD Middle School. They are going through the Verona emergency plan that Barger developed and adapting it to OSD. The final step will be a modified tabletop exercise for the school, fire, EMS, etc.

Spilde reported the Green County Local Emergency Planning Committee has met only once. Barger stated that the Dane County LEPC had not met.

Barger and Spilde pointed out that the Haz Mat (Hazardous Materials Response Team) structure has been changed by the federal agency that addresses Haz Mat exposures nationwide. Madison has been reduced from a Level A response to Level B response, which means the only Level A required responses can only be handled by an office in Milwaukee and Lacrosse. Barger stated that should a possible exposure to anthrax occur, the only team now authorized to handle this is based in Chicago.

Spilde/Barger moved and motion approved to adjourn at 9:50 am.