

## **Brooklyn Village Board Meeting Minutes August 8, 2016**

The August 8, 2016 Village Board meeting of the Village of Brooklyn was called to order at 6:30 p.m. at the Village Hall by President Pat Hawkey. Trustees present were Kyle Smith, Sue McCallum, Todd Klahn, Bruce Crubaugh and Heather Kirkpatrick. Trustee Cazier arrived at 7:45 p.m. Others present were Don Dillman, Kevin Ripp, Roger Bowden, Troy Larson, John Marks, Clerk-Treasurer Linda Kuhlman, Public Works Director Mark Langer and Chief Barger. All stood for the Pledge of Allegiance.

**Hawkey made a motion to approve minutes of July 25, 2016.** Smith seconded. Motion carried.

**President's report:** Board received a thank you from Carol Strause. There is movement at the business park with Greg Stahl.

**Hawkey made a motion at 6:33 p.m. to Convene into Closed Session Pursuant to Wis Stats 19.85 (1)(e) to deliberate or negotiate the possible sale of public properties.** Kirkpatrick seconded. Roll call vote taken. AYE by Klahn, Kirkpatrick, McCallum, Smith, Crubaugh and Hawkey; NAY – none.

**Hawkey made a motion at 6:55 p.m. to reconvene to open session.** Klahn seconded. Roll call vote taken. AYE by Klahn, Kirkpatrick, McCallum, Smith, Crubaugh and Hawkey; NAY – none.

**Don Dillman presented information on the water/flooding issue on Bowman Street.** Mark Langer met with Josh Straka from Strand and presented three possible option estimates – route storm sewer to Highway 92 (\$180,000), route storm sewer to park and build a basin in park (\$210,000) or buy Dillman's house and build an infiltration ditch (\$180,000). McCallum suggested taking storm sewer to end of Bowman Street, buy property there and build a pond. Dillman suggested taking water back to field behind him, but it's not owned by village; continual upkeep of the ditch, which Dillman is doing; or pipe the water somewhere else. Hawkey thanked Don Dillman for his time in coming in.

**Kevin Ripp, Aquafix spoke about a possible option for phosphorus removal.** He mentioned research on phosphorous removal biologically and to grow algae or plants right after the tanks and culture the algae to remove the phosphate and nitrogen. He said algae is the way of the future but would need to do a study first, which could cost \$10,000 to \$15,000. Troy Larson from Strand spoke about an open house in a few weeks in Fond du Lac pursuing this option. He said their office is involved in that process. He said one problem with the algae approach is the percent of removal is not high enough on its own and we'll need a second upstream source like they've been studying already. Also, capturing, harvesting and handling algae is expensive right now and few installations are going year round. Next submittal to DNR is March 31 of 2017. He suggested doing both in tandem. Kevin Ripp said there is another option – there are grease balls that are produced in wastewater now and the process to break them down will lower phosphorous. Also, he has a customer in upstate New York that is working with algae regularly. He said it's a wise move to invest in culturing algae. Troy Larson agreed.

Hawkey asked if DNR would push back timeline. Kirkpatrick suggested looking at other solutions, something with less of an environmental impact. Larson said DNR might entertain a small percentage delay, like 120 days. Ripp said next step is to look for someone to do a feasibility study, possibly the UW. Kirkpatrick asked for recommendations and for it to be done sooner rather than later. McCallum

suggested Leif Spilde make a call to the location in NY and discuss their setup. Mark suggested Strand be on the conference call as well.

**Clerk's Report:** Robert Anderson's worker's comp hearing is scheduled for September 14, 2016. Attorney is working on it and doesn't expect anyone needs to be present. Clerk Kuhlman received a \$300 scholarship to attend the WMCA Fall Conference in Appleton on August 17-19. **Hawkey made a motion to allow clerk's office to close on August 17 for attendance at WMCA Fall Conference.** Smith seconded. Motion carried. **Smith made a motion to allow clerk's office to close on August 30 for Workhorse training.** Kirkpatrick seconded. Motion carried. Discussion to have only one person attend WMCA District IV meeting on September 8. **Smith made a motion to allow clerk's office to close on September 22<sup>nd</sup> for attendance at MTAW Fall Conference.** Hawkey seconded. Motion carried.

**Public Works: Dillman issue on Bowman Street** – Mark Langer asked what to do next. McCallum suggested putting a swail and get easement in back of property to create a rain garden. Mark Langer will get estimates on ideas presented and bring back as a budget item for next year. **Prosperity Place curb, gutter, asphalt** – Langer said many options were discussed in the past, including putting a sidewalk or multiple use path on property. Right now there are two laterals to each side of the road, there is blacktop 1/3 of the way, gravel rest of the way, and utilities 2/3 of the way. To finish blacktop on the rest, will need to extend utilities. He suggested if lots are sold, they drive on gravel and Village will take care of finishing street and utilities next year. Estimate will be \$150,000 to \$160,000, depending on bids received. Hawkey mentioned property is being surveyed. **Lift station** – Many issues over the last few weeks. Impellers in 2012 pumps are wore. There was money put in budget to switch to 3-phase this year but were waiting for Alliant to get 3-phase done. Alliant is done. Estimate for new lift station is \$22,000 from LW Allen, and there's \$29,000 in budget. **Hawkey made a motion to approve on an emergency basis \$22,000 to purchase 3-phase equipment and services for North Kerch Street lift station from LW Allen.** Klahn seconded. Motion carried. **Alliant is proposing a 12' easement along west lot line of Smithfield Park to get 3-phase line to well on Hotel Street.** Klahn and Smith want it buried. Mark Langer will verify. Alliant will pay for all of it, recording and everything. **Hawkey made a motion to allow Alliant Energy an easement along west lot line of Smithfield Park to get 3-phase to well on Hotel Street and they will pay for all recording of easement, surveying and all associated expenses and Village wants it buried.** Klahn seconded. Motion carried. **Dumpster days will be September 30 through October 2, 2016.** Discussion on having new person monitor due to problems in the past. Hawkey suggested looking at the whole situation and possibly getting a second person. Langer will explore options. List of items accepted and not accepted will go into newsletter. **Utilities and Public Works report** - Seal coating was done last week. This Thursday is street sweeping, but due to dust it was done on Sunday as well. Meyer Masonry is done with community building roof. Signs are up at park for bees and wasps; dug up sand at volleyball pit but bees are still there. Hawkey suggested if renting parks, need to give number of someone to call if issues. Have not received any of the sewer surveys back.

