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PUBLIC WORKS COMMITTEE MINUTES 6-23-15

Call to order

Chair Klahn called meeting to order at 6:03p.m.

Present: Chair Todd Klahn and trustee Kyle Smith. Trustee Russell Cazier arriving later.

Also present: DPW Mark A. Langer.

Approve minutes from 5/28/15

Committee moved on to wait and see if Cazier arrives. Klahn was not at this meeting.

2014 CMAR & Resolution 2015-07

Smith moved, second by Klahn to recommend to Board approval of the 2014 CMAR and Resolution 2015-07. Motion carried.

Trustee Cazier arrived.

Approve minutes from 5/28/15

Smith moved, second by Cazier to approve minutes of 5/28/15. Motion carried.

Speed Bumps Legion Driveway

This is the follow up to last month's resident request for possible speed bumps at Legion driveway. Langer showed prices for a 72 inch at \$150.00 or a 106 inch at \$240.00. Discussion followed and committee discussed speed limit and extra enforcement. Langer was asked to pass on to Chief Barger for Public Safety Committee.

Discussion on asphalt bumps installed and who could do it? Klahn didn't think any speed bumps would slow some drivers down and asphalt would have to be installed by someone with equipment the Village doesn't have.

The committee will wait to see what Public Safety says, maybe extra patrols in the area.

Chipper/Brush disposal discussion

Langer said this was on the agenda because at last month's meeting there was discussion on how to handle brush disposal. Langer said a new chipper was around \$40,000.00. Renting one per day was \$255.00- \$324.00 plus fuel and pickup and delivery. Also the Village doesn't have a box truck to chip into.

Langer said that they found Atlas Custom Grinding who came in last week and did the whole pile for around \$2400.00. This was less than what was bid this year and less than the last time it was chipped. Langer said that it appears that the problem is solved for the future and we don't need to change the program at this time. The committee agreed that the Public Works could keep doing it the way they have been.

Klahn said another company that grinds is Moll Construction Inc., Village needs to look at in the future.

Wis DOT Hwy 14 construction meeting change date

Langer said this meeting was scheduled for 6/16/15 but it was changed to 8/15/15. This is for the future Hwy14 realignment construction. Langer is just passing the information on for anyone who may want to go.

WWTP influent screen brush's maintenance

Langer explained that the WWTP influent screen has brushes on it that remove solids and debris to keep them from going through the plant system. The brushes are designed to be replaced as they wear and ours are to that point. The Village keeps replacement brushes in house. Several contractors have given Leif Spilde some prices but exactly how it's going to be done isn't pinned down. To do the job the buildings fabric covering may need to be removed from the frame work and a crane will have to lift the screen out of the twenty plus foot pit so it can be worked on. It appears that it can get done for around \$7000.00 and the money is available in the equipment replacement fund.

Smith moved, second by Cazier to recommend to Board to replace the brushes on the WWTP screen not to exceed \$7000.00 with Village furnishing the parts. Motion carried.

WWTP intake receiving station discussion

This is the follow up to being asked at Board meeting to look into a receiving station for outside septage, RV holding tanks, portable toilets, etc..., for revenue generating. Langer read a list of things that would need to be figured out if the Village would like to proceed with this:

- DNR requirements/approvals
- Install a wastes receiving station
- Install a holding tank (so you can feed these loads into our system slowly)
- Need a sampling mechanism to find out the strength and what is in the load
- Septage is very strong, need to figure extra treatment costs
- This will generate extra bio-solids, grit and plastics which will need disposal (costs)
- There will be extra aeration and sludge handling costs
- Village ordinance will need to be updated (fee schedule, administrative fees, and cover capital improvement costs)
- WWTP will have more man-hours
- Will be more administrative costs - billing/collections
- How to get enough volume to cover construction costs, (advertise?)
- Need to figure out how to fund construction costs.

After further discussion the committee thought it would be a good idea to keep this on the radar, and see if it's something that would be feasible in the future. Maybe with/during phosphorus upgrades.

Exempt Water Meter

Langer said that all the exempt meters we have, and some new ones are distributed. If more people want them the Utility will have to make some up (and buy more parts) since if we do it for some we have to do it for anyone who wants one. Langer showed a meter and a diagram of how they are made and the costs. Two hoses, two straight couplings, and two pipe to hose thread fittings run around \$30.00 (+/-).

The committee asked the cost of a meter? A new meter is around \$150.00 and for the exempt meters the Village uses the ones we pull out during from our meter replacement program. There is also the cost of Utility Staff getting the parts, putting them together, yearly testing of each one, taking to and from Village Hall, and Clerks office staff time. The Committee discussed other options and Langer said it's his understanding that the Village has done it this way for several years and just wanted the members to know the costs and if more people want them that the budget will need to be increased. Langer said that two other options (both of which the Village has done in the past) is to give all accounts a summer rate and not use the exempt meters, or discontinue the practice since it is a revenue loss.

The committee asked about the charges for use of them? Langer said there is a \$100.00 returnable deposit fee but wasn't sure on any other user fee. The committee thought that costs should be covered somehow and discussed additional fees of \$15.00 to \$30.00 be added to the use. They agreed that this should be further discussed at Village Board and Smith moved to recommend to Board to increase and/or add \$15.00 to the exempt meter use program to cover actual costs. Cazier thought this might not be enough and Klahn suggested that the full Board can change the amount if they want during their discussion. Cazier seconded the motion and it carried.

NOTE: *(The exempt meter program has a fee of \$5.00 a month right now).*

Approve surplus items to sell at Wis Surplus

Langer said that the lights that were approved already to sell have not been sold (because they haven't had time to finish the community building) and would like to add the following items: metal desktop/drawer from well #1, two wheel trailer tank from old bio solids hauling days, pallet of electronics from office upgrades last year, Well #2 motor, and ticket booth.

Cazier moved, second Klahn to recommend to Board to surplus and sell these items with the lights already approved. Motion carried.

Utilities Report

Noted items: No water tower inspection report received yet, meter change outs, well # 2 motor was changed (in 2015 budget) they still need to complete the balancing, influent screen brushes, Kerch St lift station, and EM binders training still not complete with all Board members.

Public Works Report

Noted items: Water tower storm water areas were mowed (by Township - thanks Brian), fixing/untangling flags as needed, more weed letters and one property mowed, cleaned storm sewer inlets, completed and returned UFG interim report to DNR, no burials, brush pile ground at Cemetery 6/18/15, Smithfield Park vandalism - working on repairs, and working on picnic tables and bleachers as time allows.

Next Meeting

Next meeting will be Tuesday July 28, 2015, if needed.

Adjourn

Smith moved to adjourn at 6:43 pm. Second by Cazier and carried.

Respectfully submitted- Mark A. Langer, Public Works Director – 608-455-1842