

Brooklyn Village Board Meeting Minutes July 11, 2016

The July 11, 2016 Village Board meeting of the Village of Brooklyn was called to order at 6:30 pm at the Village Hall by President Pat Hawkey. Trustees present were Kyle Smith, Sue McCallum, Todd Klahn, Bruce Crubaugh. Russ Cazier arrived at during closed session. Trustees absent Heather Kirkpatrick. Others present Scott Riebe, Chief Barger, Deputy Clerk-Treasurer Vicki Olson, Clerk Carol Strause, Billy & Marcia Hanson. All stood for the Pledge of Allegiance.

Public Comments: Move up the operator's license on the agenda since Scott Riebe is present to answer any questions the board may have for him in regards to his operator's license. Motion made to approve operator license for Scott Riebe by Hawkey and seconded by Klahn. Discussion. AYE: Hawkey, Smith, Klahn, Crubaugh. NAY: McCallum. Operator's license has been approved and will be issued by the clerk's office.

Meeting Minutes: June 13th minutes changes needed: 5th paragraph wording change needed to say workers comp not unemployment. 2nd page – under approval of special events application – Need to add: Hawkey pointed out that an amplification permit needs to be completed. Verification needed in the last paragraph on 2nd page in regards to the law that was referred to (Chapter 4) believe that these are separate laws – Carol to verify. Clarification for under amendment to alcoholic beverages Items 7c & 8c which is regarding allowing underage person on the premises– we are not removing them we are making a choice not to include. Motion made by Hawkey to approve the 6/13/2016 minutes with the changes mentioned, seconded by Smith. Klahn abstained.

June 27th minutes changes needed: Carol's retirement date is actually July 29th. Motion made by Hawkey to approve the 6/27/2016 minutes with the changes mentioned, seconded by Smith. Discussion. Klahn, Crubaugh abstained. Postponed approval of minutes until next meeting due to lack of quorum.

Village President Report: Several residents have called in regards to the 4th of July fireworks and just want to clarify with everyone that the fireworks were an organization event and that the tax payer dollars do not fund the fireworks and there were not enough donations in order to provide fireworks. The past fireworks events were run by the recreation committee.

Village Clerk – Treasurer's Report: DOT email update on USH 14 construction project (USH 14 McCoy Rd – Byrne Rd) – An additional bridge deck replacement has been added to the STH 138.

Safety: *The After Action Report from Memorial Day Event – A-1 All Wheels* – recommendations made for flow of traffic in and out of park at this time we will not be able to fix. Fencing to be discussed w/Pat and chief later no action needed. *Update on Records Management* – notification made to management group to let them know that we are going to end our contract. Do we have another plan in place once this contract ends? Plan is to switch to another RMS which should cost the same or less. Discuss further during budgeting. *Training* approval for Officer Engelhart for Career Enhancement – Leadership in Police Organizations in Wisconsin Nationally Recognized – per Chief Barger stating he would submit a grant to cover costs (3 weeks \$ 400.00) one week each month (Oct., Nov., Dec.)– Purpose is to set up for more of a supervisory role to be able to help organize and plan. McCallum made motion to approve and seconded by Crubaugh. Opposed Klahn, Smith, Hawkey. Bring back to look at budgeting for 2017 and provide more detailed class information.

Chief's Report: *Traffic Speed Board Statistics* – The speed board now allows us to down load traffic data.

Hiring Update - Still working on background checks and should have a candidate for approval at next board meeting.

New Equipment for Police Dept. – The Brooklyn EMS has written a grant to acquire an AED (Automatic External Defibrillator) for the police department. The AED has been delivered and meeting with the EMS Staff on Wednesday to take into inventory. *DaneCom* – attending a meeting 7/12/2016 in the afternoon hosted by Dane County Public Safety Communications regarding the anticipated "go-live" date this fall of the DaneCom system.

Finance Report: *Monthly financial balance sheets/collateral/budgets/overtime pay/engineering & legal expense* – Hawkey requested trustees to review and look at amounts and figure out a way that we can stay within our budgets.