**Safety: Hawkey made a motion to approve Larry Harkey as a limited-term part-time officer for weekend of September 2, 3 and 4 at \$20/hour at budgeted amount of hours.** McCallum seconded. Chief stated he's working on getting additional help. Motion carried. **Smith made a motion to approve training for Officer Engelhart for November 3<sup>rd</sup> with his normal pay.** Cazier seconded. Motion carried. **McCallum made a motion to approve Policy #208 Criminal Trespass.** Crubaugh seconded. Smith asked what changed or is it a whole new policy. Chief stated it's new based on recent court ruling. Motion carried. **Circuit Court update** – board received a memorandum from Chief Barger. Chief Barger will get information on citations written in last couple years to Hawkey. Hawkey stated a motion was

made in a previous board meeting to go to Green County, and Chief Barger wants to go to both counties. Approval of changing from Green County to both counties will be put on next agenda. Chief will be out of town Thursday afternoon through weekend.

Hawkey stated financial reports are in packet.

**Langer distributed information on a property on Highway 92 that may have tree roots plugging up the sewer line.** The sewer line is three feet west of tree in terrace. Trees in terrace are village responsibility. Don't know for fact it was village tree. Cazier stated he has documentation from property owner that it is village tree that caused the problem. Resident is requesting tree be taken down. They're happy to have tree there but farther away from the lateral. Their basement filled up with sewage. If village gives permission, the resident will take it down. **Kirkpatrick made a motion to have clerk inform the resident that the Village will allow them to take down tree, or if requested, the Village will do it for them.** Crubaugh seconded. Discussion by Trustee McCallum on what trees were supposed to be planted along Highway 92. Motion carried. Bruce asked to table discussion of trees along Highway 92 to a future meeting.

**Kirkpatrick made a motion to approve bills.** Hawkey seconded. Motion carried.

Hawkey stated Fire District Board approved purchase of a new tender. Money has to be to District secretary by August 31. Paying in advance will save the District \$10,000. Village portion is \$33,019.42. **McCallum made a motion to approve the loan from Board of Commissioners of Public Lands for \$34,000 for a new Fire Department tender at a current rate of 3% interest.** Smith seconded. Discussion on percentage requested from Village and Hawkey stated it's based on last year's equalized value. Hawkey also stated a new engine will need to be purchased within three years. Motion carried.

**McCallum made a motion to approve Resolution 2016-06, Financing the Purchase of Tender Truck for Fire Department to Board of Commissioners of Public Lands of Wisconsin.** Smith seconded. Resolution was read by all trustees. Roll call vote taken. Klahn, aye; Kirkpatrick, aye; McCallum, aye; Cazier, aye; Smith, aye; Crubaugh, aye; Hawkey, aye. Motion carried.

**Hawkey made a motion to approve the Temporary Class "B"/"Class B" license for Brooklyn Sno Hornets.** Kirkpatrick seconded. Motion carried. **Hawkey made a motion to approve the temporary operator licenses for Carol Clark, Daniel Clark, Sherri Clark, Robert Clark, Brenda Klitzman, Kevin Klitzman, Shelley Barry, Thomas Barry and Mark Stephens.** McCallum seconded. Motion carried. **Hawkey made a motion to approve renewal of operator license for Patrick Horn.** Kirkpatrick seconded. Discussion related to his answering no to a question that should have been answered yes. Motion carried.

**Hawkey made a motion to approve sending an RFP for assessor using RFP used in the past.** McCallum seconded. Motion carried. **Hawkey made a motion to approve sending RFP for auditor using RFP used in past.** McCallum seconded. Motion carried. **Kirkpatrick made a motion to table chicken ordinance.** Klahn seconded. Motion carried. **Hawkey made a motion to authorize Computer Know How to initiate email retention program at the estimated amount.** Cazier seconded. Discussion on costs from CKH and CDW. Motion carried.

Fire/EMS final contract was in packets. **Kirkpatrick made a motion to send final Fire/EMS contract to village attorney for review prior to Board making a decision.** Klahn seconded. Discussion on when to

discuss contract. McCallum will not be present on August 22<sup>nd</sup> meeting, but it can't wait until September meeting. Motion carried.

**Hawkey made a motion to approve CSM No. 11817, a division of Lot 94, Brooklyn Commons, Residential two family (R-T) with "0" lot line as recommended by Planning & Zoning Commission.**  
Smith seconded. Motion carried.

**Smith made a motion to adjourn.** Crubaugh seconded. Motion carried.

8:23 p.m.

Linda Kuhlman  
Clerk-Treasurer