

Finance Committee Minutes

Village Hall

October 7th, 2015

Members present: Pat Hawkey and Committee Chair Russell Cazier. Members absent Todd Klahn. Also present Village Clerk Carol Strause.

Meeting was called to order at 5:35 PM.

- A motion was made by P. Hawkey and seconded by Chair R. Cazier to move approval of committee minutes of September 9th, 2015. Motion was carried.
- An update on the e-mail archiving system was presented by Chair Cazier. P. Hawkey made a motion to add \$3,000 to the budget to setup the archiving system. Chair R. Cazier seconded the motion and the motion was carried.
- A discussion on the 2016 Budget and 2015 Budget to date was made.
- Clerk Strause discussed with the committee about the approved Department of Revenue Mandate for the property tax bills.
- The monthly financial balance sheets, the 2015 Budget review, summary of attorney and engineering fees, payroll overtime, and invoice worksheets were reviewed. The monthly bills will be presented to the Board at the October 12th, 2015 board meeting.

A motion was then made by P. Hawkey to adjourn and was seconded by Chair R. Cazier. Motion to adjourn was carried.