

April 18, 2011

The Village Board reorganizational meeting was called to order on April 18, 2011 at 6:35 pm by President Walsten. Trustees present were Todd Klahn, Steve Lust, Mark Bruner, Dorothy Frandy, Dean Van Den Eng. Trustee Natzke was absent. Others present were Clerk Strause, Chief Barger, and Jessica Hawkey.

The Village's updated **Emergency Management Plan (EMP) and Ordinance** were presented. The EMP committee worked for many months revising this plan which was put together by Emergency Management Director Leif Spilde with the assistance of Police Chief Barger. Once completed, the plan will be put in binders with tabs. Each department will have a hard copy. At some point, the Community Building will be equipped with the capability of having multiple phone lines in the lower level to accommodate a command center. As the plan has had all department heads working on it, the transfer of data from one computer system to another has moved margins and changed font styles which will be corrected once it is maintained on one system. Trustee Klahn moved, second Bruner, carried to approve the Emergency Management Plan correcting the visual appearance. Ordinance, Chapter 2, draft #3 was reviewed. Sec 2-6-1 will add reference to the Emergency Management Program Director as the "Director" throughout the rest of the ordinance. Sec 2-6-1 (1) will insert the word "or" between emergency and the word disaster. Sec. 2-6-2(c) will have the word "entity" replace the word "person". Trustee Van Den Eng moved, second Klahn, carried to approve Ordinance Chapter 2 Emergency Management Program with corrections.

Trustee Klahn moved, second Van Den Eng, carried to approve for this year \$40 per department for **employee appreciation and recognition** due to the extra work load due to being short staffed.

Municipal Clerk's Week Proclamation for May 1st-7th was read by Walsten. Proclamation was unanimously approved.

Trustee Bruner moved, second Van Den Eng to approve the Strand Associates, Inc contract for a **water system needs assessment and system model** adding the words "not to exceed" to the fee of \$14,700 in the compensation paragraph.

President Walsten requested approval to have our attorney review the **Hutchinson Shockey Erley & Co contract with Kevin Mullen, financial advisor, for financial consulting services** in the amount of \$5,000 to assist with the refinancing of the 2008 WWTP BAN with conversion to a Clean Water Fund loan. Trustee Klahn moved, second Van Den Eng, carried to have the attorney review the contract; and upon attorney approval, sign the contract. Application for financing needs to be submitted before June 15, 2011 to secure a lower interest rate.

Rep. Janis Ringhand will be here 4/20 from 7-8:30 p.m. at the Community Building. Recycling grant funding for this year is being cut 32% which is less than the proposal given last week at 40%. Census estimates show the Village has grown 55% since 2000. Walsten stated she will be at a two day leadership conference starting tomorrow in Wis Dells. On 4-28, another conference "Doing more with Less" and "Combining Resources" will be attended.

President Walsten handed out her goals for the next two years which includes a Business Park, environmental initiatives, creating a sustainability committee (through the recycling committee) to access grants for urban forestry and energy conservation to decrease costs. Complaints Walsten heard on the campaign trail were the need for alternate street parking, replacement of curb that was broken by the snow plow with residents being upset because they were told by PW in the past that it was not their problem, the need to establish public trust in service to our residents, bring ideas to the Board to make Brooklyn better. Communicating with one another and our residents is critical.

Reorganization: Clerk Strause gave the **Oath of Office to President, Nadine Walsten. President Walsten gave Trustee Oaths of Office to Trustees Dorothy Frandy, Todd Klahn, and Jessica Hawkey for 2011-2013 term.**

Trustee Bruner moved, second Klahn, carried to approve **2011-2012 Committee appointments**. Two more Board of Review members are needed along with five Zoning Board of Appeals members.

Trustee Bruner moved, second Van Den Eng, carried to adjourn at 7:43 pm.

Carol Strause, MMC, WCMC, CMTW