Six-month budget reports. Review. *Approve bills* as presented - Hawkey moved to approve, 2nd Klahn – motion carried.

New Business: *Discuss/approve retirement gift* for Carol Strause - Visa gift card - Smith made a motion to approve a \$250.00 visa gift card, motion seconded by McCallum. Discussion. Motion carried. ***Retirement Party*** on July 25th @ 5 pm
Approval of new poll workers – Ana Hanson, Deb Voegtline, Gail Bauer and Anna Johnson. Hawkey made a motion to approve the new poll workers, Smith seconded. Motion carried. Training will take place at the end of this month.
Review/Approve Updates to Ordinance 6.15 Keeping of Chickens and permit application – Board Members are to provide your suggestions for changes to clerks before next meeting.

Unfinished Business: ***Circuit Court update*** – Currently Dane County citations are not being sent to Green county clerk of courts office via the Tracs system. Chief Barger to work on fixing the Tracs system with the state so the citations can be sent to Green County. ***Process for citations:*** cases are presented in front of a Green County court officer and plea is made. If a guilty plea is made, then Green County will notify our attorney and they will the contact police department for the case file for review and process. We need to ask our attorney to provide us with a yearly report of cases that he has reviewed and processed then Chief Barger can present at a board meeting. ***Fire/EMS Report*** – Contract update – No discussion – Documents are being re-written, appendixes updates and formulas corrected with missing data. Review at a future meeting.

Committee Reports:

Planning and Zoning Commission - Hawkey made a motion on the recommendation from the planning commission to approve the rezoning request by Billy & Marcia Hanson, 223 S Rutland, part of parcel 0510-313-4685-1, CSM #13875 Currently Zoned Agriculture to be Rezoned to Residential Two Family (R-T) with "0" lot line making this motion contingent upon the recommendation from the planning and zoning committee and recommendations by Rob Roth Zoning Administrator be completed as part of this, seconded by Klahn. No discussion. Motion carried. ***Review/Discuss Amendment to the Village's Comprehensive Plan*** – This needs to be postponed to a different meeting due to not having a correct amount of posting days (30 days needed). The village should before the end of the year have another public hearing meeting to make changes to the comp plan. McCallum would like for us to review the whole ag section in this area for a long range plan.

Recreation Committee – Crubaugh - Approve increase in Beth Klahn' s hours from 20 to 24 per week due to the number of kids. Currently, in Summer Rec there are 30-35 signed up for attendance, on average per day they have 20-25. Motion made by Crubaugh to change Beth's hours to 24 hours per week seconded by Hawkey. Discussion. Funds are in the budget for the increased hours. AYE: Hawkey, Smith, Crubaugh, McCallum. Abstain Klahn. Motion Carried. ***Labor Day Celebration*** they will be having the kiddie tractor pulls on Sat. & Sun, Weigh in at noon, pulling starts at 1 pm – (this year the classes will be by weight class instead of age). ***Craft Fair*** - 6 crafters & 5 vendors currently signed up, struggling for participants. ***Rec run*** will be revisited next year and look at moving closer to Halloween and do a Haunted Hustle family event with games for kids – 2017. ***Healthy Living Expo*** will be in Jan. 2017 in Oregon. ***Get Fit*** – Zumba delayed until August due to summer vacations.

Closed Session - Hawkey making a motion to go into closed session to Closed Session Pursuant to Wis Stats 19.85 (1)(e) to deliberate or negotiate the possible sale of public properties @ 7:40 pm, motion seconded by Klahn.

Roll Call – AYE – Klahn, Smith, McCallum, Cazier, Crubaugh, Hawkey, NAY – none.

Reconvene to Open Session @ 8:20 pm

Roll Call – AYE – Klahn, Smith, McCallum, Cazier, Crubaugh, Hawkey, NAY – none.

Hawkey made motion to extend the offer to sell village property contingent upon the discussion, seconded by Klahn. Motion carried. Reminder you may be contacted if we are needing to have a Special Meeting regarding this.

Motion made by Klahn to adjourn seconded by Smith. Motion carried.

Adjourned at 8:21 pm

Vicki L. Olson – Deputy Clerk/Treasurer